



vhcentral

**LTI-Advantage Self-Rostering
Canvas Elementary Theme**

Educator Guide

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Canvas Elementary Theme Self-Rostering Educator Guide

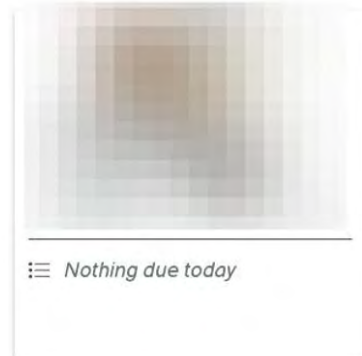
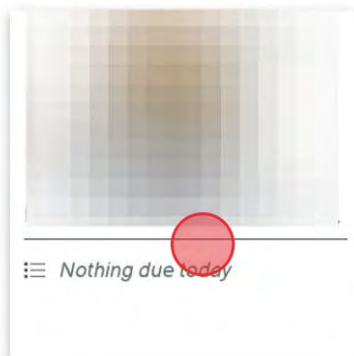
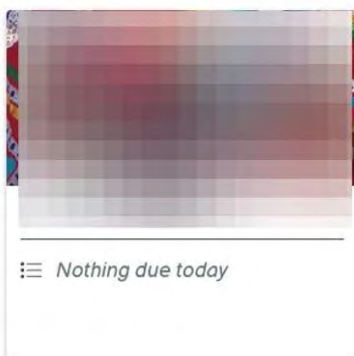
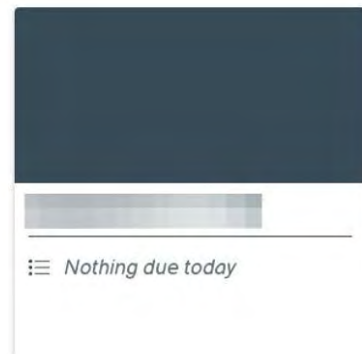
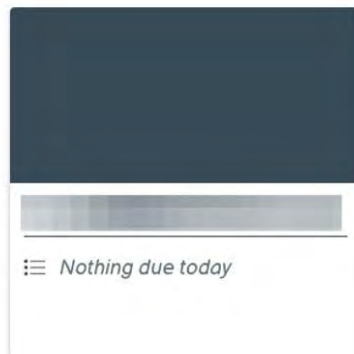
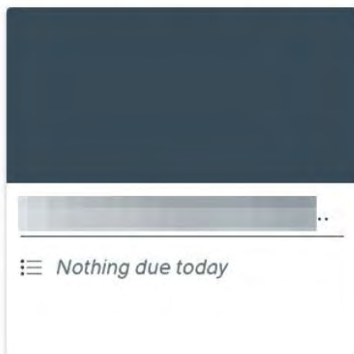
Enable "Launch vhlcentral" in Canvas

1 Navigate to your Canvas instance.

2 Select the course you'd like to sync with vhlcentral.

My Subjects

Published Courses (10)



3 Click **"Manage Subject"**.

 Manage Subject



[Home](#) [Schedule](#) [Grades](#) [Modules](#) [Resources](#)

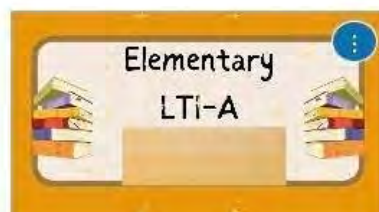
4 Click **"Navigation"**.

Elem LTIA

[Course Details](#) [Sections](#) [Navigation](#) [Apps](#) [Feature Options](#) [Integrations](#)

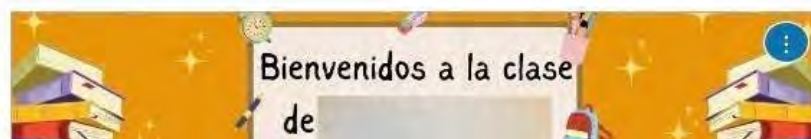
Course Details

Card Image:



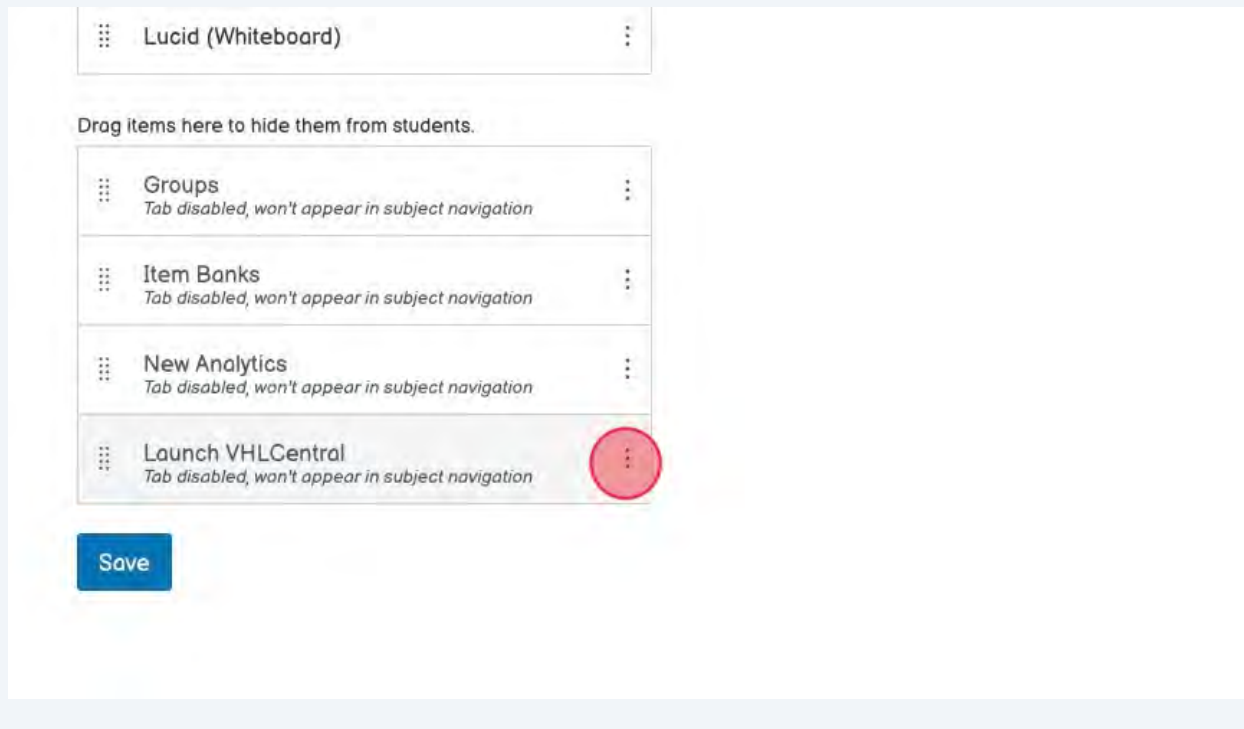
Wide Banner Image:

The image will be cropped to a 5:1 aspect ratio



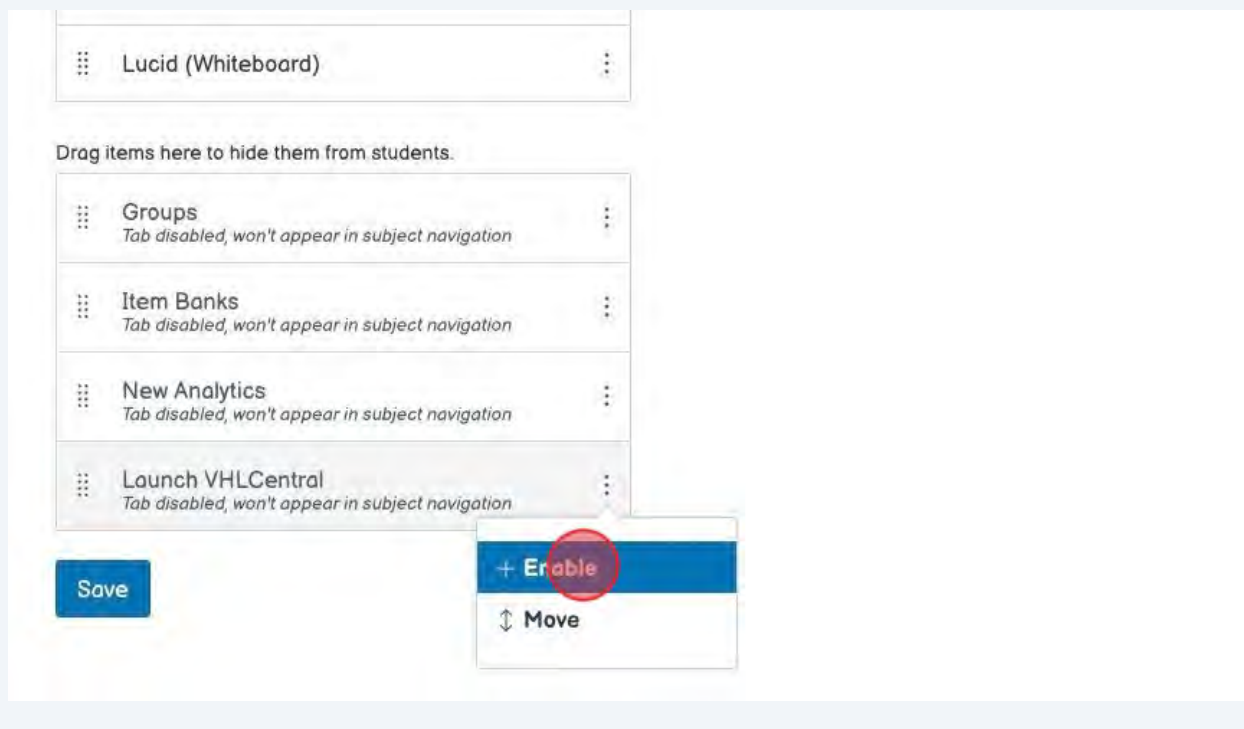
5

Scroll to the bottom of the Navigation page. To enable the "**Launch vhlcentral**" link.



6

Click "**Enable**" and move to your preferred navigation position.





Tip! You can also drag and drop **"Launch vhlcentral"**.

7

Click **"Save"**.

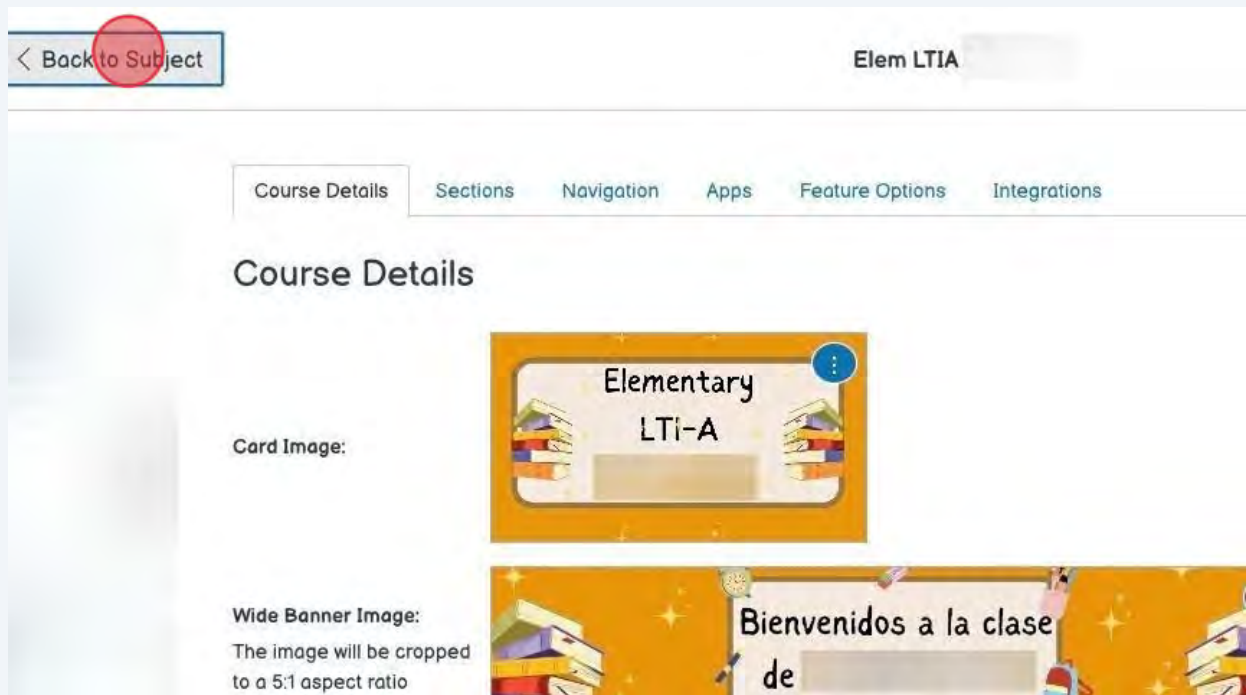
⋮	Launch VHLCentral	⋮
⋮	Lucid (Whiteboard)	⋮

Drag items here to hide them from students.

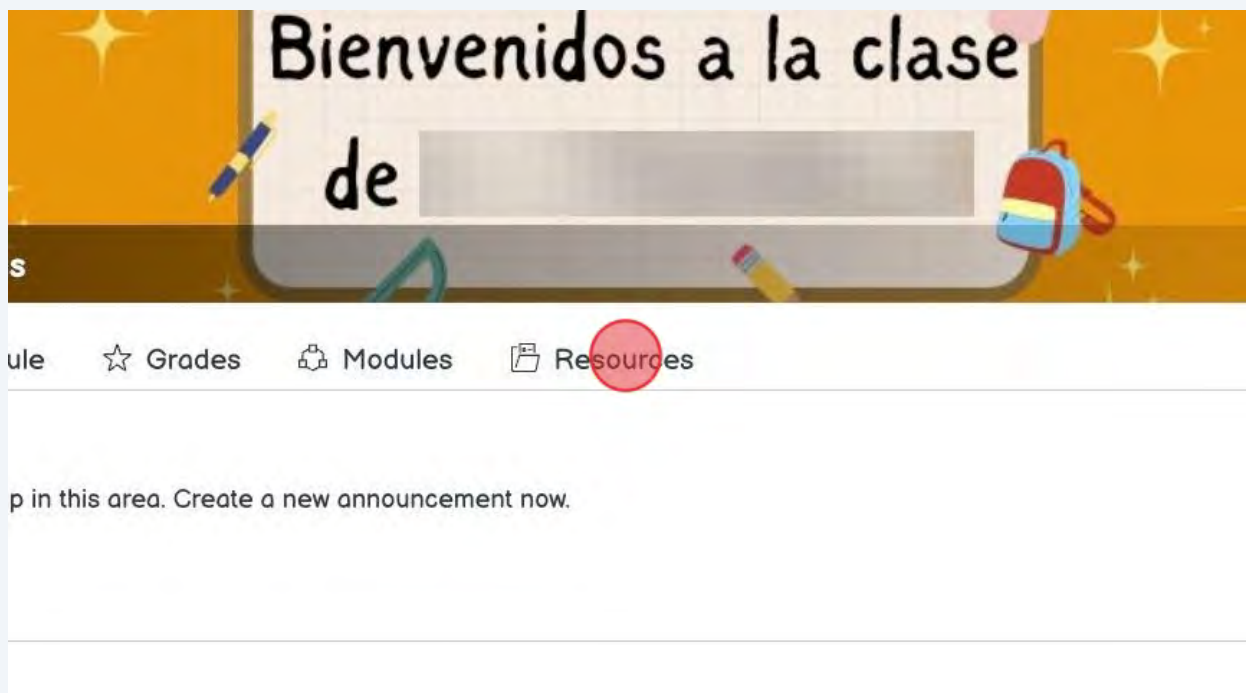
⋮	Groups <i>Tab disabled, won't appear in subject navigation</i>	⋮
⋮	Item Banks <i>Tab disabled, won't appear in subject navigation</i>	⋮
⋮	New Analytics <i>Tab disabled, won't appear in subject navigation</i>	⋮



8 Click **"Back to Subject"**.



9 Click **"Resources"**.



10 Click "**vhlc**entral".



Home Schedule Grades Modules Resources

Student Applications



Login to vhlcentral

11 If you have a vhlcentral account, enter your **vhlcentral credentials**. If you do not have an account, go to "**Creating an account**" below.

vhlcentral

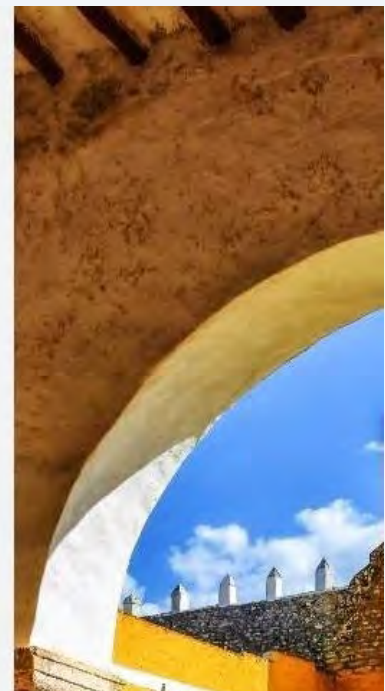
Welcome

Username or email

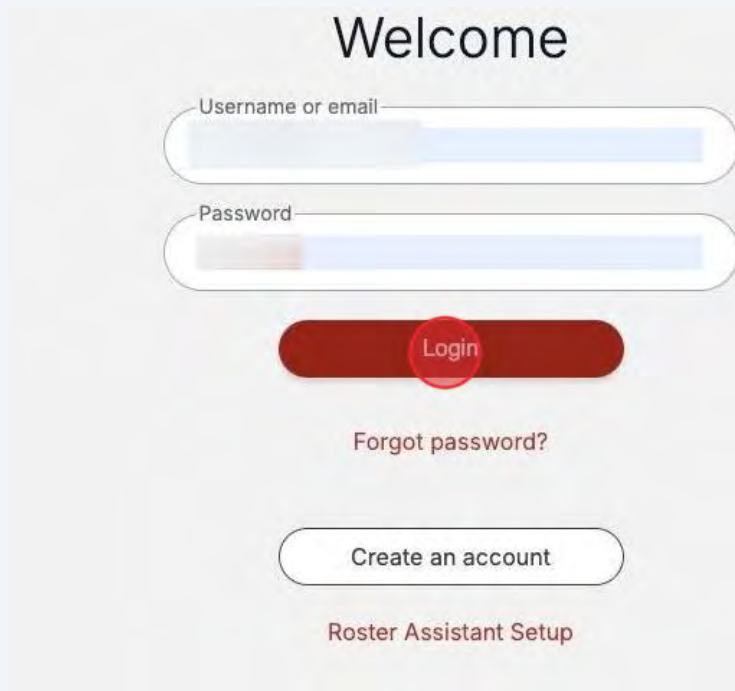
Password

Login

[Forgot password?](#)



12 Click "**Login**".



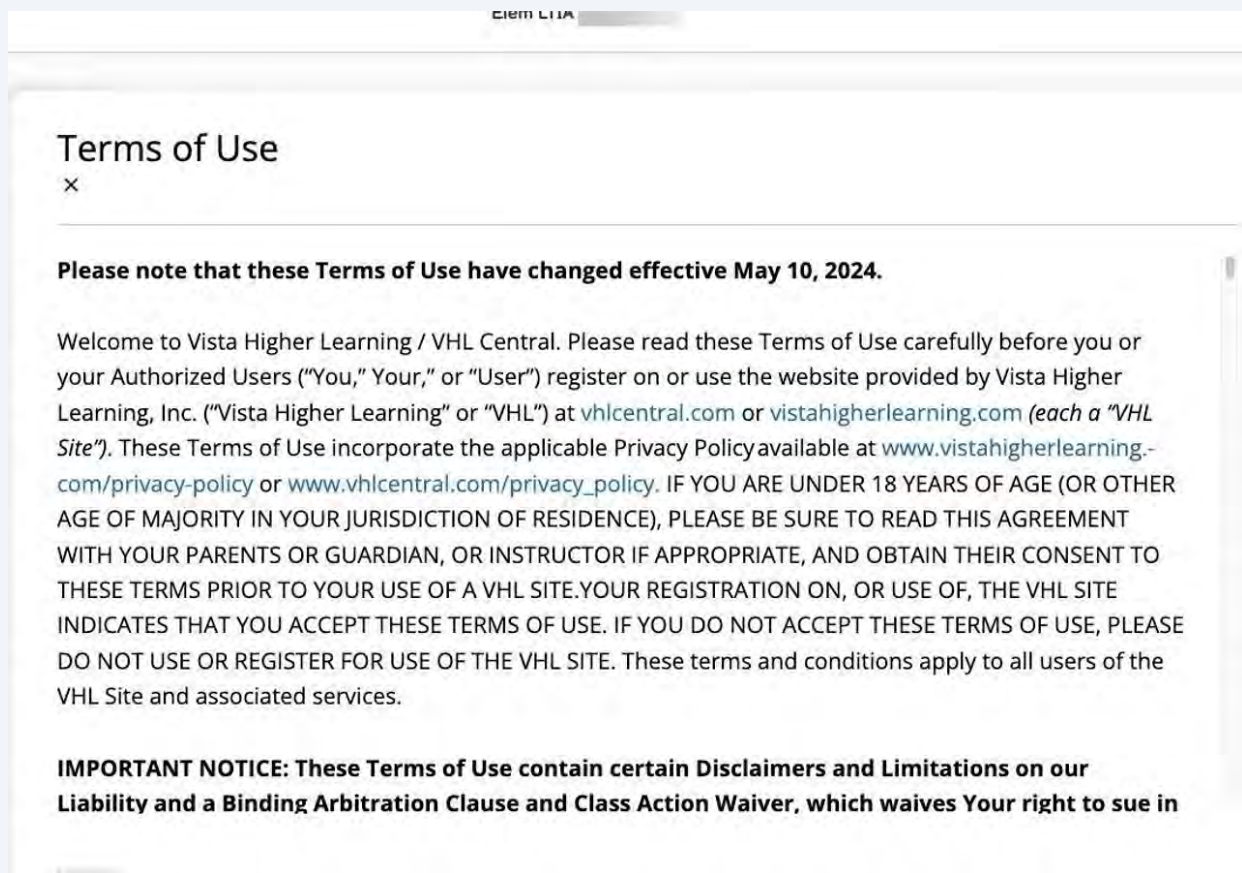
Tip! Username and Password are case-sensitive. Also, ensure there are no extra spaces at the end or beginning of the fields.



