



# **MyConversationTrainer**

## **Student Guide**

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# **My Conversation Trainer: User Guide For Students**



## **Table of Contents**

*How do I enroll in a section after creating my account? – Page 4*

*How do I redeem my access code? – Pages 5-6*

*How do I access the conversations my instructor has created/provided for me? – Page 7*

*What are the differences between “Practice” and “Evaluation” activities? – Pages 8-9*

*Where can I view my grades? – Page 10*

*What is the “RolePlay Trainer” and how can I utilize this feature? – Pages 11-12*

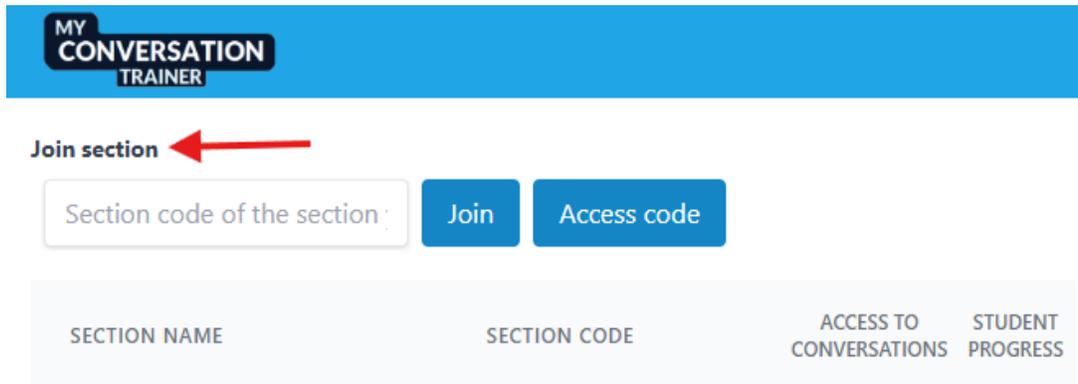
*What is the AI Spanish Tutor and how can I utilize this feature? – Page 13*

*What is an example of a relevant question to ask the AI Spanish Tutor? – Page 14*

*What is an example of a question outside the scope of the AI Spanish Tutor? – Page 15*

## How do I enroll in a section after creating my account?

In the upper-left corner of your screen after logging in to MyConversationTrainer, you will see an area titled “**Join section.**”



MY CONVERSATION TRAINER

Join section

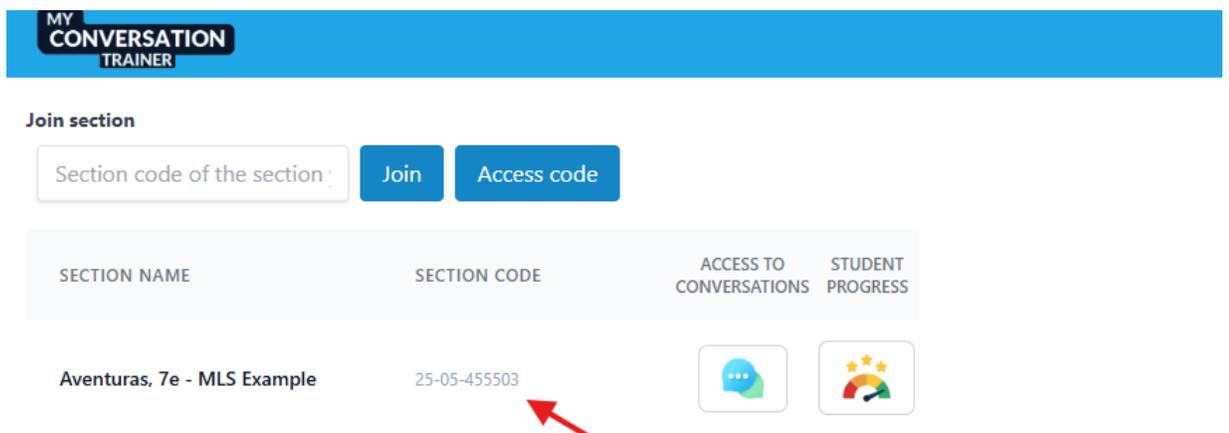
Section code of the section : Join Access code

SECTION NAME	SECTION CODE	ACCESS TO CONVERSATIONS	STUDENT PROGRESS
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In the textbox, it will read “Section code of the section” in greyed-out lettering.