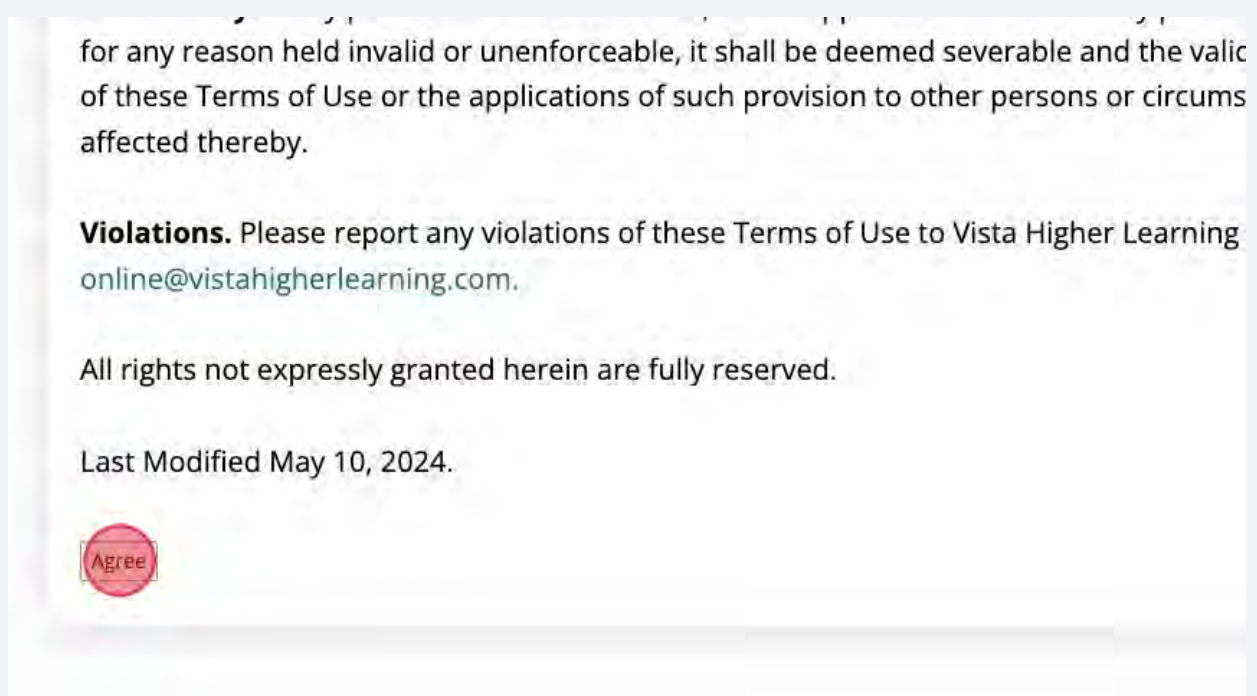
Alert! If this is the first time you are logging in to vhlcentral from Canvas, you will be prompted to log in and agree to the "**Terms of Use**". If you have previously signed in to vhlcentral through Canvas but not in this particular course, you might be prompted to log in. If you have not created an account, see below.

Accepting Terms of Use for the First Time

13 Scroll and read through the "Terms of Use".



14 Click "Agree".



Creating an Account



Alert! If you have not created an account with vhlcentral.com you must create an account before proceeding.

- Keep in mind that:
 - Username and Password are case-sensitive
 - Passwords must:
 - have a letter and a number
 - be at least 8 characters

15 Click "Create an account".

16 Complete all the fields required to create an account.

Self Rost Master > Launch VHLCentral

Home

Announcements

Grades

Modules

New Analytics

Item Banks

Launch VHLCentral

Lucid (Whiteboard)

Assignments

Discussions

People

Pages

Files

Syllabus

Outcomes

Rubrics

Quizzes

BigBlueButton

Collaborations

Settings

vhlcentral

Create an Account

* All fields required.

Username

Email

Password

✓ Must contain a number and a letter.
✓ Must be at least 8 characters.

Re-enter Password

First Name

Last Name

Birth Year

Get Started | Visit Our Store

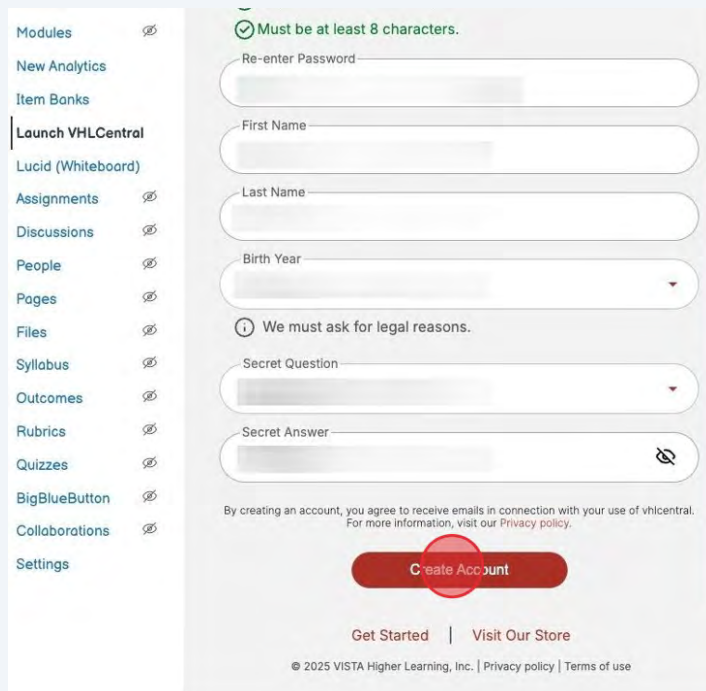
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Tip! When assisting students in creating their accounts, we suggest giving them the naming conventions and password conventions you'd like them to use. This will help with forgotten usernames and passwords, especially in K-12 settings. Also, verify with your institution whether students are required to use institutional emails or if they can use their personal emails.

17 Click "Create account".

..."



The screenshot shows the VHL Central account creation interface. On the left is a sidebar menu with options: Modules, New Analytics, Item Banks, Launch VHL Central (highlighted), Lucid (Whiteboard), Assignments, Discussions, People, Pages, Files, Syllabus, Outcomes, Rubrics, Quizzes, BigBlueButton, Collaborations, and Settings. The main form area contains the following fields and instructions:

- A green checkmark icon and the text "Must be at least 8 characters." above the "Re-enter Password" field.
- Input fields for "First Name", "Last Name", and "Birth Year".
- An information icon and the text "We must ask for legal reasons." above the "Secret Question" field.
- Input fields for "Secret Question" and "Secret Answer".
- A red "Create Account" button.
- Links for "Get Started" and "Visit Our Store".
- Footer text: "© 2025 VISTA Higher Learning, Inc. | Privacy policy | Terms of use".



Selecting a Program

18 Click "Launch vhlcentral". You will be taken to the vhlcentral course connector page. You will see all the programs available to your institution.

Create a Course in vhlcentral



Tip! Once you have logged in to vhlcentral from Canvas, you will be taken to the **Course Connector** page.

19 Select your program.



Connect 1 ©2022
Language, Literacy, Content

My Dashboard



Get Ready! Grades 6-8 + Get Reading! ©2021

My Dashboard

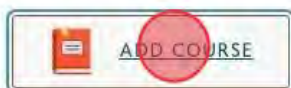
20 Click "Add course".

COURSES



Not sure what to do next?

Check out our How-to Videos



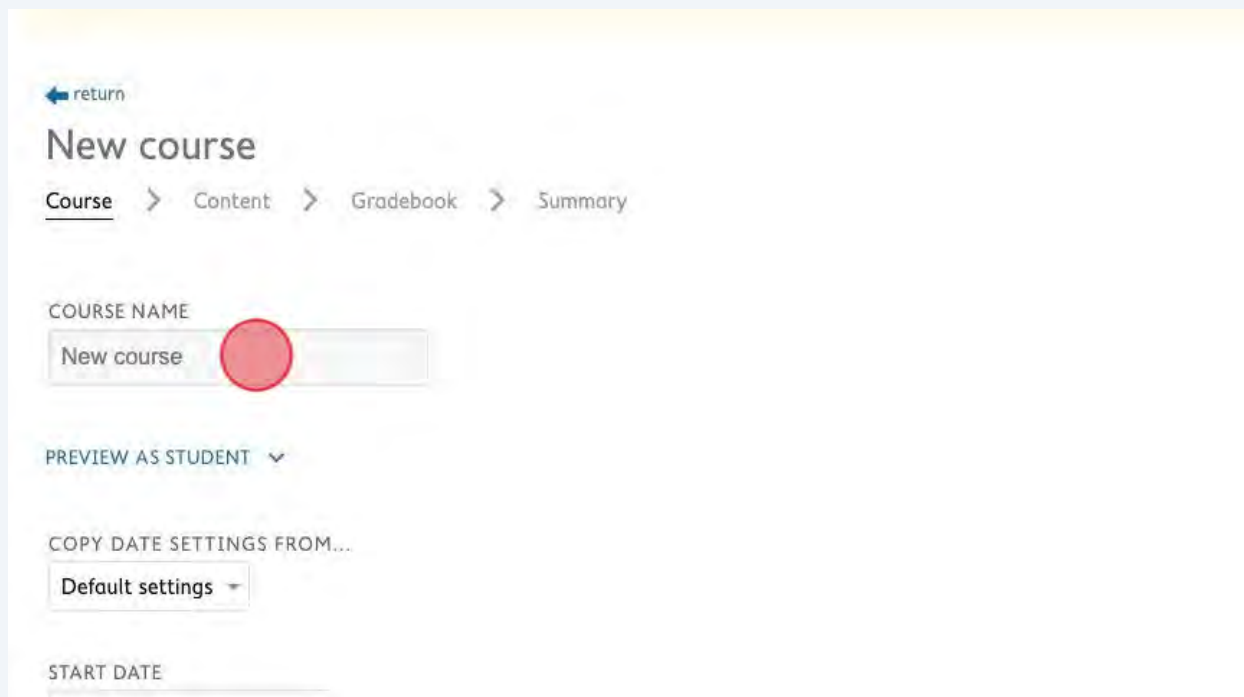
No sections yet

Before you can create sections you will first ha
course.




Tip! You can also click the "+" sign next to "**Courses**".

- 21 Click the "**Course Name**" field and add the course name.

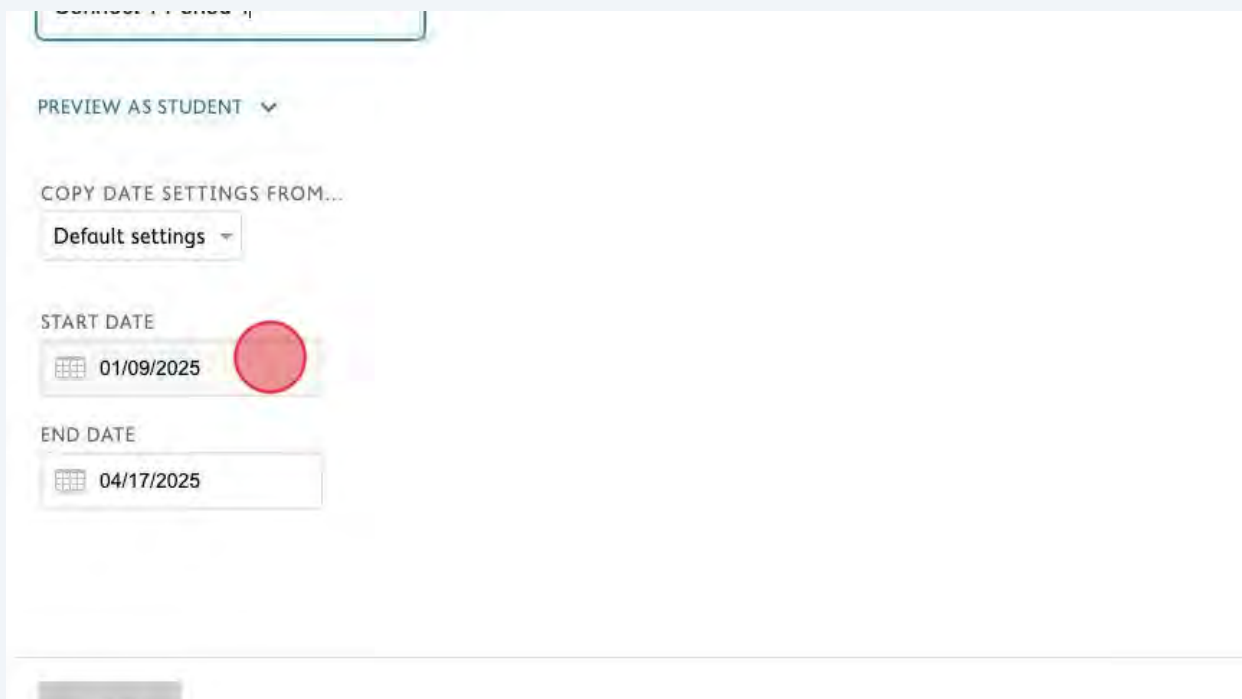


The screenshot shows a web interface for creating a new course. At the top left, there is a blue arrow pointing left with the text 'return'. Below this is the heading 'New course'. Under the heading is a breadcrumb navigation bar with the following items: 'Course' (underlined), '>', 'Content', '>', 'Gradebook', '>', and 'Summary'. Below the breadcrumb is the 'COURSE NAME' section, which contains a text input field with the placeholder text 'New course'. A red circle is drawn around the right side of this input field. Below the 'COURSE NAME' section is a section labeled 'PREVIEW AS STUDENT' with a dropdown arrow. Below that is a section labeled 'COPY DATE SETTINGS FROM...' with a dropdown menu showing 'Default settings'. At the bottom, there is a section labeled 'START DATE' with an empty text input field.

 Tip! We suggest you use the naming convention from your LMS.

Start and End Dates

22 Click "Start Date" field.



PREVIEW AS STUDENT ▾

COPY DATE SETTINGS FROM...

Default settings ▾

START DATE

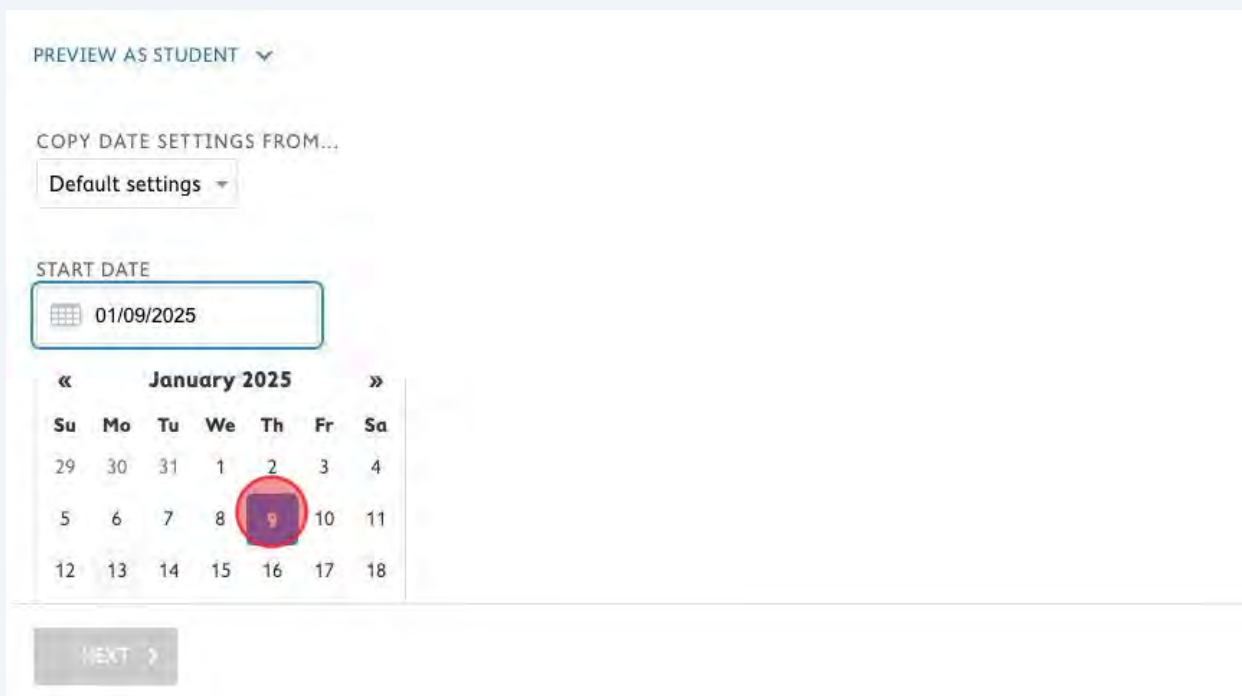
01/09/2025

END DATE

04/17/2025

A red circle highlights the "START DATE" field, which contains the date "01/09/2025".

23 Set "Start Date".



PREVIEW AS STUDENT ▾

COPY DATE SETTINGS FROM...

Default settings ▾

START DATE

01/09/2025

« January 2025 »

Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18

« NEXT »

The "START DATE" field is highlighted with a blue border. Below it, a calendar for January 2025 is displayed. The date "9" is highlighted with a red circle. At the bottom, there is a "NEXT" button with a right arrow.

24 Click the "End Date" field.

PREVIEW AS STUDENT ▾

COPY DATE SETTINGS FROM...

Default settings ▾

START DATE

01/13/2025

END DATE

04/17/2025

« April 2025 »

Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5

NEXT >

25 Set "End Date".

START DATE

01/09/2025

END DATE

04/17/2025

« April 2025 »

Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

SAVE CHANGES EXIT



Alert! When setting the **"End Date"**, verify whether the course tile on the LMS is for a semester- or year-long course. If it is a **Semester Course Tile**, the start date should be the beginning of the semester, and the end date should be the end of the semester. If it is a **Year-long Course Tile**, the start date should be the beginning of the year, and the end date should be the end of the year.

26

- Click **"Next"** if you'd like to complete the course set-up before creating a section.
- Go back to the **vhIcentral Dashboard**, if you'd like to set up your section.