Enter your class’ **Section Code** (in the numerical format *XX-XX-XXXXXX*) in this field. If you do not know your Section Code, check with your instructor.

Once entered, click the “**Join**” button. You are now enrolled in your course, which will appear on your Dashboard immediately below where you entered your Section Code.



MY CONVERSATION TRAINER

Join section

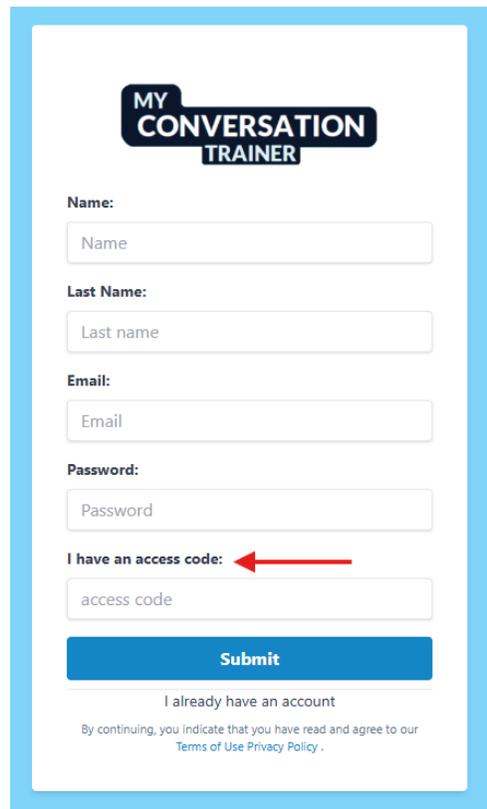
Section code of the section : Join Access code

SECTION NAME	SECTION CODE	ACCESS TO CONVERSATIONS	STUDENT PROGRESS
Aventuras, 7e - MLS Example	25-05-455503		

## How do I redeem my Access Code?

Your Access Code can be redeemed in one of two ways:

- **If you already have your code**, it can be redeemed when you create your Student Account. You can enter the code in the **“I have an access code” field** on the Account Creation screen. Click **“Submit”** once all other fields are also filled in.



**MY CONVERSATION TRAINER**

**Name:**

**Last Name:**

**Email:**

**Password:**

**I have an access code:** ←

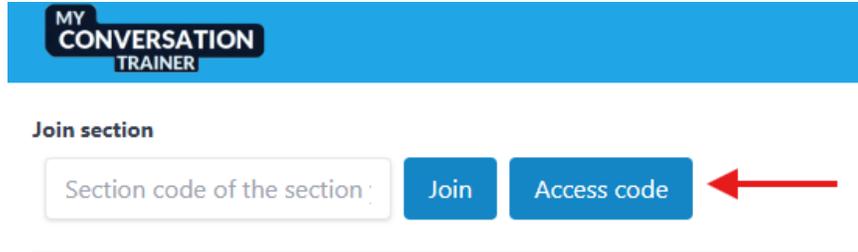
**Submit**

[I already have an account](#)

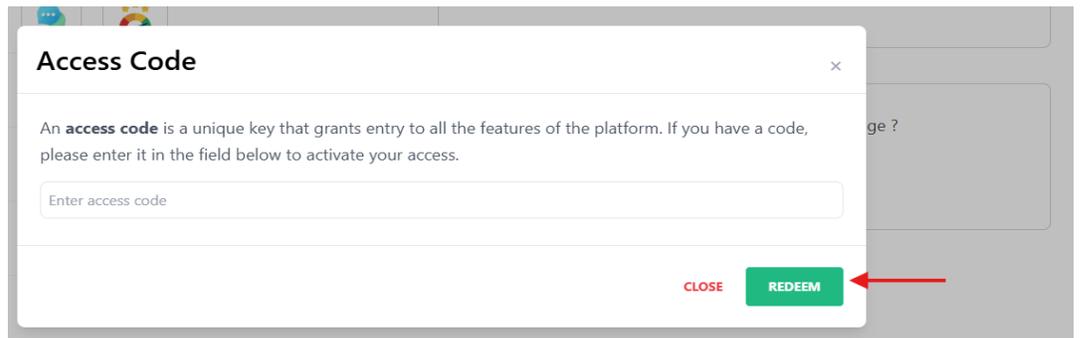
By continuing, you indicate that you have read and agree to our [Terms of Use](#) [Privacy Policy](#).

- **If you do not have a code** when creating your account, you can leave the “I have an access code” field blank and still click Submit. The account will generate, and you will be brought to your main MyConversationTrainer Dashboard.

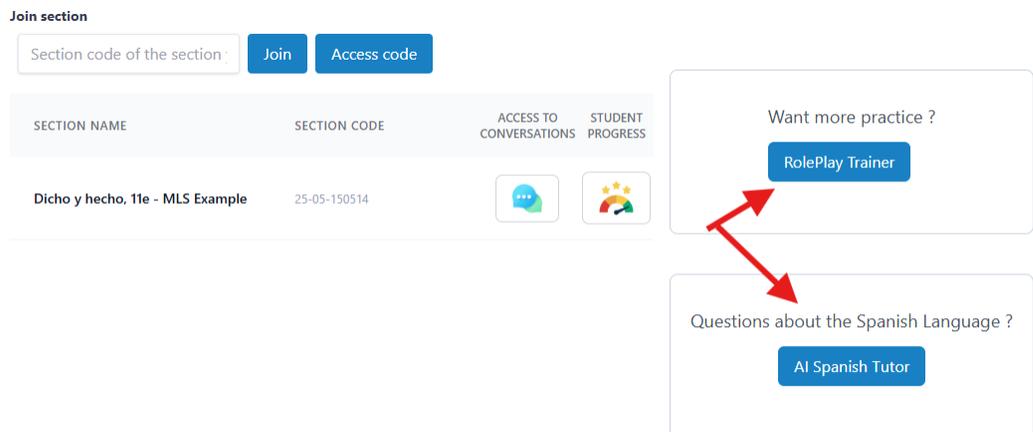
On this dashboard screen, in the upper left corner, will be a button labelled “**Access Code.**” You can click this “Access Code” button, and in the pop-up, enter the code.



Finally, click the green “**Redeem**” button to successfully redeem your access code and to begin using MyConversationTrainer.



**TIP** - If you have created your account and **do not yet have an access code to redeem** you can still use the “[RolePlay Trainer](#)” and the “[AI Spanish Tutor](#)” to practice your Spanish!



## How do I access the conversations my instructor has created/provided for me?

On your main dashboard, to the right of the name of your course, you will see a column titled “**Access to Conversations.**” Click the **chat icon** that is located to the right of the course you wish to access. This will bring you to your AI conversation activities.

SECTION NAME	SECTION CODE	ACCESS TO CONVERSATIONS
<b>Aventuras, 7e - MLS Example</b>	25-05-455503	

Attempting to access your course’s conversations before you have redeemed your access code will initiate the message below:

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### Upgrade your account!

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With enrollment, you gain access to all course materials, including conversations, evaluations, and practice sessions for improving your Spanish with AI assistance. Engage in conversations with AI to enhance your language skills and receive constructive feedback on areas for improvement.

I have an access code

CLOSE

ENROLL NOW!

Checking the “**I have an access code**” box will prompt a field for you to enter your code. Click “**Enroll Now**” after entering your code to gain full access.

Clicking “Enroll Now” without entering an access code will bring you to a screen where you can purchase your code.

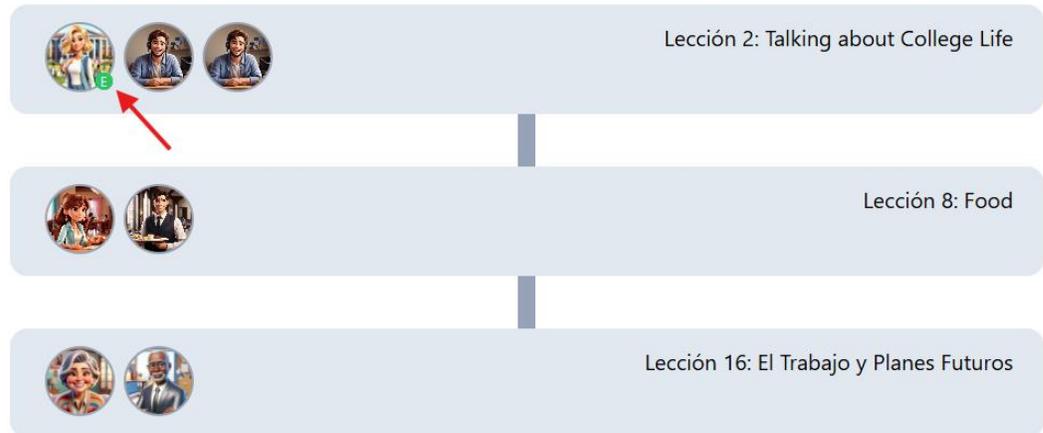
## What are the differences between “Practice” and “Evaluation” activities?