Default settings ▾

START DATE
01/13/2025

END DATE
06/13/2025

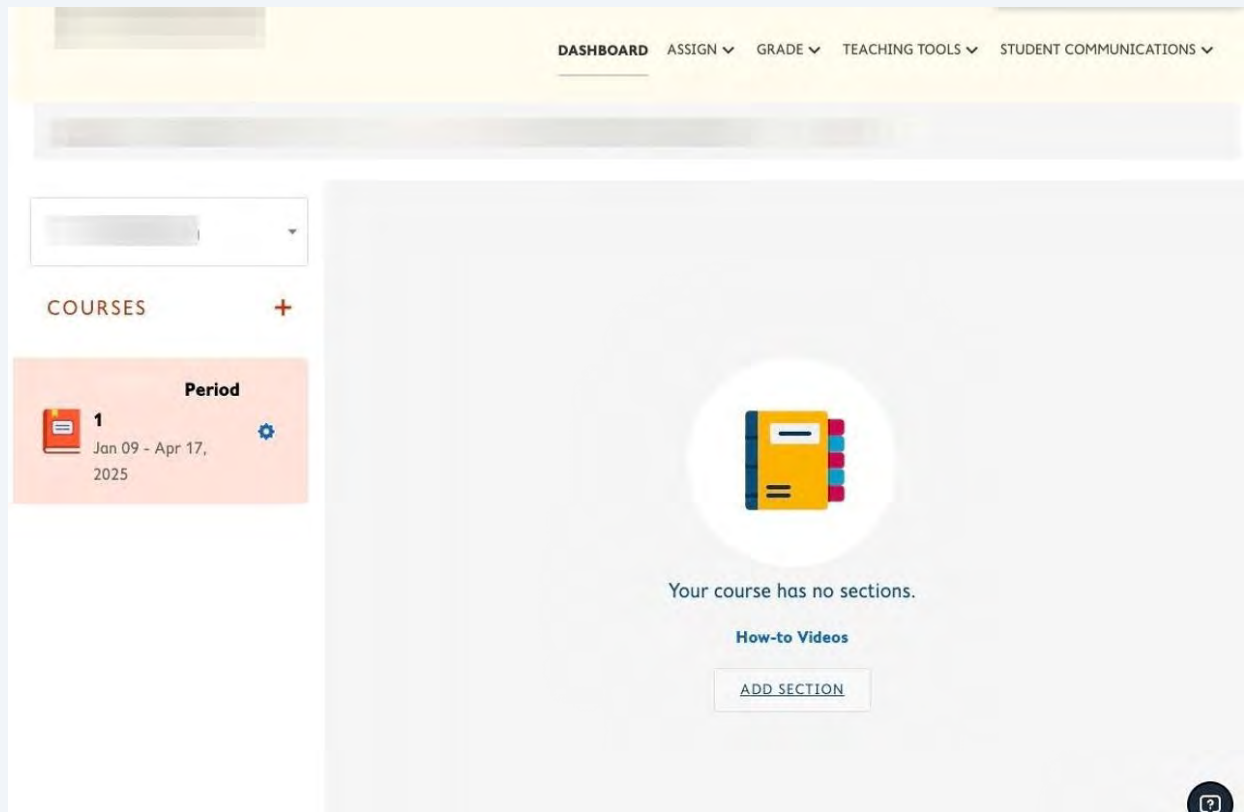
NEXT >

Create a Section

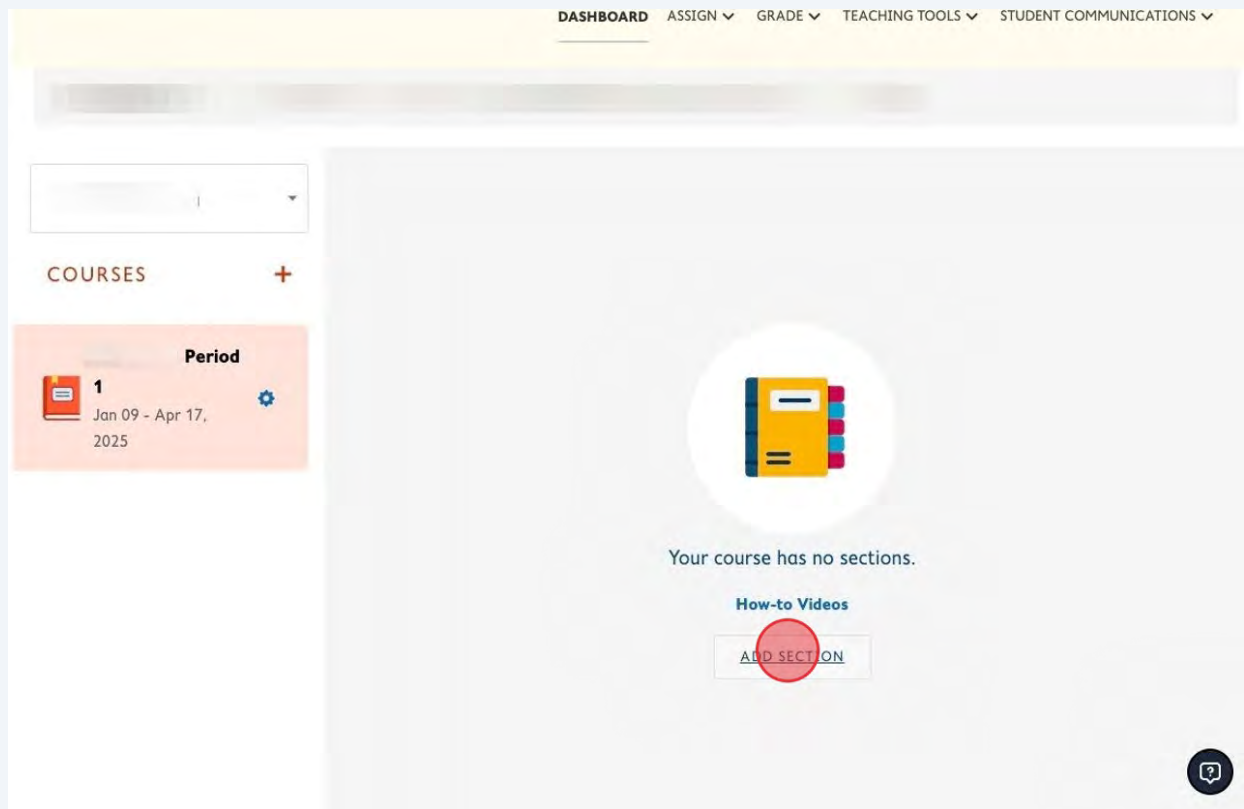


Tip! If you have already created a section for this course, skip these directions and go to your course Dashboard for Course Editing or Enabling Grade Passback.

27 Go to your **"vhlcentral Dashboard"**.



28 Click "ADD SECTION".



- 29 Click the **"New Section Name"** field and add the name of your section.

Add section

Course - Period 1

NEW SECTION NAME

ADDITIONAL SECTION INFORMATION (OPTIONAL)


PREVIEW AS STUDENT

Section Details

☒ Allow new students to enroll in this course section

ASSIGNMENT AVAILABILITY

All upcoming assignments available to students. [Change](#)

 Tip! For continuity, we suggest you utilize the LMS naming conventions. You can also add optional section information for example, your classroom number or the period if it's not part of the section name.

30

Click the **"New Section Name"** field. Name your section.

Course - Period 1

NEW SECTION NAME

ADDITIONAL SECTION INFORMATION (OPTIONAL)

PREVIEW AS STUDENT ▼

Section Details

☒ Allow new students to enroll in this course section

ASSIGNMENT AVAILABILITY

All upcoming assignments available to students. [Change](#) ▼

Schedule

DUE TIME

11 ▼ 59 ▼ PM ▼

TIME ZONE

(GMT-05:00) Eastern Time (US & Canada) ▼

Select the days your section meets

☐ Sun ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat

Instructor ?

Can Create Content	Role	Name	Email
--------------------	------	------	-------

31

Under **"ADDITIONAL SECTION INFORMATION"**, you can include section-specific information, for example, location, meeting dates, and times.

Add section

Course - | Period 1

NEW SECTION NAME

ADDITIONAL SECTION INFORMATION (OPTIONAL)

PREVIEW AS STUDENT ▼

Section Details

☒ Allow new students to enroll in this course section

ASSIGNMENT AVAILABILITY

All upcoming assignments available to students. [Change](#) ▼

Schedule

DUE TIME

11 59 PM

TIME ZONE

(GMT-05:00) Eastern Time (US & Canada) ▼

Select the days your section meets

☐

Sun

☐

Mon

☐

Tue

☐

Wed

☐

Thu

☐

Fri

☐

Sat

Instructor ?

32

Select **"Allow new students to enroll in this course section"** if you'd like students to be enrolled.

Add section

Course - Period 1

NEW SECTION NAME

ADDITIONAL SECTION INFORMATION (OPTIONAL)

PREVIEW AS STUDENT ▾

Section Details



☒ Allow new students to enroll in this course section

ASSIGNMENT AVAILABILITY

All upcoming assignments available to students. [Change ▾](#)

Schedule

DUE TIME

11 ▾ 59 ▾ PM ▾

TIME ZONE

(GMT-05:00) Eastern Time (US & Canada) ▾

Select the days your section meets

☐ Sun ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat

Instructor ?

33

Under **"All upcoming assignments available to students"**, you will be able to select when students can see upcoming due dates.

NEW SECTION NAME

ADDITIONAL SECTION INFORMATION (OPTIONAL)

PREVIEW AS STUDENT ▾

Section Details

☒ Allow new students to enroll in this course section

ASSIGNMENT AVAILABILITY

All upcoming assignments available to students. [Change](#)

Schedule

DUE TIME

11 ▾ 59 ▾ PM ▾

TIME ZONE

(GMT-05:00) Eastern Time (US & Canada) ▾

Select the days your section meets

☐ Sun ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat

Instructor ?

Can Create Content	Role	Name	Email
<input checked="" type="checkbox"/>	Instructor		

34 Select when you'd like to allow the students access to upcoming assignments.

PREVIEW AS STUDENT ▾

Section Details

☒ Allow new students to enroll in this course section

ASSIGNMENT AVAILABILITY

All upcoming assignments available to students. [Change ▴](#)

Frequently Used

- ☒ Always
- ☐ 1 Week
- ☐ 2 Weeks

Other

- ☐ 1 day
- ☐ 2 days
- ☐ 3 days
- ☐ 4 days
- ☐ 5 days
- ☐ 6 days
- ☐ 7 days
- ☐ 8 days
- ☐ 9 days
- ☐ 10 days
- ☐ 11 days
- ☐ 12 days
- ☐ 13 days
- ☐ 14 days
- ☐ 15 days
- ☐ 16 days
- ☐ 17 days
- ☐ 18 days
- ☐ 19 days
- ☐ 20 days
- ☐ 21 days
- ☐ 22 days

Select when assignments will be available before the due date. This will not apply to assessments.

TIME ZONE

(GMT-05:00) Eastern Time (US & Canada) ▾

section meets

☒ Mon ☒ Tue ☒ Wed ☒ Thu ☒ Fri ☐ Sat

Role	Name	Email
Instructor		

Instructors ▾

CANCEL

35

Set the schedule defaults for "**Due Time**", "**Time Zone**" and **Select the days your section meets**".

PREVIEW AS STUDENT ▾

Section Details

☒ Allow new students to enroll in this course section

ASSIGNMENT AVAILABILITY

All upcoming assignments available to students. [Change](#) ^

▾ Select when assignments will be available before the due date. This will not apply to assessments.

Schedule

DUE TIME

▾ ▾ ▾

TIME ZONE

▾

Select the days your section meets

☐ Sun ☒ Mon ☒ Tue ☒ Wed ☒ Thu ☒ Fri ☐ Sat

Instructor ?

Can Create Content	Role	Name	Email
<input checked="" type="checkbox"/>	Instructor	<input type="text" value=""/>	<input type="text" value=""/>

[Add/Edit Additional Instructors](#) ▾

36 If this is the initial section creation, click **"Submit"**.

Section Details

☒ Allow new students to enroll in this course section

ASSIGNMENT AVAILABILITY

All upcoming assignments available to students. [Change](#) ▾

Schedule

DUE TIME

11 ▾ 59 ▾ PM ▾

TIME ZONE

(GMT-05:00) Eastern Time (US & Canada) ▾

Select the days your section meets

☐ Sun ☒ Mon ☒ Tue ☒ Wed ☒ Thu ☒ Fri ☐ Sat

Instructor [?](#)

Can Create Content	Role	Name	Email
<input checked="" type="checkbox"/>	Instructor	<div><div></div><div></div></div>	<div><div></div><div></div></div>

[Add/Edit Additional Instructors](#) ▾

SUBMIT CANCEL

© 2025 VISTA Higher Learning, Inc. [Support Center](#) | [Store](#) [TERMS OF USE](#) [PRIVACY POLICY](#)

[?](#)

37 If you are making changes, click **"Update"**.

Section Details

☒ Allow new students to enroll in this course section

ASSIGNMENT AVAILABILITY

All upcoming assignments available to students. [Change ^](#)

Always ▾

Select when assignments will be available before the due date. This will not apply to assessments.

Schedule

DUE TIME

11 ▾ 59 ▾ PM ▾

TIME ZONE

(GMT-05:00) Eastern Time (US & Canada) ▾

Select the days your section meets

☐ Sun ☒ Mon ☒ Tue ☒ Wed ☒ Thu ☒ Fri ☐ Sat


Instructor [?](#)

Can Create Content	Role	Name	Email
<input checked="" type="checkbox"/>	Instructor	i	

Add/Edit Additional Instructors ▾

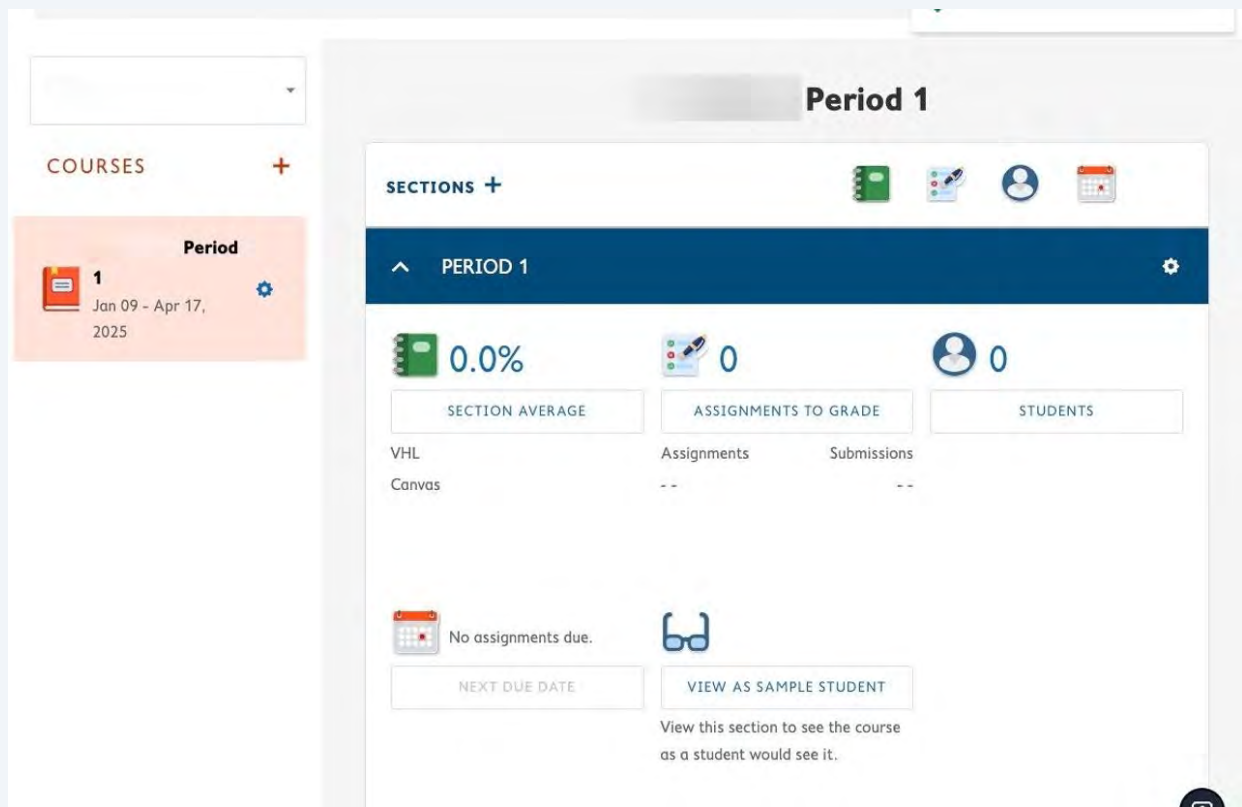
UPDATE

CANCEL



38

Once you have clicked either **"Submit"** or **"Update"**, you will be sent to the **vhcentral Dashboard**.



Course Setup

39

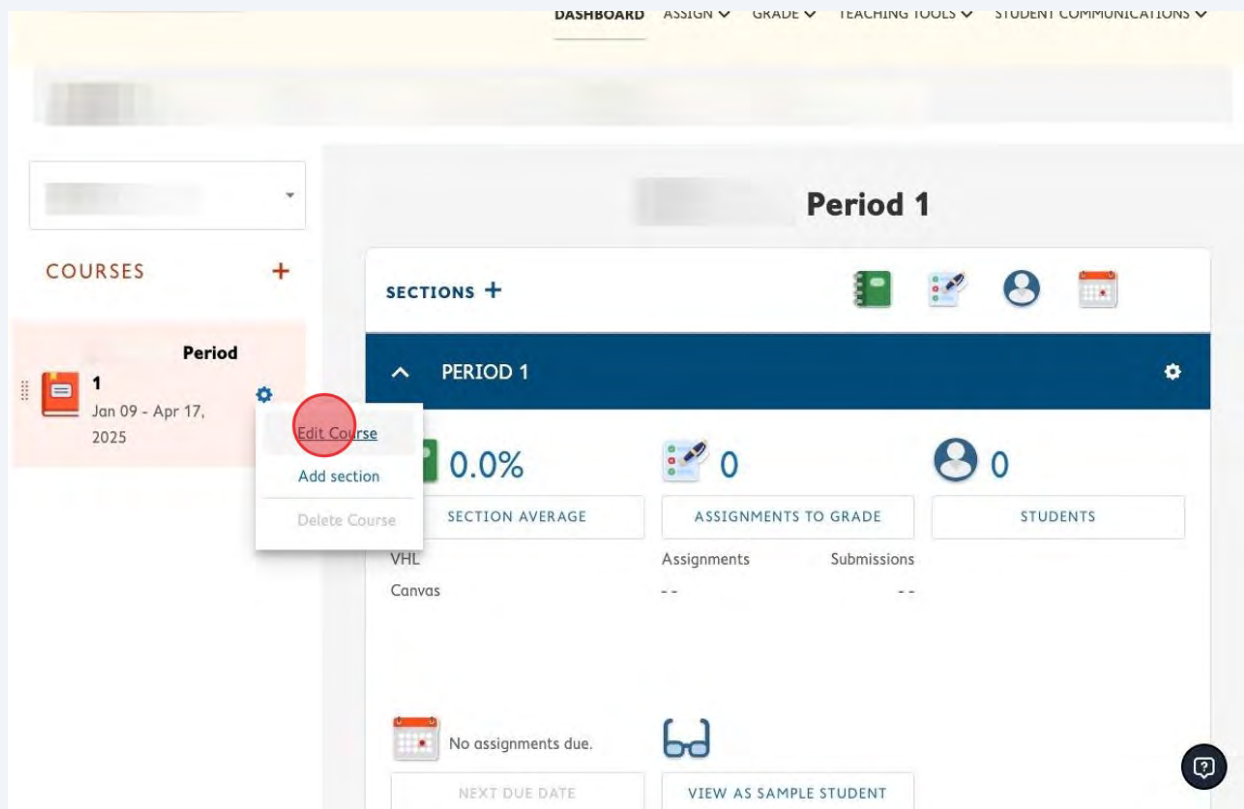
Click **"Launch vhcentral"**. You will be taken to the vhcentral Course Connector page, where you will see all the programs available to your institution.

40 You will be taken to the vhlcentral **"Dashboard view"**.

The screenshot displays the vhlcentral dashboard interface. At the top, a black header bar contains the 'vhlcentral' logo, a user profile icon, and links for 'Help' and 'Logout'. Below this, a yellow navigation bar features a dropdown menu for 'Period 1' and 'All sections', and a main menu with options: 'DASHBOARD', 'ASSIGN', 'GRADE', 'TEACHING TOOLS', and 'STUDENT COMMUNICATIONS'. The main content area is divided into two sections. On the left, a 'COURSES' sidebar shows a list of courses, with 'Period 1' (Jan 09 - Apr 17, 2025) highlighted in orange. On the right, the 'Period 1' section is expanded, showing a 'SECTIONS +' header with icons for a calendar, assignments, users, and a calendar. Below this, a dark blue bar indicates 'PERIOD 1'. The main content area displays three key metrics: 'SECTION AVERAGE' at 0.0%, 'ASSIGNMENTS TO GRADE' at 0, and 'STUDENTS' at 0. Below these metrics, a table lists the course 'VHL' and the platform 'Canvas', with corresponding values for 'Assignments' and 'Submissions' shown as '--'.