**Practice Activities** are low-stakes exercises where you can practice your conversational skills with resources to help you enhance proficiency. These resources include:

- The option to translate individual questions to English and back to Spanish
- The option to receive hints on how to respond, which are also translatable
- An AI Spanish Tutor available to answer questions relating to vocabulary and grammar during the activity
- The option to write or speak a response
- No time limit and unlimited attempts
- The ability to slow down or speed up AI audio
- Real-time feedback upon completion of the activity

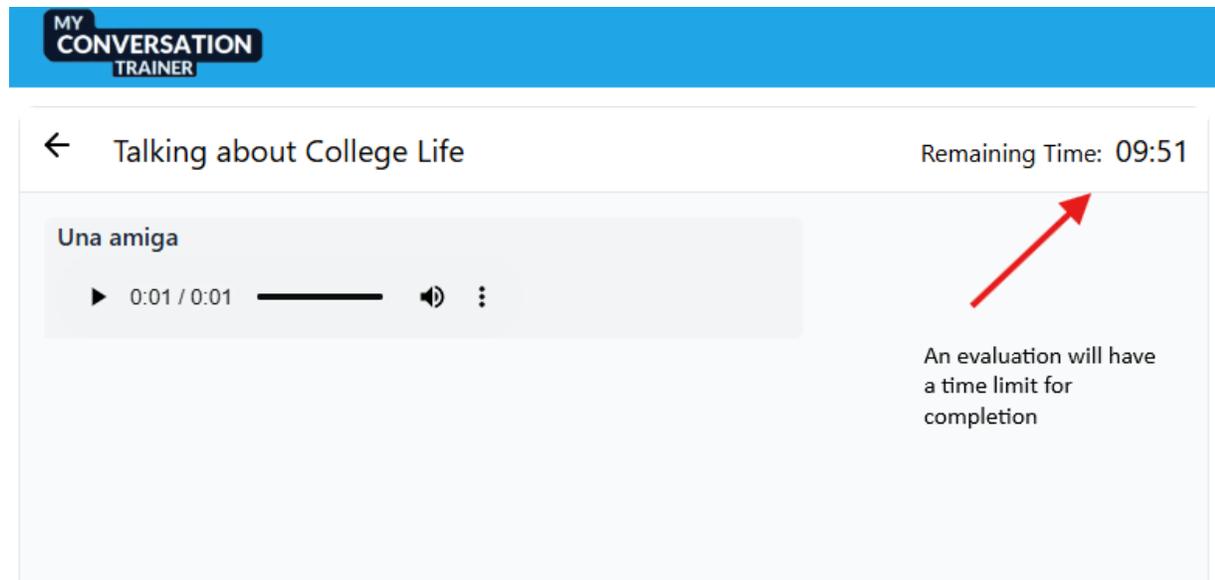
The screenshot shows the 'MY CONVERSATION TRAINER' interface for a roleplay activity titled 'Roleplay: A New Roommate?'. The main content area displays a 'Potential roommate' with the text '¡Hola! ¿Cómo estás?' and a play button. Below the text is a progress bar showing '0:01 / 0:01' and a volume icon. A red arrow points to the volume icon with the label 'Adjust audio playback speed'. Another red arrow points to a translation icon (two overlapping document pages) with the label 'Click here to translate AI questions and responses'. At the bottom, there is a text input field with the placeholder 'Type a message...', a microphone icon with a red dot and the label 'Rec', and a 'Send' button. A red arrow points to the input field with the label 'Write or record your response'. On the right side, there is a 'Do you need help?' section with two buttons: 'Get hints' and 'AI Spanish Tutor'. Red arrows point from the 'Get hints' button to the label 'Get hints for possible replies to questions' and from the 'AI Spanish Tutor' button to the label 'Activate the AI Spanish Tutor'.

**Evaluation activities** are designated by a small, green circle with an “E” in the center on the icon for a particular chat activity.



These activities will have a time limit specified by your instructor and will be verbal only. There will be no hint, translation or tutoring options.

Your score will be released after your instructor has reviewed the evaluation.



## Where can I view my grades?

On your main dashboard, there will be a column marked “**Student Progress**” containing a **multi-colored “meter” icon** with three stars above it. Click on this icon.

SECTION NAME	SECTION CODE	ACCESS TO CONVERSATIONS	STUDENT PROGRESS
Aventuras, 7e - MLS Example	25-05-455503		 

On the next screen, you will see a full log of every chat activity you have completed, including, from left-to-right:

- The name of the **Assignment**
- The **Due Date** (if one was assigned on an Evaluation)
- **Status** – When the activity was completed
- **Mode** – If the activity was completed in Practice or Evaluation Mode
- Your **Grade** on the assignment, regardless of mode
- A clickable link to the **Details** of your feedback as provided by MyConversationTrainer’s AI. (*NOTE* – Feedback provided in Evaluation mode will always be manually reviewed and released by your instructor prior to being available to view)

ASSIGNMENT	DUE	STATUS	MODE	GRADE	DETAILS
Roleplay: A New Roommate?	-	05/05/2025 - 16:29	Practice	93/100	<a href="#">Details</a>
Talking about College Life		04/30/2025 - 12:04	Evaluation	57/100	<a href="#">Details</a>
Roleplay: A New Roommate?	-	04/30/2025 - 10:11	Practice	93/100	<a href="#">Details</a>

## What is the “RolePlay Trainer” and how can I utilize this feature?

The RolePlay Trainer feature in MyConversationalTrainer allows you to create custom practice conversations with a prompt of your choice.

To use this feature, from your dashboard, click the blue “**RolePlay Trainer**” button.

The screenshot shows the 'MY CONVERSATION TRAINER' dashboard. At the top, there is a 'Join section' area with a text input for 'Section code of the section' and two buttons: 'Join' and 'Access code'. Below this is a table with the following data:

SECTION NAME	SECTION CODE	ACCESS TO CONVERSATIONS	STUDENT PROGRESS
Aventuras, 7e - MLS Example	25-05-455503		
Portales 2.0 Intro - Demo	25-03-030125		
Portales 2.0 Intro - MLS Example	25-05-434215		
Vistas 7e	25-02-100023		

To the right of the table, there are two call-to-action boxes. The top one is titled 'Want more practice ?' and contains a blue button labeled 'RolePlay Trainer' with a red arrow pointing to it. The bottom one is titled 'Questions about the Spanish Language ?' and contains a blue button labeled 'AI Spanish Tutor'.

Once you click this button, you will be able to set the parameters of the conversation you wish to have by designating:

- **Conversational Context** – The default option is a job interview, but you can make the conversation about any topic.
- **Partner Role** – The default option is interviewer, but this can be changed to friend, parent, teacher, etc.
- **Number of Questions You’ll Be Asked** – Can be any number.

Clicking “**Start Conversation**” generates your custom practice chat with AI generated questions based on the context you have set.

### Role Play Trainer settings X

**Conversation Context**

**Partner Role**

**Number of Questions**

[Start conversation](#)

At the end of your customized practice chat you will receive immediate feedback and a grade as though you were completing a pre-created “Practice” conversation.

RolePlay Trainer conversations will *not* save to your “Student Progress” section.

## What is the AI Spanish Tutor and how can I utilize this feature?

The AI Spanish Tutor Feature allows you to ask questions relating to the Spanish language and to receive an answer tailored specifically to what you have asked.

This tool is available by clicking the blue “**AI Spanish Tutor**” button on the main Dashboard and is also available for use during all “Practice” and “RolePlay Trainer” activities.

Join section

Section code of the section  [Join](#) [Access code](#)

SECTION NAME	SECTION CODE	ACCESS TO CONVERSATIONS	STUDENT PROGRESS
Aventuras, 7e - MLS Example	25-05-455503		
Portales 2.0 Intro - Demo	25-03-030125		
Portales 2.0 Intro - MLS Example	25-05-434215		
Vistas 7e	25-02-100023		

Want more practice ?

[RolePlay Trainer](#)

Questions about the Spanish Language ?

[AI Spanish Tutor](#)

To use the AI Spanish Tutor, click on the blue “**AI Spanish Tutor**” button, and in the question field, type your question as it relates to Spanish language (i.e. grammar, vocabulary, dialects and similar topics).

X

### Your AI Spanish tutor

Ask me anything about the Spanish language!