SECTION AVERAGE		ASSIGNMENTS TO GRADE		STUDENTS	
VHL	0.0%	Assignments	0	Students	0
Canvas	--	Submissions	--		--

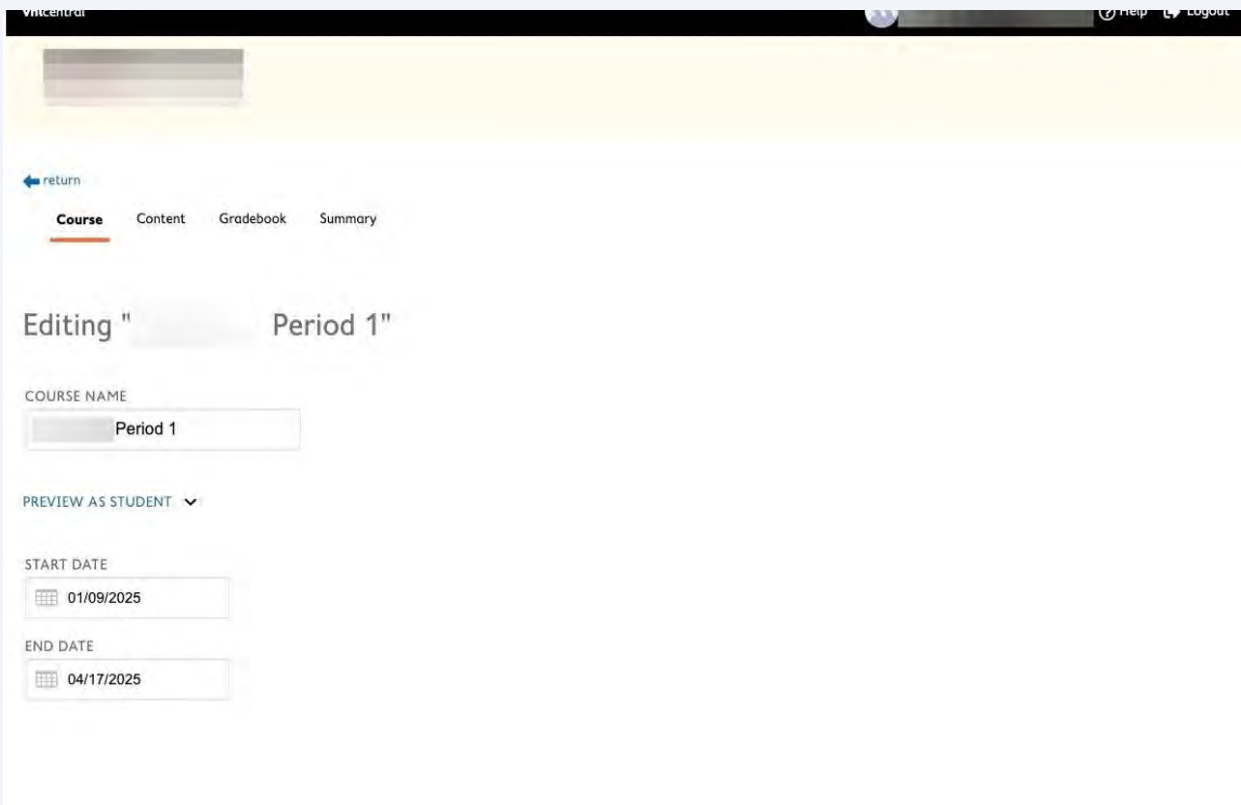
41 Hover your cursor on the blue gear under **Courses** and click on **"Edit Course"**.



Course Tab

42

You will be taken to the **Course Information Page**, where you can set preferences for the **Course** start and end dates, **Content**, **Gradebook**, and the **Summary**.



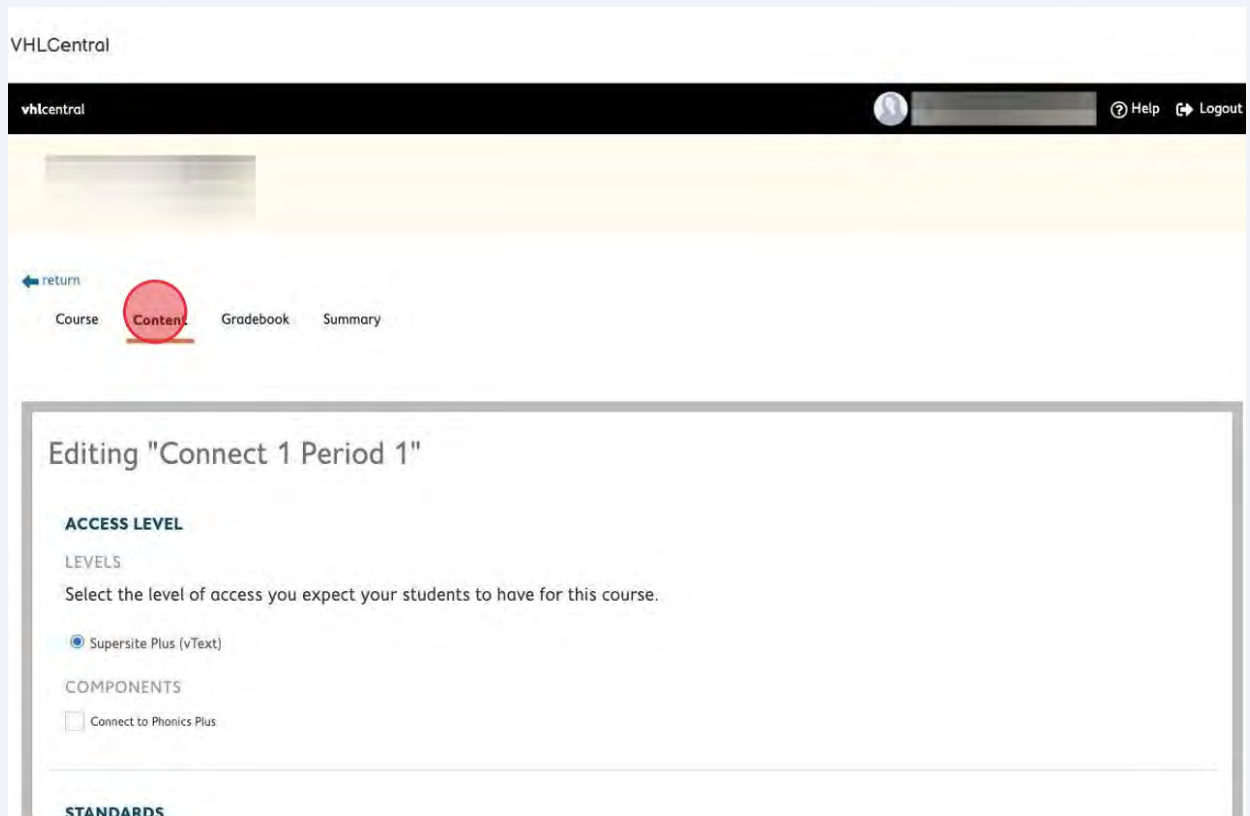

Alert! When setting the **"End Date"**, verify if the course tile on the LMS is for a semester- or year-long course. If it is a **Semester Course Tile**, the start date should be the beginning of the semester, and the end date should be the end of the semester. If it is a **Year-long Course Tile**, the start date should be the beginning of the year, and the end date should be the end of the year.

Content Tab



Alert! Content settings will vary based on the programs.

43 Click **"Content"**.



44

Select your **"Access Levels"** and components. This will vary based on your programs.

The screenshot shows a web interface for editing a course. At the top, there's a navigation bar with 'return', 'Course', 'Content' (highlighted), 'Gradebook', and 'Summary'. Below this, the title 'Editing "Connect 1 Period 1"' is displayed. The main content area is divided into sections. The 'ACCESS LEVEL' section is highlighted with a red box. It includes a 'LEVELS' subsection with the instruction 'Select the level of access you expect your students to have for this course.' and a radio button selected for 'Supersite Plus (vText)'. Below this is a 'COMPONENTS' subsection with a checkbox for 'Connect to Phonics Plus'. The 'STANDARDS' section is below, with the instruction 'Select the standards you would like to include in your course.' and a checked checkbox for 'AZ ELA'.

return

Course **Content** Gradebook Summary

Editing "Connect 1 Period 1"

ACCESS LEVEL

LEVELS

Select the level of access you expect your students to have for this course.

☒ Supersite Plus (vText)

COMPONENTS

☐ Connect to Phonics Plus

STANDARDS

Select the standards you would like to include in your course.

☒ AZ ELA

45

If your Program has **"Standards"** included, you will be able to select the standards that you'd like to apply.

ACCESS LEVEL

LEVELS

Select the level of access you expect your students to have for this course.

☒ Supersite Plus (vText)

COMPONENTS

☐ Connect to Phonics Plus

STANDARDS

Select the standards you would like to include in your course.

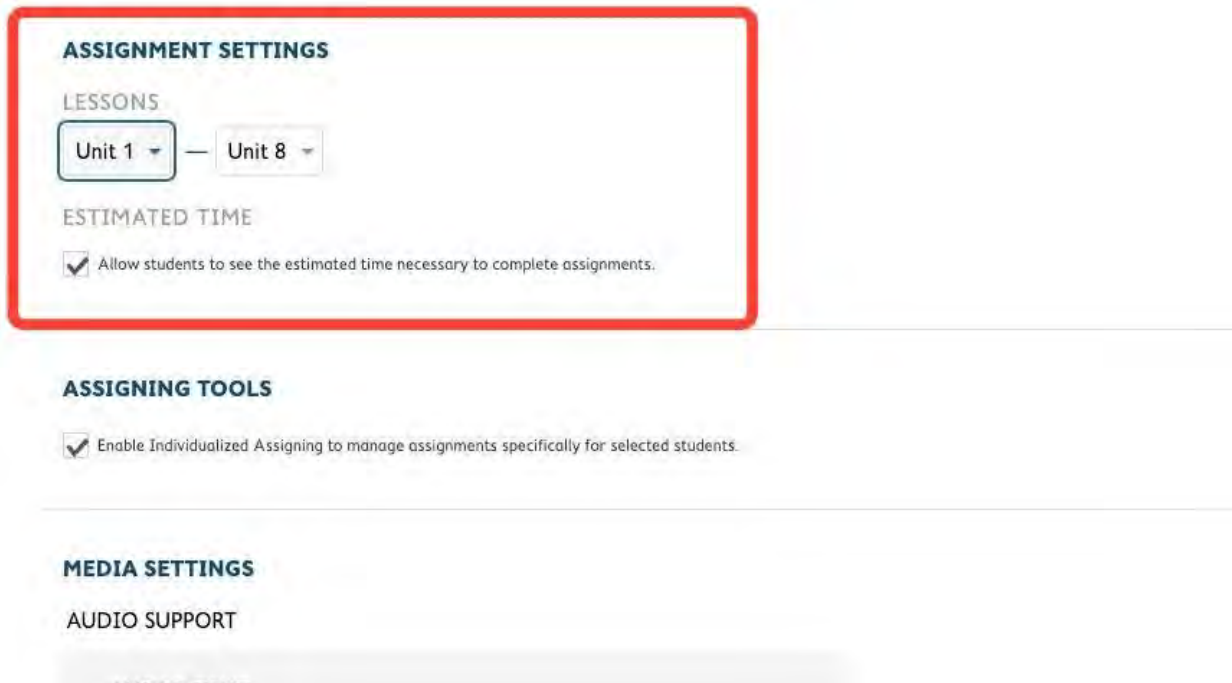
- ☒ AZ ELA
- ☒ AZ ELP
- ☒ CA ELA
- ☒ CA ELD
- ☒ CCSS
- ☒ ELPA21
- ☒ FL B.E.S.T.
- ☒ Texas ELPs
- ☒ Texas TEKS
- ☒ WIDA

ASSIGNMENT SETTINGS

46

Under "**Assignment Settings**", select the **first**, and **last** Lesson or Unit this course will cover.

Select "**Allow students to see the estimated time necessary to complete assignments**" if you'd like the students to know the time it should take an average student to complete an activity or assessment.



ASSIGNMENT SETTINGS

LESSONS

Unit 1 — Unit 8

ESTIMATED TIME

☒ Allow students to see the estimated time necessary to complete assignments.

ASSIGNING TOOLS

☒ Enable Individualized Assigning to manage assignments specifically for selected students.

MEDIA SETTINGS

AUDIO SUPPORT



Tip! Setting the first and last Lesson or Unit can help focus your students on the "current" unit. This can be changed by Unit/Lesson, Quarter, or Semester. For example, if you are currently on Lesson/Unit, you may set that as your last Lesson/Unit.

47

Click **"Enable Individualized Assigning to manage assignments specifically for selected students"** if you'd like the ability to assign activities for selected students.

ESTIMATED TIME

☒ Allow students to see the estimated time necessary to complete assignments.

ASSIGNING TOOLS

☒ Enable Individualized Assigning to manage assignments specifically for selected students.

MEDIA SETTINGS

AUDIO SUPPORT

AUDIO TEXT

☐ Allow students to see transcripts of recorded audio.

VIDEO SUPPORT

SUBTITLES AND CLOSED CAPTIONS (CC)

English [SEE EXAMPLE](#)

TRANSCRIPTS

None [SEE EXAMPLE](#)

48

Select your **Media Settings** for both **Audio**, and **Video support**.

Choose if you'd like to **"Allow students to see transcripts of recorded audio"**, subtitles, closed captions, and the language you'd like them to appear in.

ASSIGNING TOOLS

☒ Enable Individualized Assigning to manage assignments specifically for selected students.

MEDIA SETTINGS

AUDIO SUPPORT

AUDIO TEXT

☐ Allow students to see transcripts of recorded audio.

VIDEO SUPPORT

SUBTITLES AND CLOSED CAPTIONS (CC)

English [SEE EXAMPLE](#)

TRANSCRIPTS

None [SEE EXAMPLE](#)

Gradebook Tab



Alert! Vhlcentral gradebook categories do not need to match your LMS categories. Once the grades pass back from vhlcentral to Canvas, you will need to recategorize them under "Assignments". This information is detailed in the "**Recategorizing Activities / Assessments in Canvas Gradebook**" section of the guide. For example, you can create a VHL category for practice assignments that you don't want to be added to the gradebook of record, such as tutorials. You can also have a Canvas category for the assignments you want in your gradebook of record, like summative or formative assessments.

49 To set up Gradebook Categories, click "**Add Category**".

Default settings ▾

GRADEBOOK CATEGORIES ?

Here you will create categories and customize the layout and settings of your course gradebook.

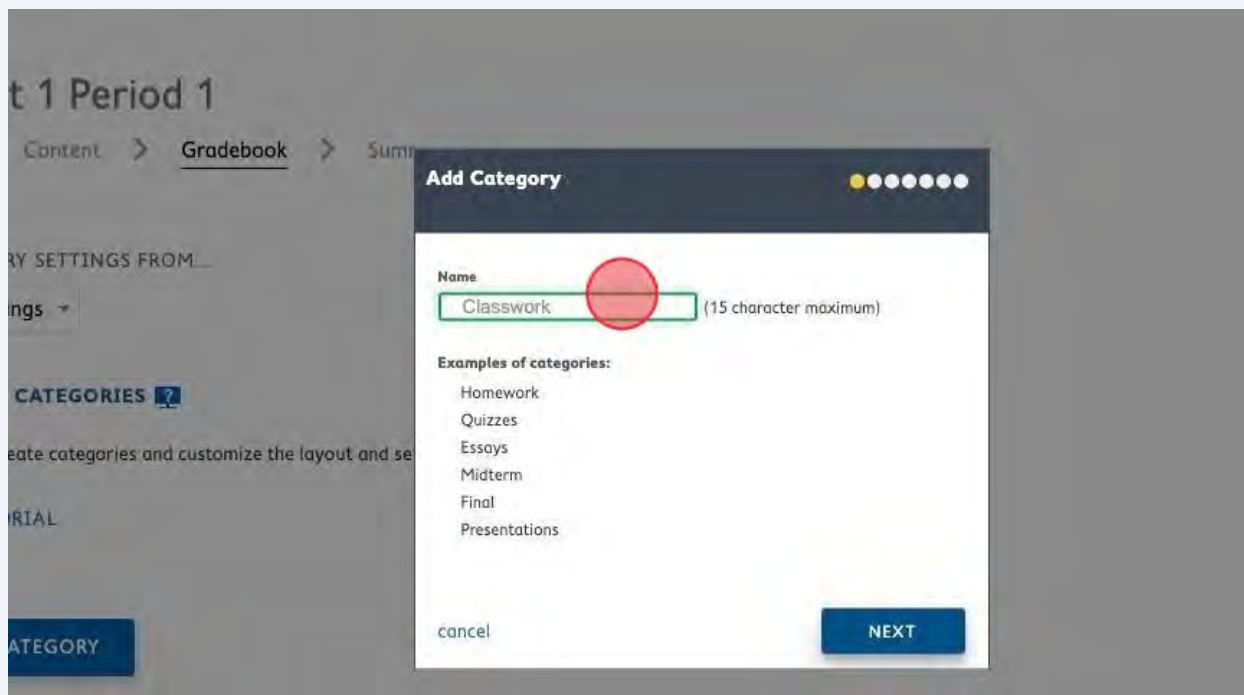
[VIEW TUTORIAL](#)

Click here to begin adding categories to your gradebook.

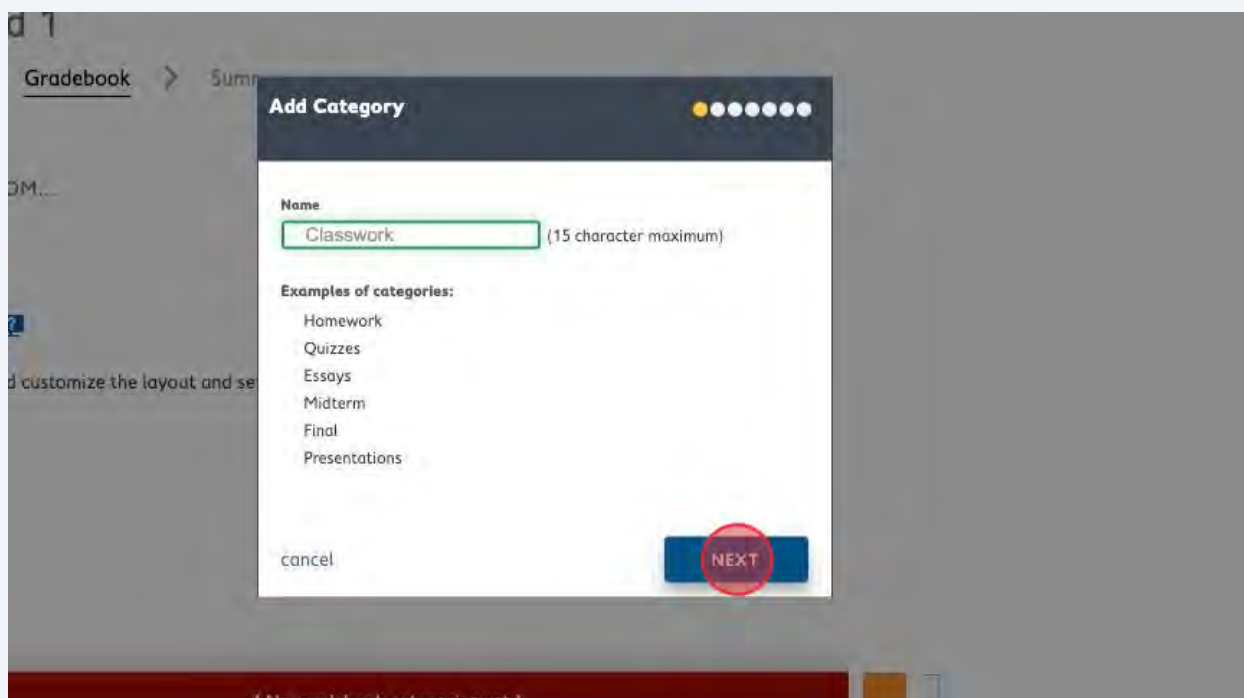
ADD CATEGORY

Students	[No gradebook categories yet]
Example Student 1	
Example Student 2	
Example Student 3	

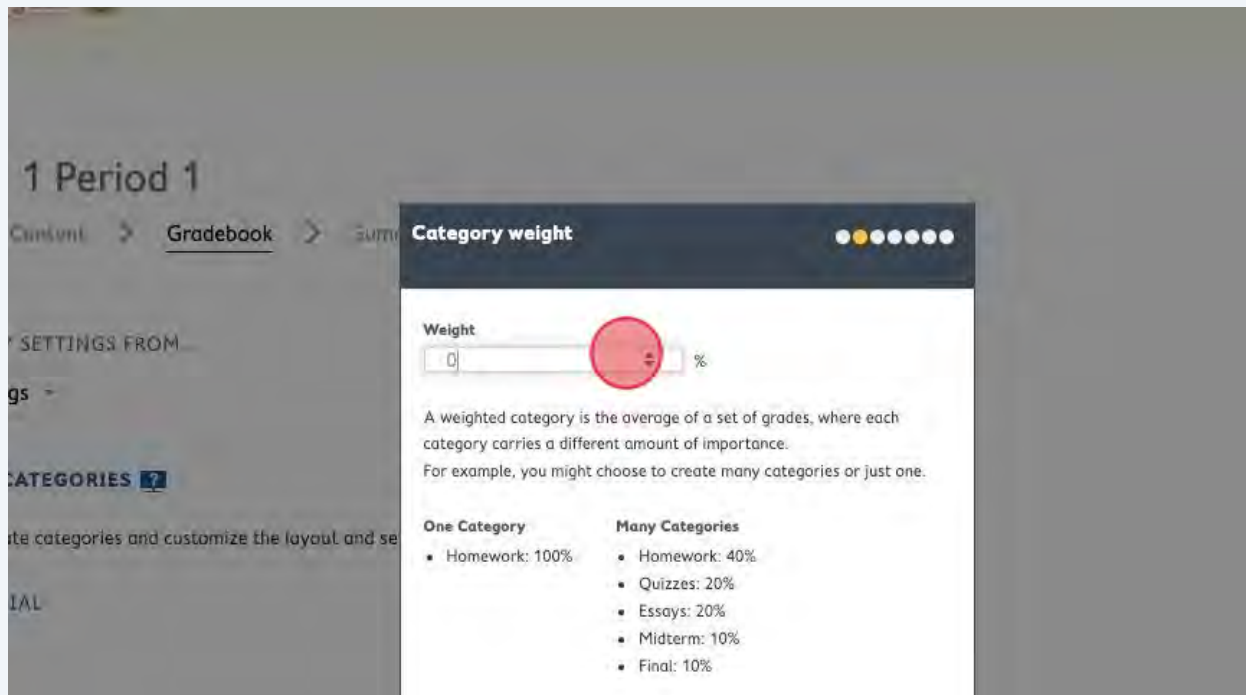
- 50 Type your first category, for example "Classwork".



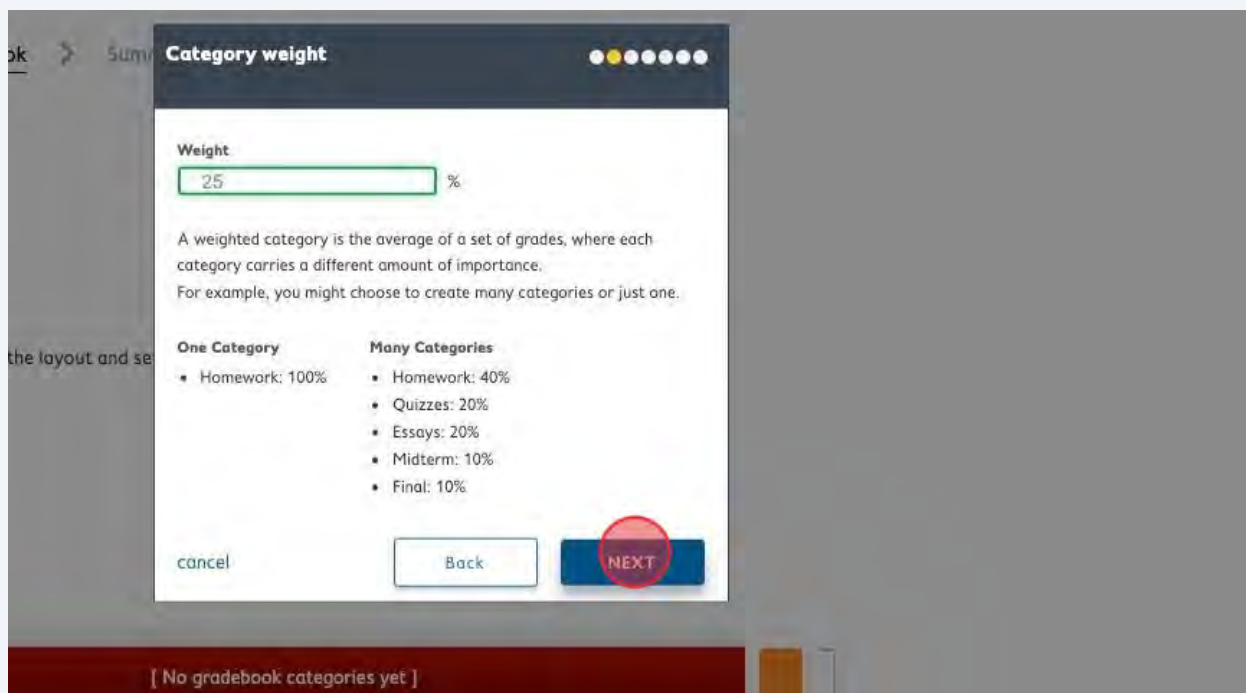
- 51 Click "Next".



52 Select the **"Weight"** for that category. For example, type "25".



53 Click **"Next"**.



54

Select **"For a grade"** if you want grades for each of your activities and assessments as well as the **"number of lowest grades dropped"**.

Course Content **Gradebook** Summary

Editing

GRADEBOOK CATEGORIES ?

Here you will create categories and customize the layout.

▶ VIEW TUTORIAL

ADD CATEGORY

cancel Back **NEXT**

Students	Canvas 50 %	VHL 50 %
Example Student 1	A	A
Example Student 2	B	B
Example Student 3	C	C

SAVE CHANGES EXIT

55 Click "Next".

Course Content **Gradebook** Summary

Editing

GRADEBOOK CATEGORIES ?

Here you will create categories and customize the layout

▶ VIEW TUTORIAL

ADD CATEGORY

Category grading

Assignments in this category will be:

☒ For a grade

☐ Credit/no credit

Number of lowest grades dropped:

0 (default) ▼

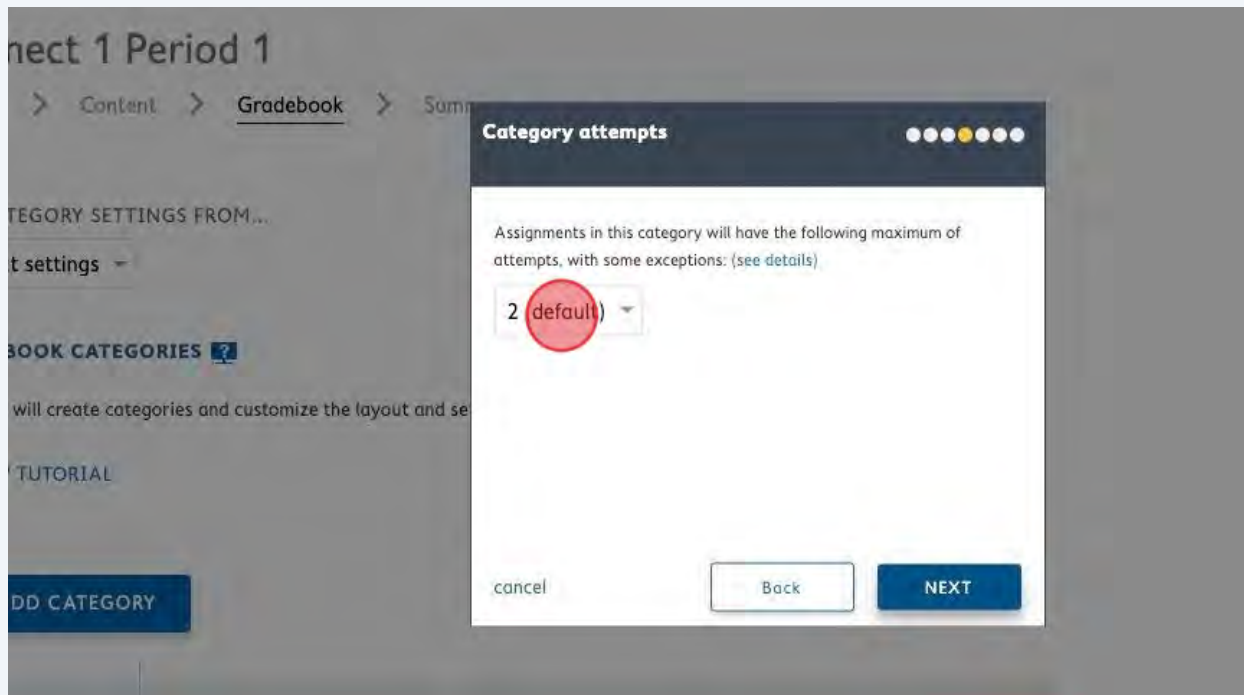
cancel Back **NEXT**

Students	Canvas 50 %	VHL 50 %
Example Student 1	A	A
Example Student 2	B	B
Example Student 3	C	C

SAVE CHANGES EXIT

56

Choose the maximum number of attempts a student will have for any activity that will allow multiple attempts.



Tip! If you allow multiple attempts, consider adding an extra attempt for technology issues, such as loss of connectivity or timeouts caused by factors like fire drills.



Alert! This setting will not affect the number of attempts for assessments.

57 Click **"Next"**.

The screenshot shows a 'Category attempts' dialog box with a dark header and a white body. The header has a progress indicator with five dots, the second of which is highlighted in yellow. The body contains the text: 'Assignments in this category will have the following maximum of attempts, with some exceptions: (see details)'. Below this is a dropdown menu showing '2 (default)'. At the bottom, there are three buttons: 'cancel', 'Back', and 'NEXT'. The 'NEXT' button is highlighted with a red circle. The background is a blurred view of a gradebook interface.

58 Choose the **"Category Strictness"** for your students.

The screenshot shows a 'Category strictness' dialog box with a dark header and a white body. The header has a progress indicator with five dots, the third of which is highlighted in yellow. The body contains the text: 'This category will have the following grading strictness:'. Below this are two checkboxes: 'Capitalization will be taken into account.' and 'Punctuation will be taken into account.'. Both checkboxes are currently unchecked. At the bottom, there are three buttons: 'cancel', 'Back', and 'NEXT'. The 'NEXT' button is highlighted with a red circle. The background is a blurred view of a gradebook interface.



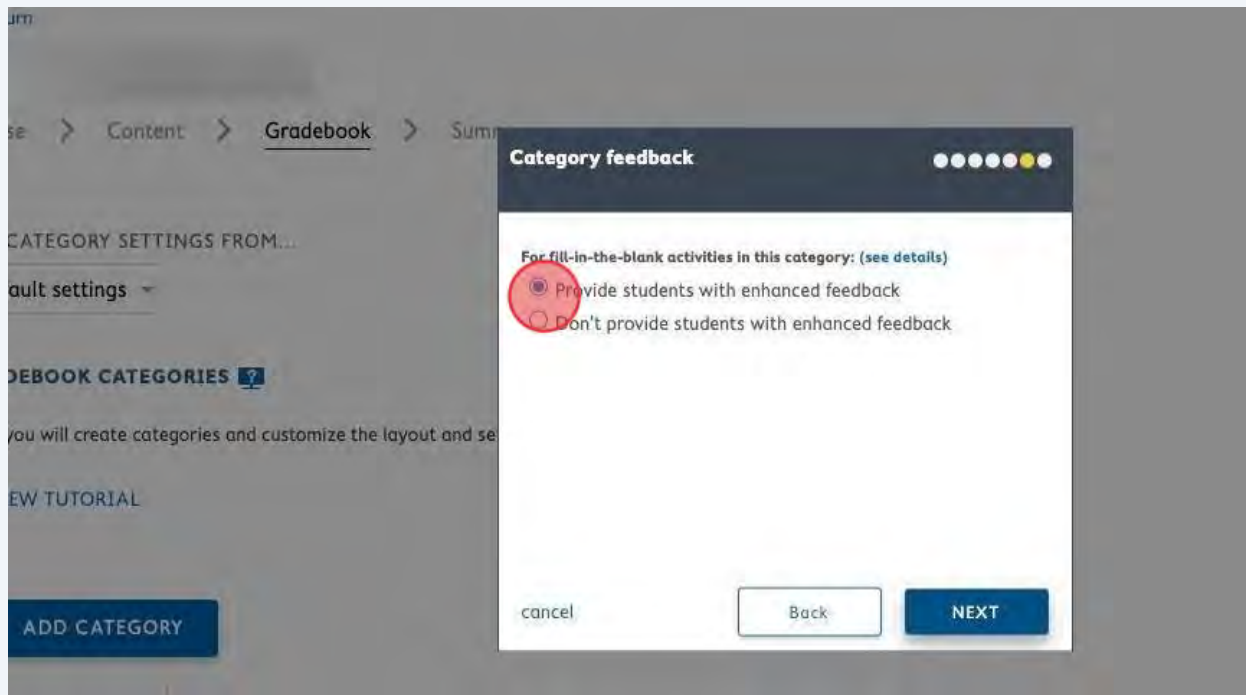
Tip! This can be changed throughout the year. For example, for a Level 1 course, you might not take capitalization or punctuation into consideration until the second semester, while you might take it into consideration starting the first semester for a Level 4 course.

59

Click **"Next"**.

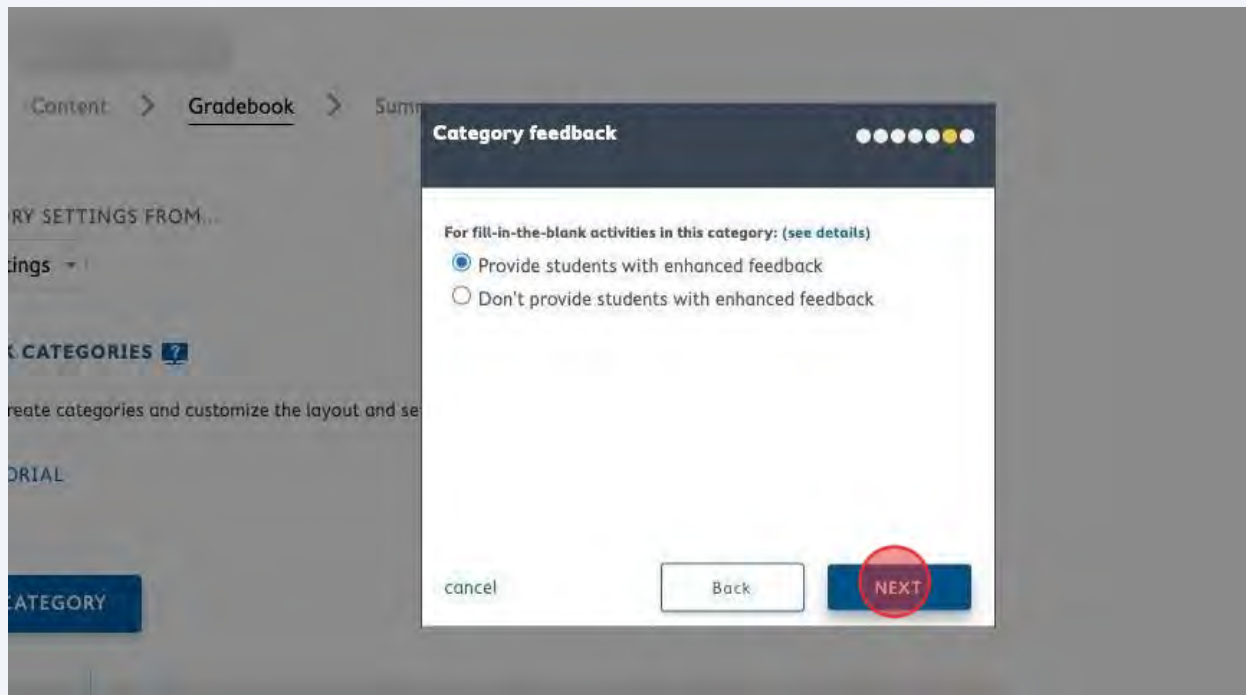
The screenshot shows a 'Category strictness' dialog box with a progress indicator at the top (6 dots, the 5th is highlighted). The dialog contains the text 'This category will have the following grading strictness:' followed by two unchecked checkboxes: 'Capitalization will be taken into account.' and 'Punctuation will be taken into account.'. At the bottom, there are three buttons: 'cancel', 'Back', and 'NEXT'. The 'NEXT' button is highlighted with a red circle. The background shows a blurred interface with a 'Summary' tab and a message at the bottom: '[No gradebook categories yet]'.

60

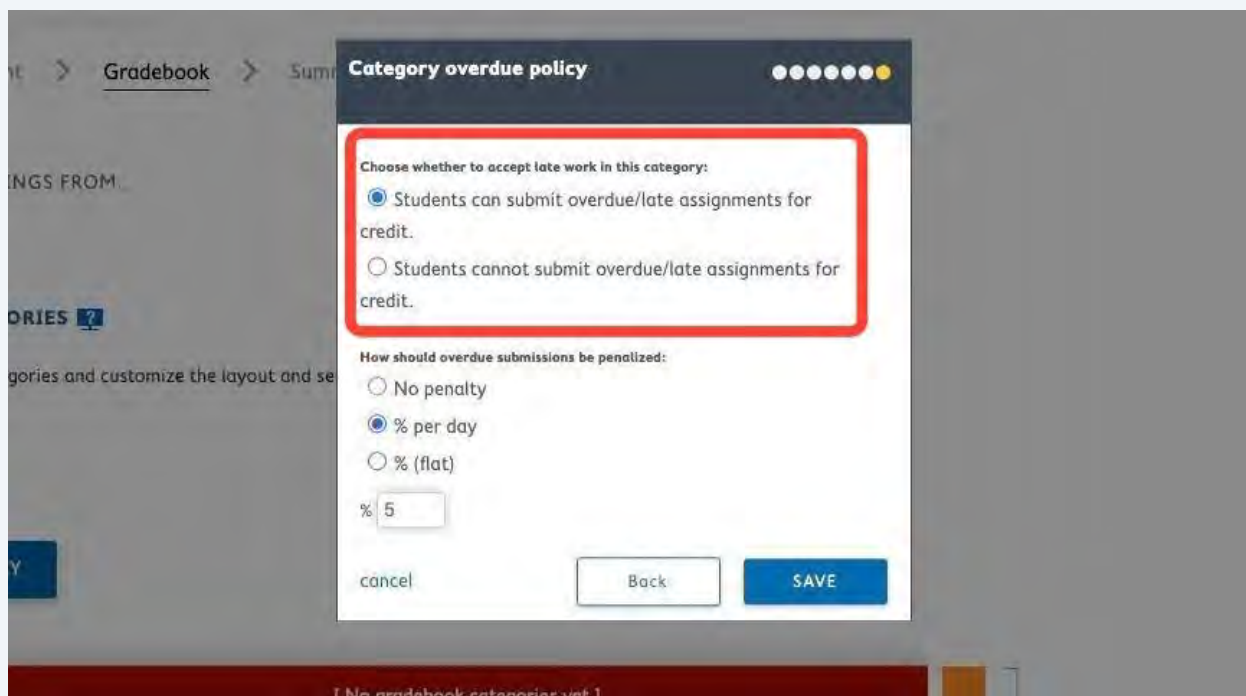
Choose "**Provide students with enhanced feedback**".

Tip! Providing enhanced feedback will not provide students with the correct answer, but it will provide some guidance on how to improve their response during any additional attempts.

61 Click **"Next"**.



62 To choose if you'd like students to be able to turn in overdue/late assignments for credit, click **"Students can submit overdue/late assignments for credit"**.



63

If you're allowing students to turn in overdue/late assignments, choose if there will be a penalty and what that penalty will be.

Category overdue policy

Choose whether to accept late work in this category:

- ☒ Students can submit overdue/late assignments for credit.
- ☐ Students cannot submit overdue/late assignments for credit.

How should overdue submissions be penalized:

- ☐ No penalty
- ☒ % per day
- ☐ % (flat)

% 5

cancel Back SAVE

64

Click "Save".

Category overdue policy

Choose whether to accept late work in this category:

- ☒ Students can submit overdue/late assignments for credit.
- ☐ Students cannot submit overdue/late assignments for credit.

How should overdue submissions be penalized:

- ☐ No penalty
- ☒ % per day
- ☐ % (flat)

% 5

cancel Back SAVE

65

The category and weight will be shown after the category has been added. The "Add Category" process should be repeated until you have your desired categories and the weights add up to 100%.

Default settings ▾

GRADEBOOK CATEGORIES ?

Here you will create categories and customize the layout and settings of your course gradebook.

▶ VIEW TUTORIAL

Click here to begin adding categories to your gradebook.

ADD CATEGORY

Students	Classwork 25 %	
Example Student 1	A	
Example Student 2	B	
Example Student 3	C	

66

Click **"Next"** once you have your categories and weights set.

Students	Classwork 25 %	Quizzes 25 %	Homework 10 %	Tests 40 %	
Example Student 1	A	A	A	A	
Example Student 2	B	B	B	B	
Example Student 3	C	C	C	C	
Example Student 4	D	D	D	D	

Category weighting at 100%

< PREVIOUS **NEXT** >

Examples of Gradebook Categories

67

Here is an example of "simplified" categories. All work in the VHL Category will remain in the vhlcentral Gradebook, and the work in the Canvas Category will be synced to the Canvas Gradebook.

GRADEBOOK CATEGORIES ?

Here you will create categories and customize the layout and settings of your course gradebook.

▶ [VIEW TUTORIAL](#)

ADD CATEGORY

Students	VHL 50 %	Canvas 50 %
Example Student 1	A	A
Example Student 2	B	B
Example Student 3	C	C
Example Student 4	D	D

68

Here is an example of "traditional" categories. During the process of syncing the gradebook, you will select which categories remain in the vhlcentral Gradebook, and which categories will be synced to the Canvas Gradebook.