[Ask](#)

## What is an example of a relevant question to ask the AI Spanish Tutor?

An example of a question that will elicit a response from the AI Spanish Tutor would be:

**“How do I conjugate an irregular -ir verb?”**

Asking that question returns the below, including a closing complementary question to prompt further student inquiry:

### *Conjugating an Irregular Ir Verb*

*To conjugate an irregular **ir** verb in Spanish, you need to know its specific conjugation pattern, as they do not follow the regular rules. For example, the verb **ir** (to go) has the following present tense conjugations:*

- **yo voy** (I go)
- **tú vas** (you go, informal)
- **él/ella/usted va** (he/she/you go, formal)
- **nosotros/nosotras vamos** (we go)
- **vosotros/vosotras vais** (you all go, informal in Spain)
- **ellos/ellas/ustedes van** (they/you all go, formal)

*Remember, each irregular verb has its own unique forms, so it's essential to memorize them. Would you like to know about another specific irregular verb?*

Your AI Spanish tutor

Ask me anything about the Spanish language!

How do I conjugate an irregular **ir** verb?

Ask

Answer:

### **Conjugating an Irregular Ir Verb**

To conjugate an irregular **ir** verb in Spanish, you need to know its specific conjugation pattern, as they do not follow the regular rules. For example, the verb **ir** (to go) has the following present tense conjugations:

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Remember, each irregular verb has its own unique forms, so it's essential to memorize them. Would you like to know about another specific irregular verb?

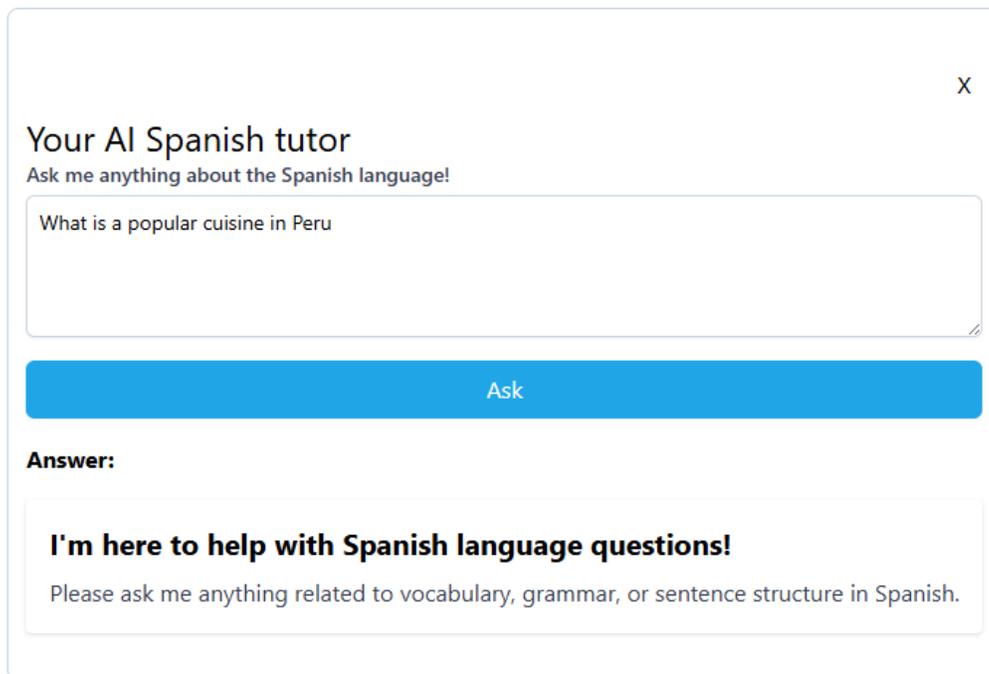
## What is an example of a question outside the scope of the AI Spanish Tutor?

An example of a question that will not be answered by the AI Spanish Tutor would be:

**“What is a popular cuisine in Peru?”**

Asking this question returns the following:

*“I'm here to help with Spanish language questions only. Please ask about vocabulary, grammar, or other aspects of the Spanish language!”*



The screenshot shows a chat window titled "Your AI Spanish tutor" with a close button (X) in the top right corner. Below the title is the instruction "Ask me anything about the Spanish language!". A text input field contains the question "What is a popular cuisine in Peru". Below the input field is a blue "Ask" button. Underneath the button, the word "Answer:" is displayed. The response is shown in a white box with a light blue border, containing the text: "I'm here to help with Spanish language questions!" followed by "Please ask me anything related to vocabulary, grammar, or sentence structure in Spanish."