Students	Classwork 25 %	Quizzes 25 %	Homework 10 %	Tests 40 %
Example Student 1	A	A	A	A
Example Student 2	B	B	B	B
Example Student 3	C	C	C	C
Example Student 4	D	D	D	D

Category weighting a 100%

< PREVIOUS **NEXT >**

Summary Tab

69 Verify the summary is correct.

Tests

40

Maximum Attempts: 2

Number of lowest grades dropped: 0

Grading Strictness

Capitalization must match: No

Punctuation must match: No

Fill in the Blank Feedback:

Show where errors are

LATENESS:

Students can submit overdue assignments for credit: Yes

Penalty assessed: None

ORGANIZATION:

Category will contain a lot of assignments grouped by lesson and strand (such as homework),

For all assignments in this category, students will receive full credit regardless of their score: No

GRADING:

Maximum Attempts: 2

Number of lowest grades dropped: 0

Grading Strictness

Capitalization must match: No

Punctuation must match: No

70 Click **"Save"** once you have verified the summary is correct.

Penalty assessed: None

Tests

40

ORGANIZATION:

Category will contain a lot of assignments grouped by lesson and strand (such as homework).
For all assignments in this category, students will receive full credit regardless of their score: No

GRADING:

Maximum Attempts: 2
Number of lowest grades dropped: 0
Grading Strictness
Capitalization must match: No
Punctuation must match: No

Fill in the Blank Feedback:
Show where errors are

LATENESS:

Students can submit overdue assignments for credit: Yes
Penalty assessed: None

[< PREVIOUS](#) [SAVE](#) [?](#)

Course Editing

71 If you need to make any changes to your course, once in the vhlcentral Dashboard, click on the blue gear icon shown below.

in 13, 

SECTIONS +

Period 1

 **0.0%**  **0**  **0**

SECTION AVERAGE **ASSIGNMENTS TO GRADE** **STUDY**

Classwork Assignments Submissions

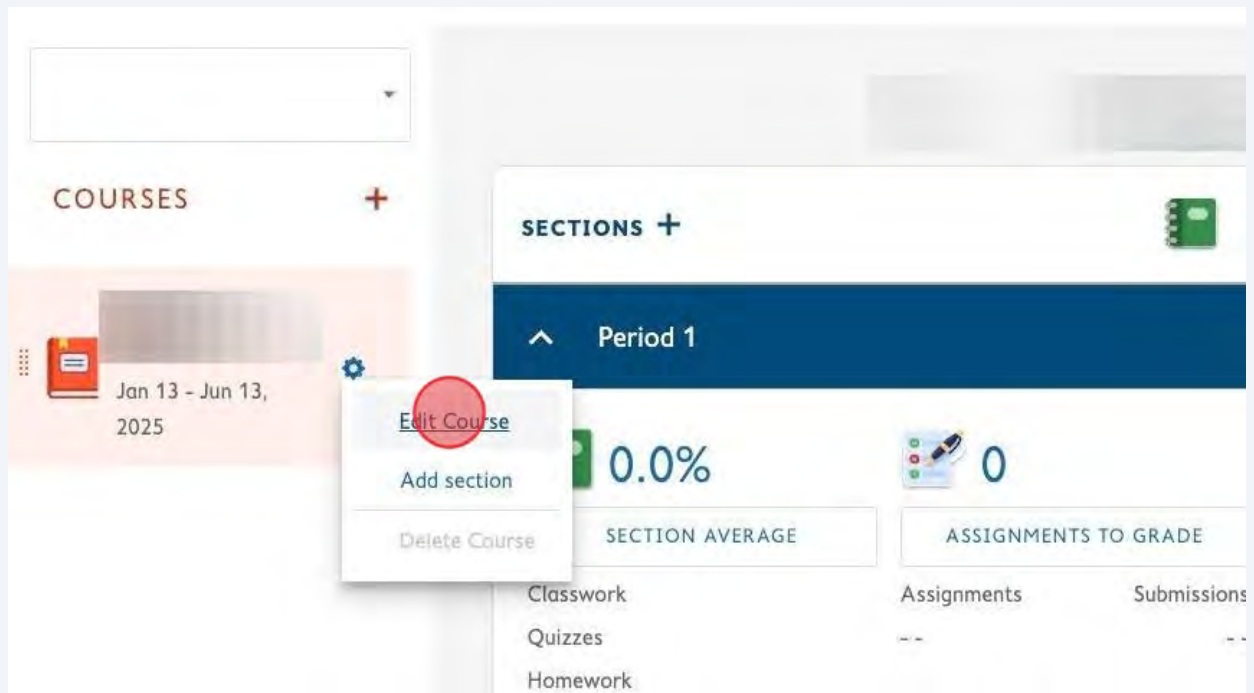
Quizzes -- --

Homework

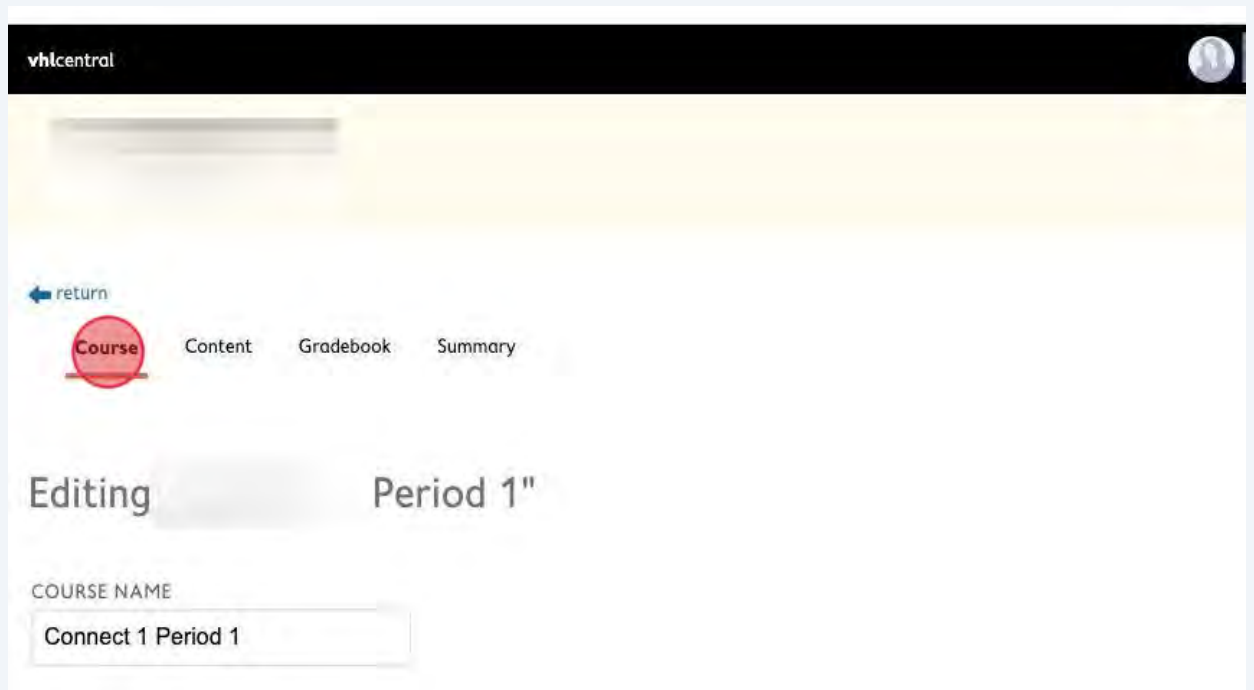
Tests

 **No assignments due.** 

72 Click **"Edit Course"**.



73 Click **"Course"** to edit Course Name, or Start / End dates.



74 Click **"Content"** to edit Access Level of Lessons/Units, or Standards.

The screenshot shows the 'Content' tab selected in a navigation bar at the top, with a red circle highlighting it. The navigation bar also includes a 'return' link, 'Course', 'Gradebook', and 'Summary' tabs. Below the navigation bar, the main content area is titled 'Editing "Period 1"'. It contains three sections: 'ACCESS LEVEL' with a 'LEVELS' subsection asking to select the access level for students, showing 'Supersite Plus (vText)' as the selected option; 'COMPONENTS' with a 'Connect to Phonics Plus' checkbox; and 'STANDARDS' with a section asking to select standards to include, showing 'AZ ELA' as a selected option.

75 Click **"Gradebook"** to edit categories and weights.

The screenshot shows the 'Gradebook' tab selected in a navigation bar at the top, with a red circle highlighting it. The navigation bar also includes a 'return' link, 'Course', 'Content', and 'Summary' tabs. Below the navigation bar, the main content area is titled 'Editing "Period 1"'. It contains a section titled 'GRADEBOOK CATEGORIES' with a help icon (?). The text below this section is partially visible and reads: 'Here you will create categories and customize the layout and settings of your course gradebook.'


76 Click **"Summary"** to see your edited course settings.

← return

Course Content Gradebook **Summary**

Editing "Period 1"

START DATE	01/13/2025
END DATE	04/21/2025
FIRST LESSON	Unit 1
LAST LESSON	Unit 8
ACCESS LEVEL	Supersite Plus (vText)
STANDARDS SELECTED	<ul style="list-style-type: none">✓ AZ ELA✓ AZ ELP✓ CA ELA✓ CA ELD✓ CCSS✓ ELPA21✓ FL B.E.S.T.✓ Texas ELPs✓ Texas TFKS

SAVE CHANGES EXIT 

Editing and Deleting Categories

77

CATEGORIES

- **Categories** and customize the layout and settings of your course gradebook.



Edit	Edit	Edit	Edit	
Classwork 25 %	Quizzes 25 %	Homework 10 %	Tests 40 %	
A	A	A	A	
B	B	B	B	
C	C	C	C	
D	D	D	D	

Category

78

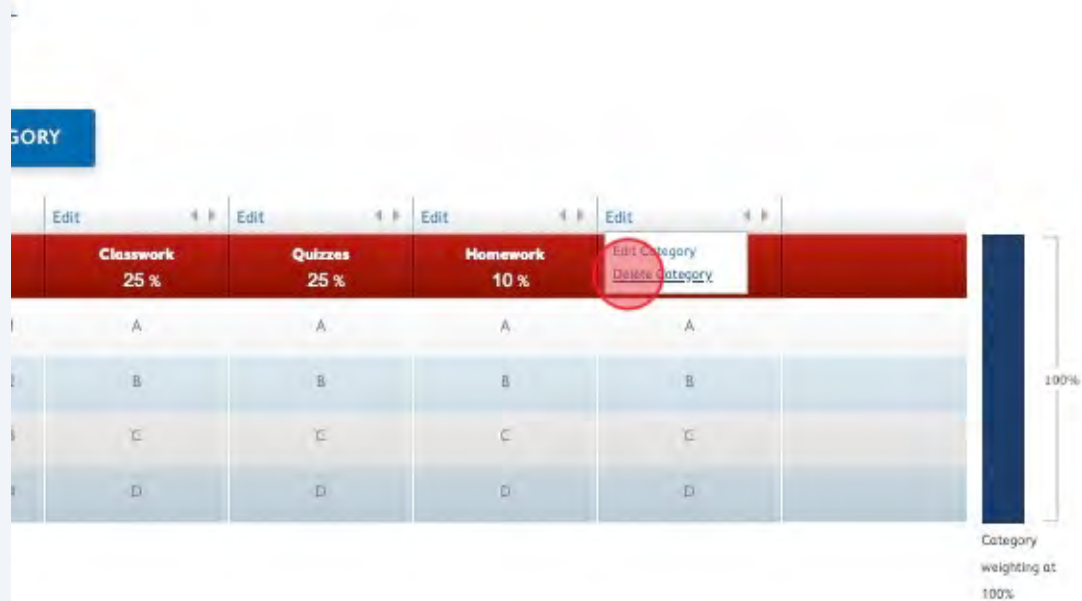
legories and customize the layout and settings of your course gradebook.



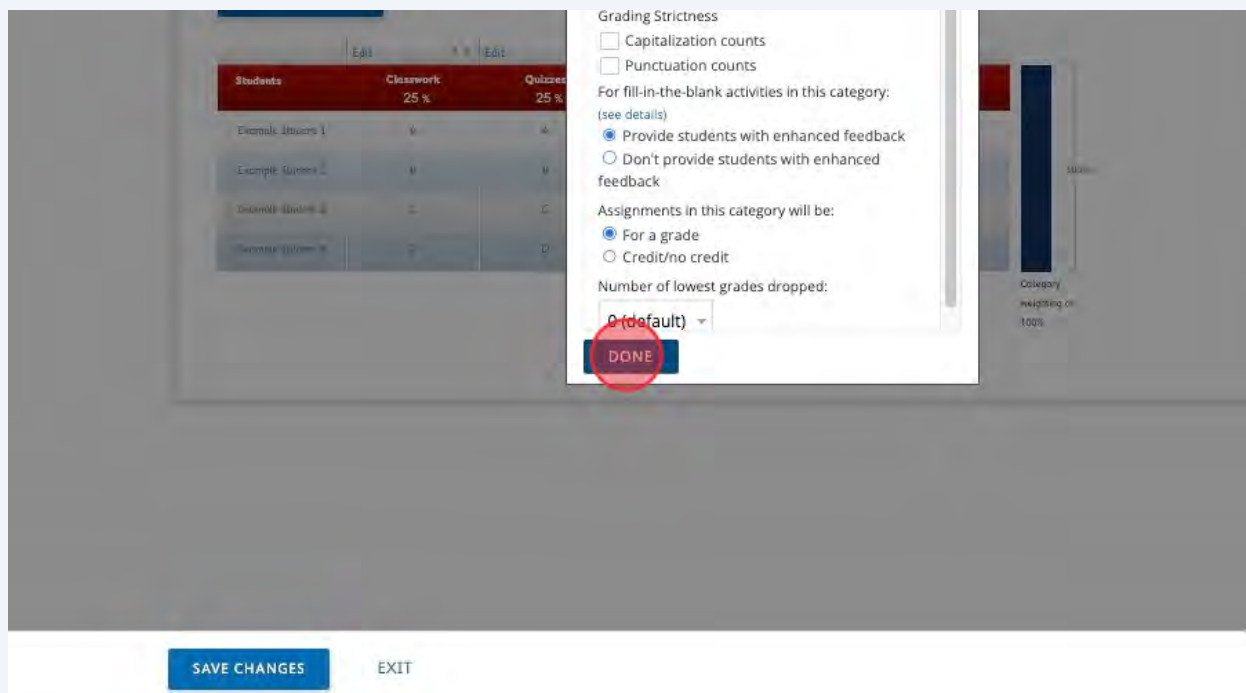
The screenshot shows the Canvas LMS interface. At the top, there are four tabs: 'Edit', 'Edit', 'Edit', and 'Edit'. Below the tabs, there are four columns: 'Classwork 25%', 'Quizzes 25%', 'Homework 10%', and 'Edit Category'. The 'Edit Category' column is currently selected, and the 'Edit Category' option is highlighted in the dropdown menu. To the right of the table, there is a vertical bar labeled 'Category weighting at 100%'.

79 If you want to delete a category, click **"Delete Category"**.

categories and customize the layout and settings of your course gradebook.



80 Make any necessary changes, and click **"Done"**.



81 Click "**Save changes**" once any and all changes are made.

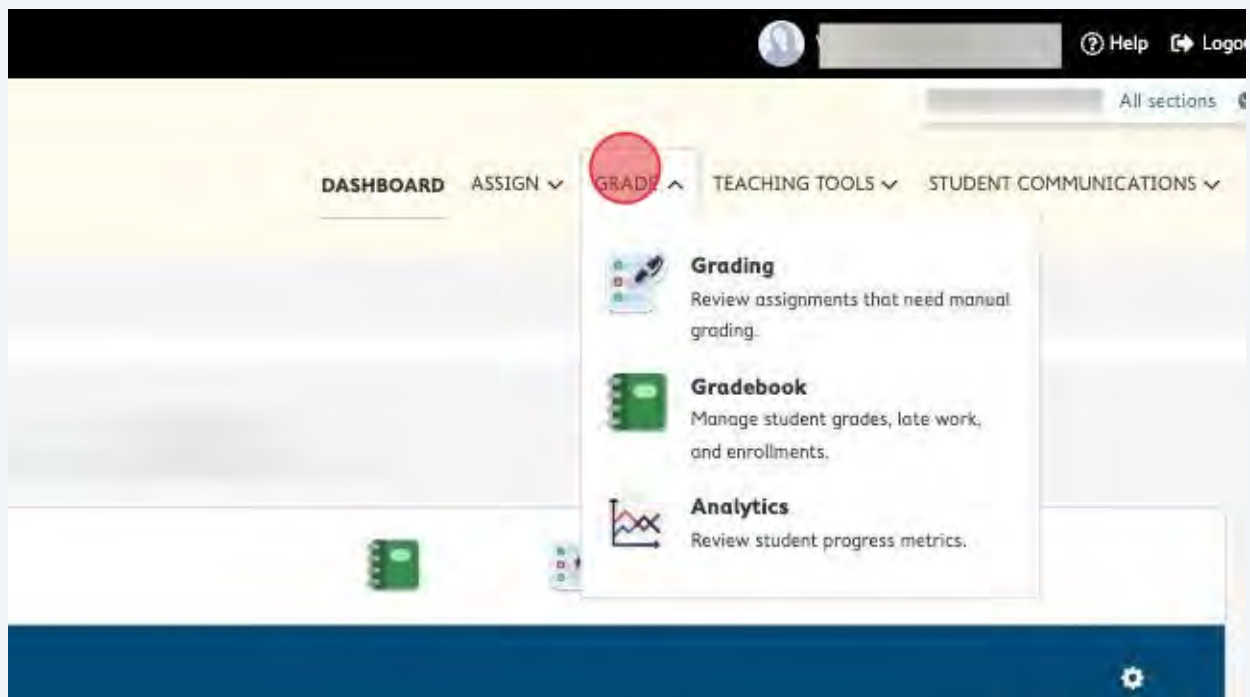


Enable Grade Passback from vhlcentral to Canvas

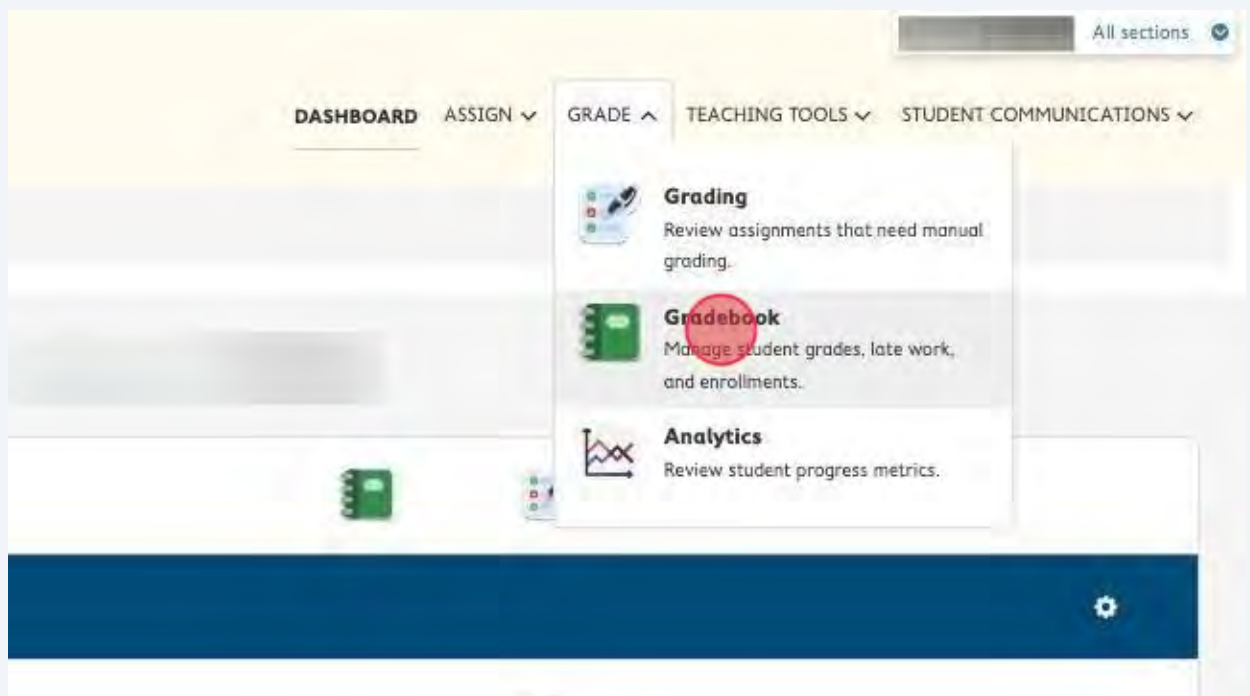


Tip! The vhlcentral Gradebook can be set to pass back either "Aggregated" or "Individual" grades to Canvas.

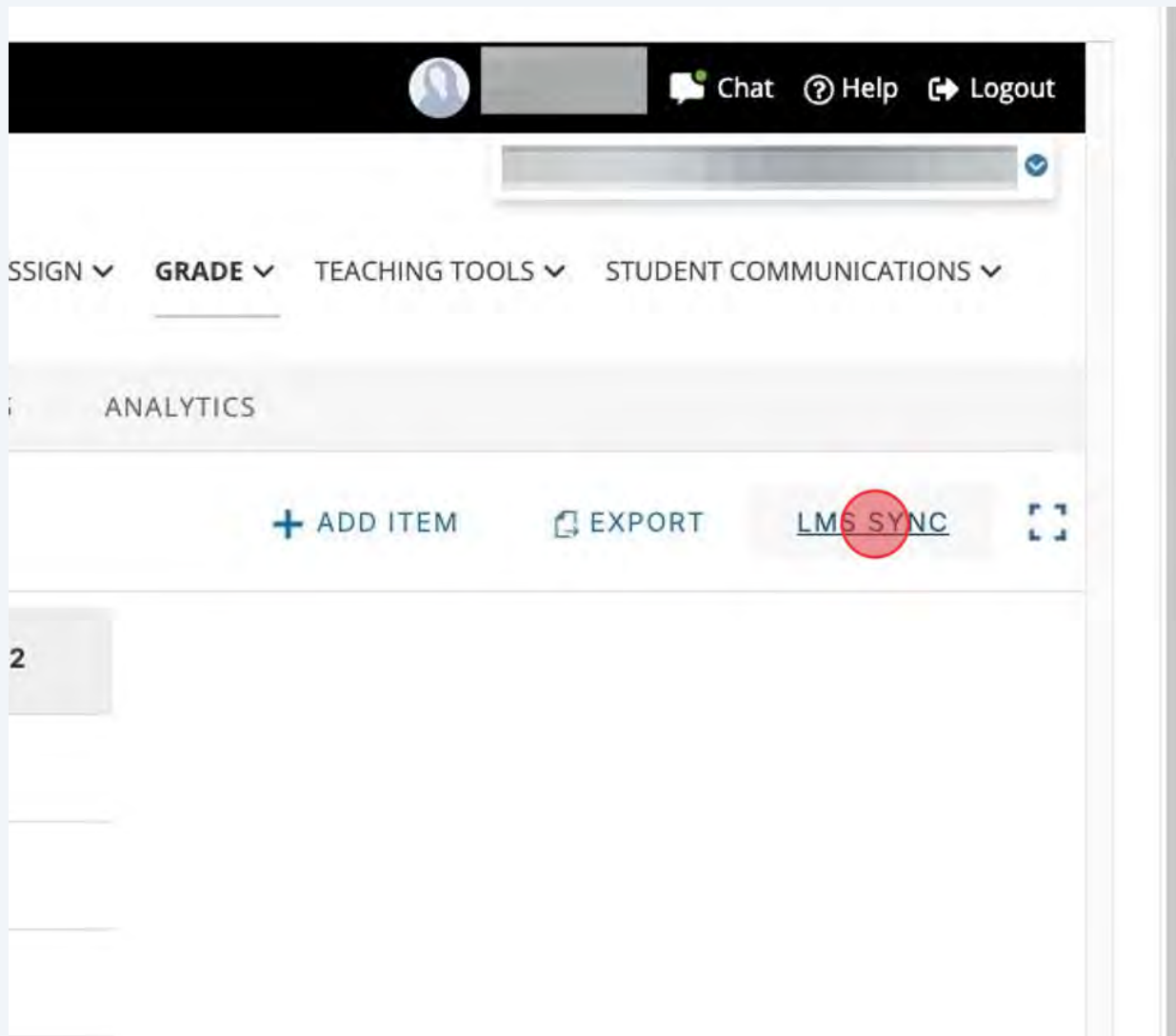
82 On your Course Dashboard, click "**Grade**".



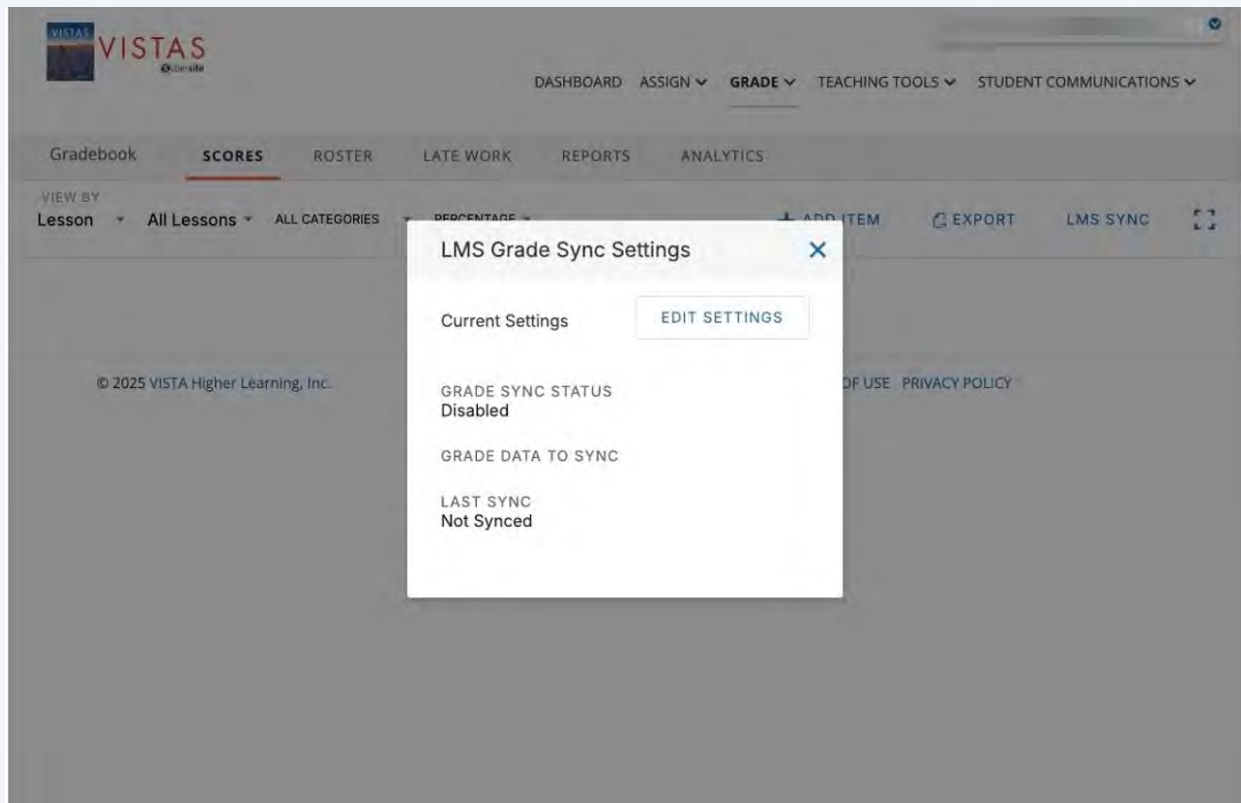
83 Click "**Gradebook**".



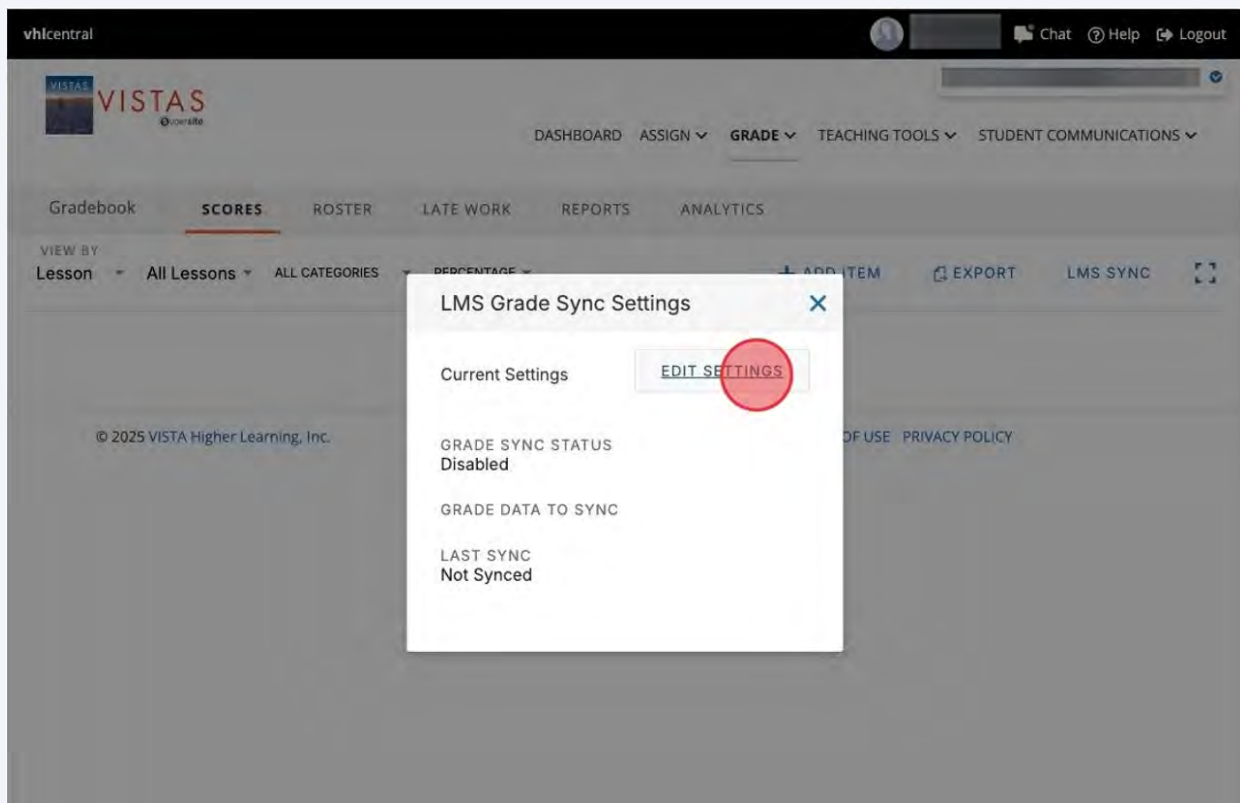
84 Click "LMS Sync".



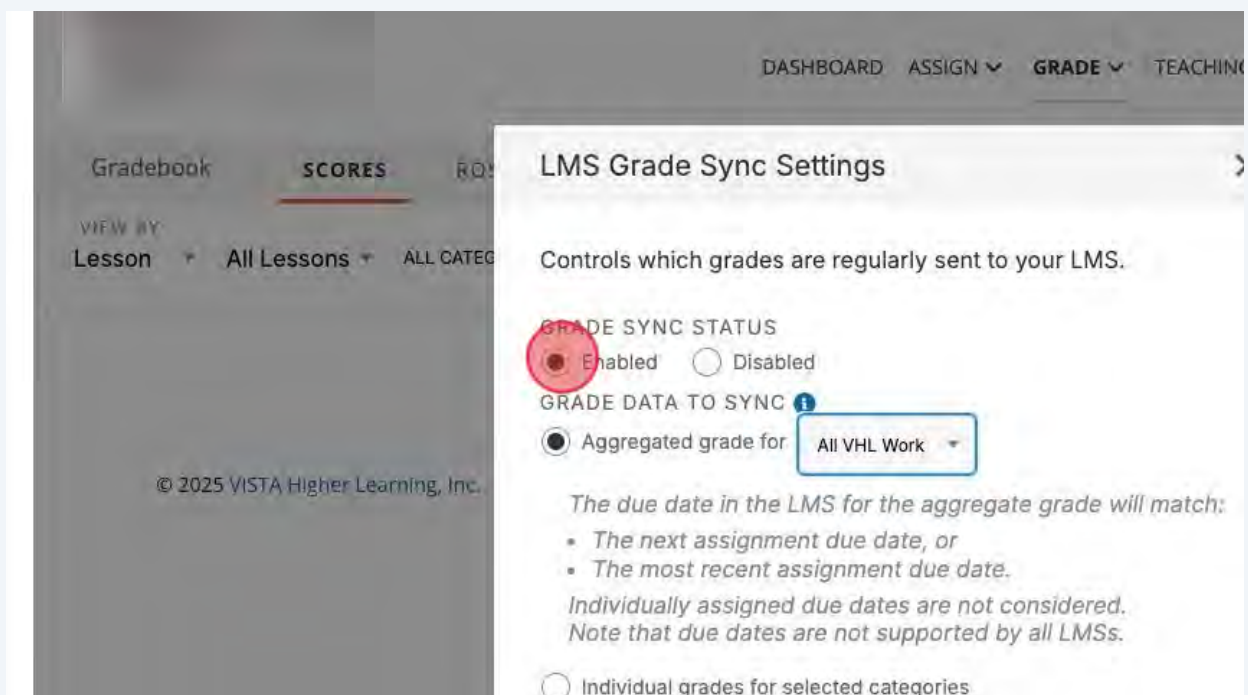
85 By default, the gradebook sync is **"Disabled"**.



86 Click "Edit Settings".



87 Click "Enabled" to enable gradebook sync.



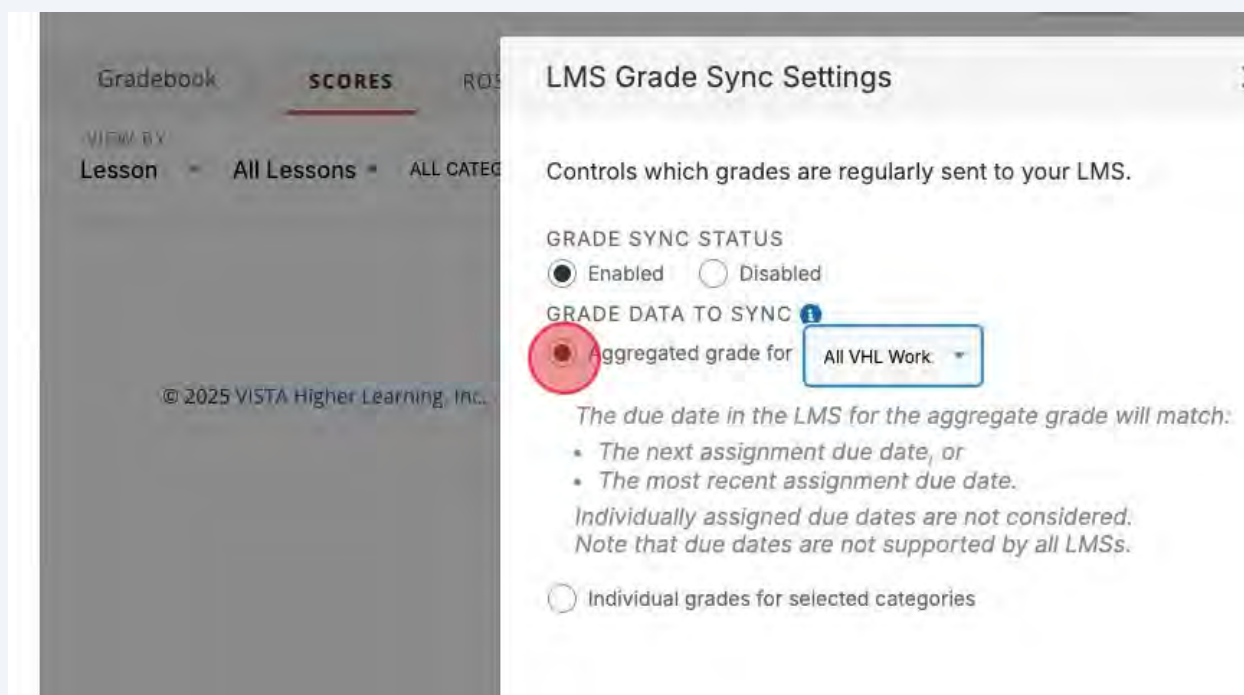
Aggregated Grades



Tip! Aggregated grades will provide **one grade** that includes a variety of activities and assessments. There are several options to explore below.

88

Click "**Aggregated grade for**" to enable aggregated grades. You will see a drop-down menu with different options.



89 "Aggregated Grades" can be set to:

- **"All Work"** - includes **EVERY** activity and assessment in **ONE** combined grade
- **"Each Lesson"** - includes **EVERY** activity and assessment in **ONE** combined grade **per Lesson**. If you teach six units during the course, you will have a total of six grades.
- **"Each Week"** - includes **EVERY** activity and assessment in **ONE** combined grade **per week**.
- **"Each Category"** - includes **EVERY** activity and assessment in **ONE** combined grade **per category**.

LMS Grade Sync Settings

Controls which grades are regularly sent to your LMS.

GRADE SYNC STATUS

☒ Enabled ☐ Disabled

Last grade sync successfully completed on 1/23/2025, 7:15 AM EST

GRADE DATA TO SYNC

☒ Aggregated grade for

All VHL Work

Each Lesson

Each Week

Each Category

The due date in the LMS will match:

- The next assignment due date.
- The most recent assignment due date.

Individually assigned due dates are not considered.

Note that due dates are not supported by all LMSs.

☐ Individual grades for selected categories

On the next sync, removal of unused columns in the LMS will be attempted. Note this operation is not supported by all LMSs.

CANCEL SAVE

90 Click "Save".

GRADE SYNC STATUS

☒ Enabled ☐ Disabled

GRADE DATA TO SYNC i

☒ Aggregated grade for All VHL Work

The due date in the LMS for the aggregate grade will match:

- The next assignment due date, or
- The most recent assignment due date.

*Individually assigned due dates are not considered.
Note that due dates are not supported by all LMSs.*

☐ Individual grades for selected categories

CANCEL SAVE

Individual Grades


- 91 Click "**Individual grades for selected categories**" to enable individual grades.

LMS Grade Sync Settings

Controls which grades are regularly sent to your LMS.

GRADE SYNC STATUS

☒ Enabled ☐ Disabled

GRADE DATA TO SYNC 

☐ Aggregated grade for

☒ Individual grades for selected categories (one or more required)

☐ Homework

Note: Each assignment will create a new column in the LMS gradebook. Consider the number of assignments within each category before finalizing your selection.

On the next sync, removal of unused columns in the LMS will be attempted. Note this operation is not supported by all LMSs.

CANCEL



Alert! You will see the categories you previously created in your vhlcentral course. If you don't see the categories, go to "**Course Editing**".


92

Select the category or categories you would like to passback to Canvas.

Controls which grades are regularly sent to your LMS.

GRADE SYNC STATUS

☒ Enabled ☐ Disabled

GRADE DATA TO SYNC 

☐ Aggregated grade for

☒ Individual grades for selected categories (one or more required)

☒ Homework

Note: Each assignment will create a new column in the LMS gradebook. Consider the number of assignments within each category before finalizing your selection.

On the next sync, removal of unused columns in the LMS will be attempted. Note this operation is not supported by all LMSs.


CANCEL

93 Click "Save".

Controls which grades are regularly sent to your LMS.

GRADE SYNC STATUS

☒ Enabled ☐ Disabled

GRADE DATA TO SYNC 

☐ Aggregated grade for

☒ Individual grades for selected categories (one or more required)

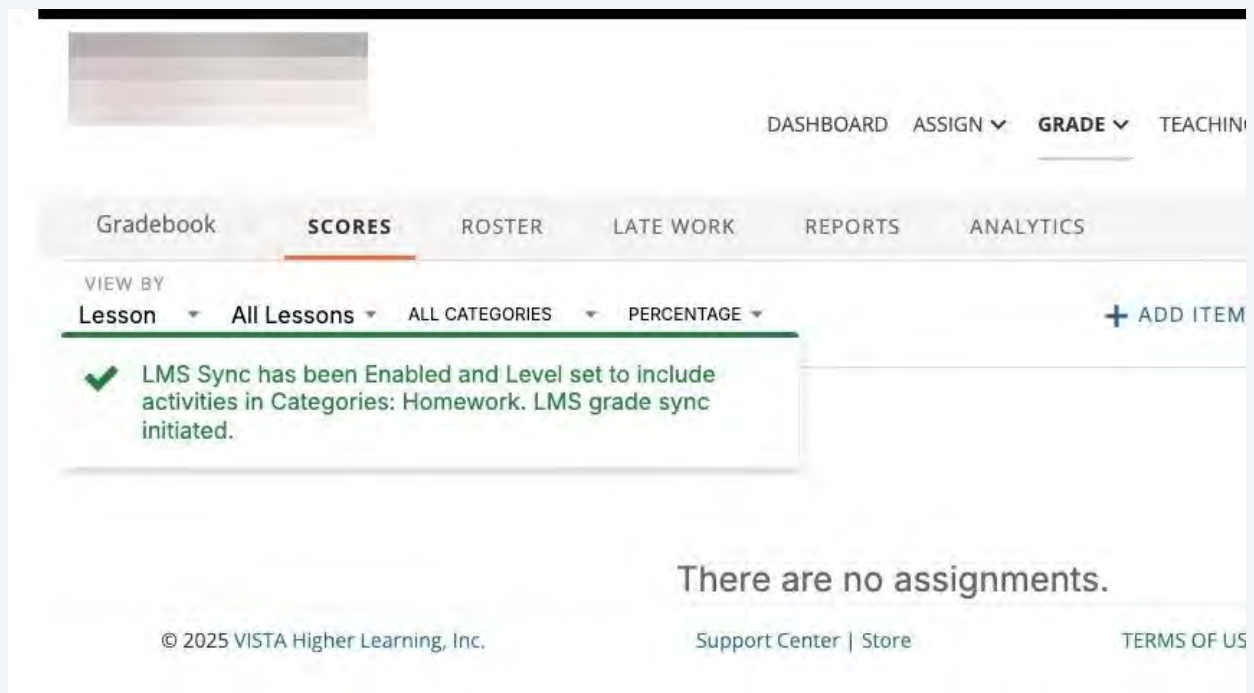
☒ Homework

Note: Each assignment will create a new column in the LMS gradebook. Consider the number of assignments within each category before finalizing your selection.

On the next sync, removal of unused columns in the LMS will be attempted. Note this operation is not supported by all LMSs.

CANCEL

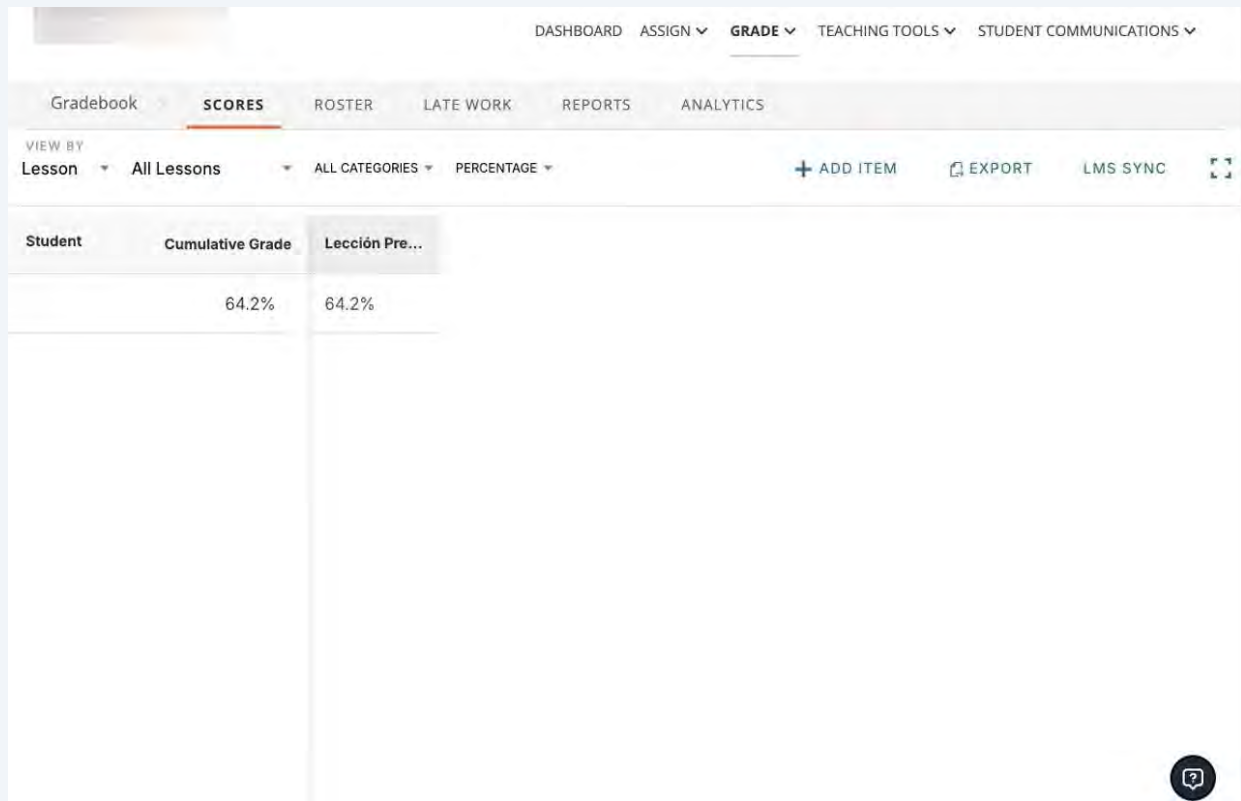
94 You will see a confirmation of the initiation of the grade sync.



vhIcentral Gradebook Views

95

"All Lessons" view will show the **Cumulative Grade** of **ALL** activities completed along with the cumulative grade per Unit / Lesson.

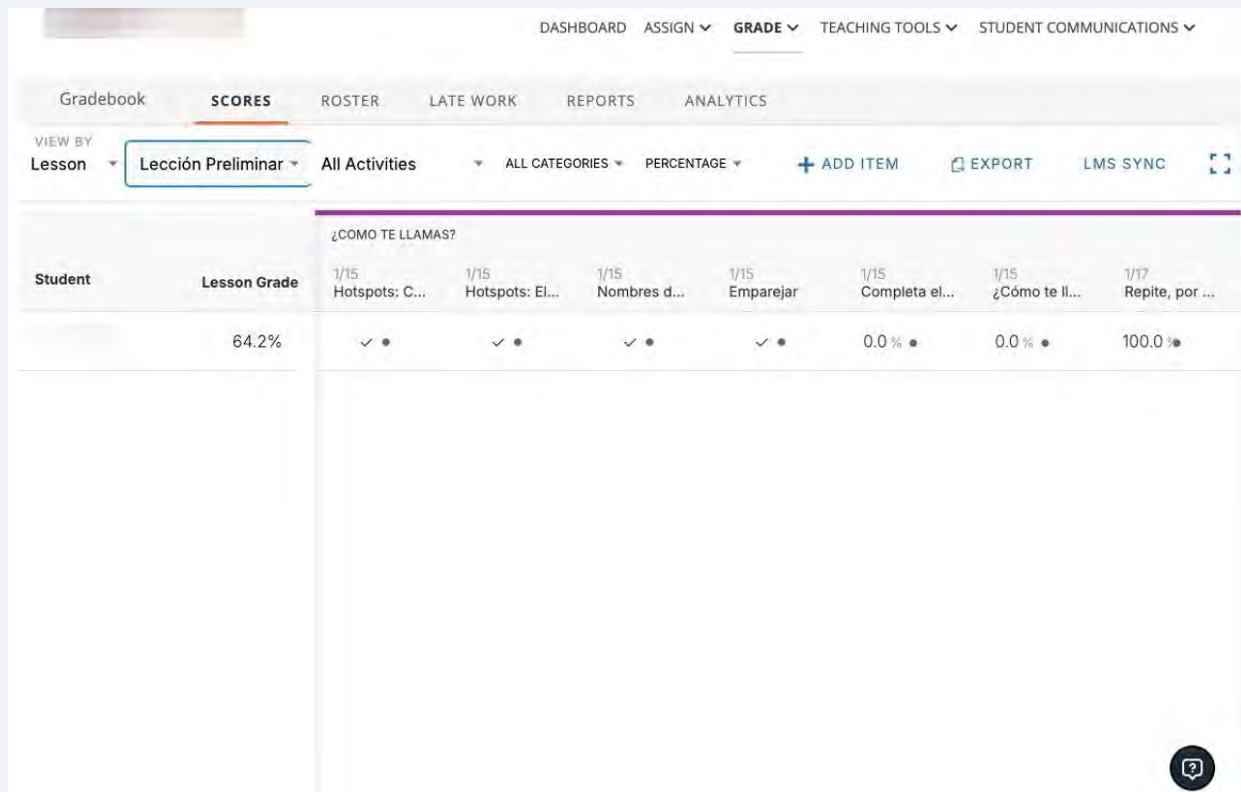


The screenshot shows a web application interface for a gradebook. At the top, there is a navigation bar with links: DASHBOARD, ASSIGN, GRADE (selected), TEACHING TOOLS, and STUDENT COMMUNICATIONS. Below this is a sub-navigation bar with links: Gradebook, SCORES (selected), ROSTER, LATE WORK, REPORTS, and ANALYTICS. Under the SCORES tab, there is a 'VIEW BY' section with 'Lesson' and 'All Lessons' (selected). To the right of this are links: + ADD ITEM, EXPORT, and LMS SYNC. The main content area is a table with three columns: Student, Cumulative Grade, and Lección Pre... (truncated). The first row of data shows a student with a cumulative grade of 64.2% in both the 'Cumulative Grade' and 'Lección Pre...' columns. The table is mostly empty, with a large white space below the first row. A small circular help icon with a question mark is located in the bottom right corner of the table area.

Student	Cumulative Grade	Lección Pre...
	64.2%	64.2%

96

Changing from **"All Lessons"** to **"Lección Preliminar"** or any other lesson will allow you to view all individual grades based on the assigned activities and assessments.



The screenshot shows the Canvas LMS Gradebook interface. At the top, there are navigation tabs: DASHBOARD, ASSIGN, GRADE (selected), TEACHING TOOLS, and STUDENT COMMUNICATIONS. Below these are sub-tabs: Gradebook, SCORES (selected), ROSTER, LATE WORK, REPORTS, and ANALYTICS. A 'VIEW BY' dropdown is set to 'Lesson', and a secondary dropdown is set to 'Lección Preliminar'. Other filters include 'All Activities', 'ALL CATEGORIES', and 'PERCENTAGE'. Action buttons for '+ ADD ITEM', 'EXPORT', and 'LMS SYNC' are visible. The table below shows a single student's grades for various activities.

Student	Lesson Grade	¿COMO TE LLAMAS?	1/15 Hotspots: C...	1/15 Hotspots: El...	1/15 Nombres d...	1/15 Emparejar	1/15 Completa el...	1/15 ¿Cómo te ll...	1/17 Repite, por ...
	64.2%		✓ ●	✓ ●	✓ ●	✓ ●	0.0 % ●	0.0 % ●	100.0 % ●

Aggregated Grades Canvas View

97 Canvas Gradebook Example of an "Aggregated Grades by Week" sync.

Gradebook ▾

Import Export ▾ ⚙️

Student Names Assignment Names

Search Students ▾ Search Assignments ▾

Apply Filters

Student Name	VHL Week 01 Out of 100	VHL Week 02 Out of 100	VHL Week 03 Out of 100	VHL Week 04 Out of 100	VHL Week 05 Out of 100	VHL Week 06 Out of 100	VHL Week 07 Out of 100
	46.3	0	0	0	0	-	
	46.3	0	0	0	0	-	
	46.3	0	0	0	0	-	
	77.8	52.9	15.9	0	0	-	
	50	0	0	0	0	-	
	66.7	52.9	16.8	0	0	-	
Test Student	0	0	0	0	0	-	

Individual Grades Canvas View

98 Canvas Gradebook Example of an "Individual Grades" sync.

Gradebook ▾

Import Export ▾ ⚙️

Student Names Assignment Names

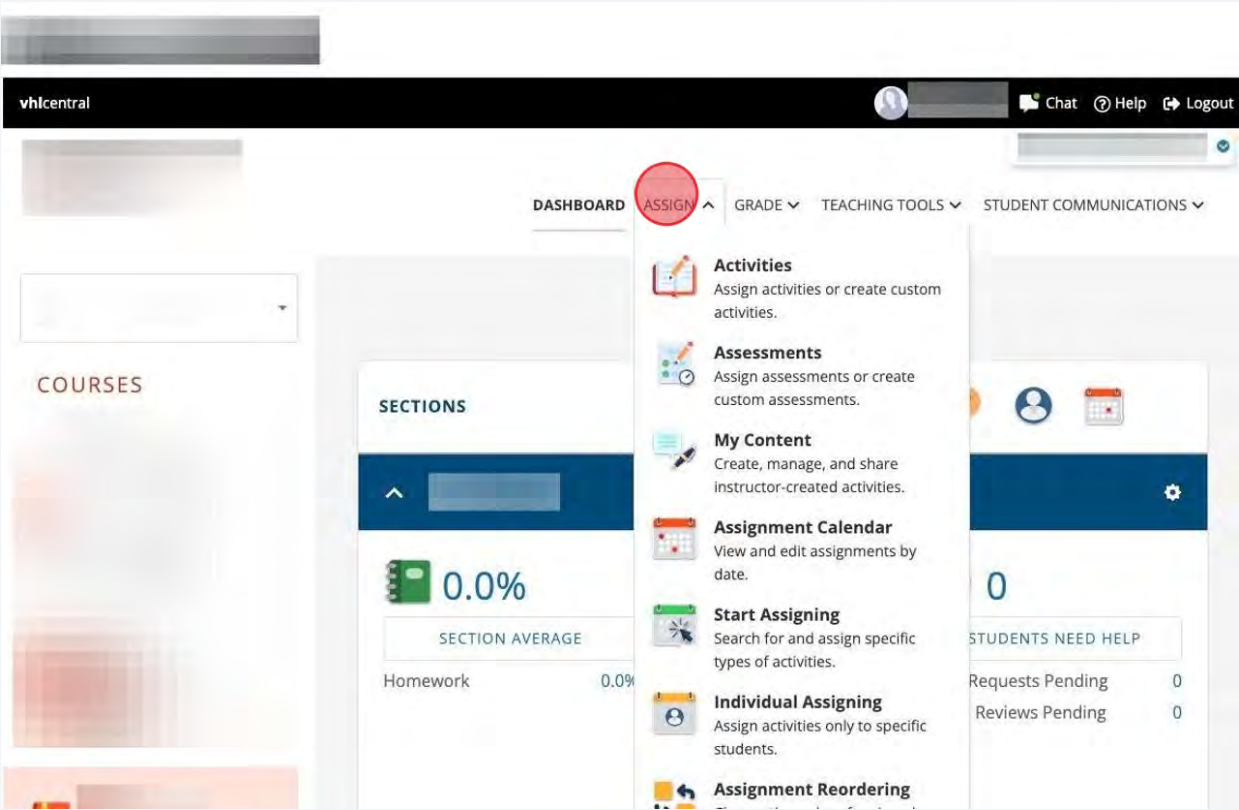
Search Students ▾ Search Assignments ▾

Apply Filters

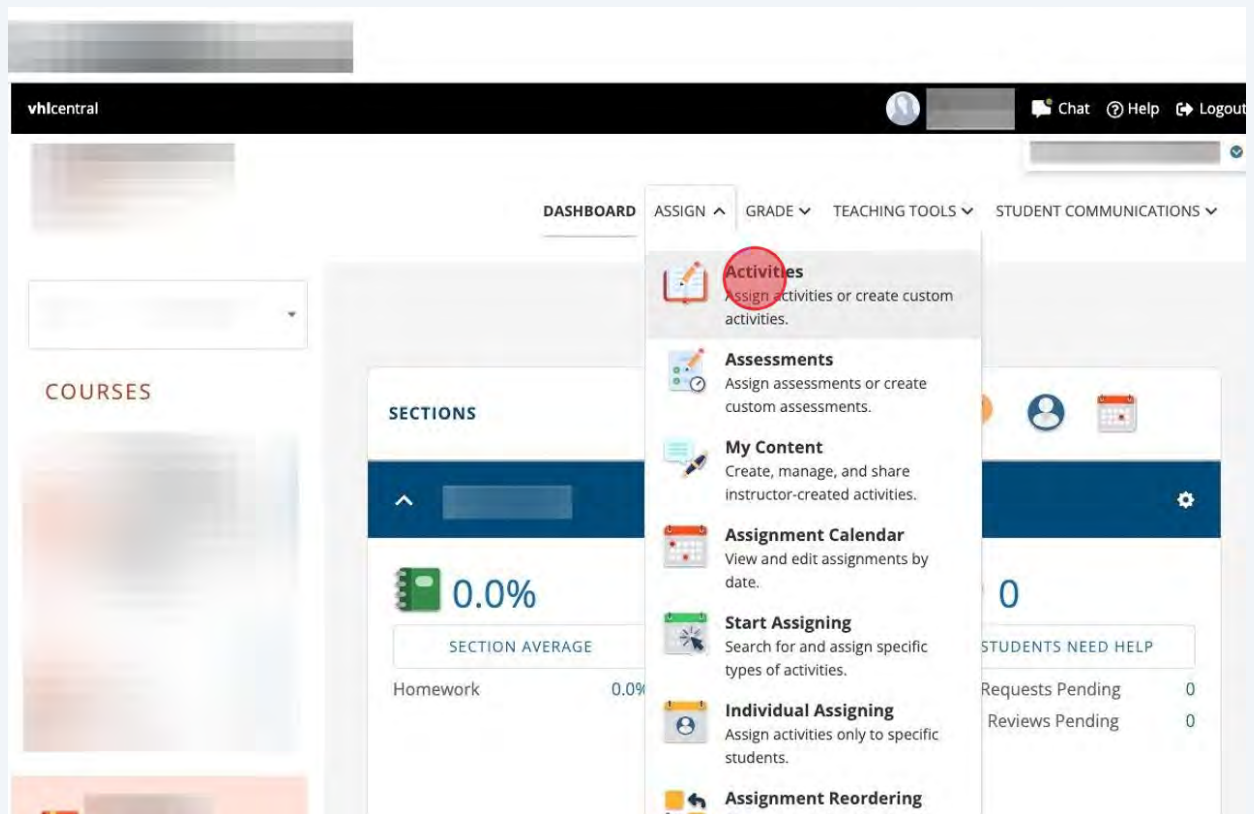
Student Name	VHL Completa el diálogo Out of 10	VHL ¿Cómo te llamas? ¿Cómo Out of 10	VHL ¿Cómo se escribe tu r Out of 10	VHL Palabras Out of 14	VHL Ordenar Out of 10	VHL Palabras revueltas Out of 12	
	7	10	8	0	0	0	
	6	9	10	0	0	0	
	5	10	10	0	0	0	
	8	10	2	12	10	10	
	10	7	10	0	0	0	
	10	10	2	12	2	8	
	0	0	0	0	0	0	

Assigning Activities

99 Click "Assign".



100 Click "Activities".



101

The **"Activities"** page allows you to assign activities individually or in bulk based on the current unit.

The screenshot shows the 'Activities' page in a learning management system. The page is titled 'Activities' and 'Lección Preliminar'. The sidebar on the left contains a list of units, with 'Lección Preliminar' highlighted by a red box. The main content area displays a list of activities for 'Lección Preliminar'. The activities are organized into sections: 'Presentations' and 'Practice'. Each section has a 'Due date' column. The 'Presentations' section lists activities: 'Hotspots: Conversaciones', 'Hotspots: El alfabeto', 'Nombres de chicos y chicas', and 'Emparejar'. The 'Practice' section lists activities: 'Completa el diálogo' and '¿Cómo te llamas? ¿Cómo se llama usted?'.

102

Selecting the header of a section will select all of the activities under that heading. Once you have selected your activities, they will be highlighted in green. A green pop-up will allow you to select the due date. Click **"Assign"**.

The screenshot shows the vhlcentral interface. At the top, there's a navigation bar with 'vhlcentral', a user profile, and links for 'Chat', 'Help', and 'Logout'. Below this is a secondary navigation bar with 'DASHBOARD', 'ASSIGN', 'GRADE', 'TEACHING TOOLS', and 'STUDENT COMMUNICATIONS'. The main content area is titled 'Activities' and 'Lección Preliminar'. On the left, there's a 'STRANDS' sidebar with a list of topics. The '¿Cómo te llamas?' strand is highlighted in green, and a red circle highlights the 'Assign' button next to it. The main area shows a list of activities under 'Presentations', including 'Hotspots: Conversaciones', 'Hotspots: El alfabeto', 'Nombres de chicos y chicas', and 'Emparejar', all of which are highlighted in green. A 'Practice' section is also visible at the bottom.

103 Select a single activity.

The screenshot shows a language learning interface. On the left is a sidebar with a list of activities. A dropdown menu is open, showing a selection of activities. The main area displays a list of activities under the heading 'Lección Preliminar | ¿Cómo te llamas?'. The activities are organized into sections: Presentations, Practice, and Communication. The 'Practice' section is highlighted, and the activity 'Completa el diálogo' is selected, indicated by a red circle and a green highlight.

Drop down
¿Cómo te llamas?
¿Cómo se llama usted?
Lección Preliminar |
¿Cómo te llamas?
Points possible: 10

☐ Lección Preliminar | ¿Cómo te llamas? All Activities

<input type="checkbox"/> Presentations	Due date
<input type="checkbox"/> Hotspots: Conversaciones	Wed 1/15
<input type="checkbox"/> Hotspots: El alfabeto	Wed 1/15
<input type="checkbox"/> Nombres de chicos y chicas	Wed 1/15
<input type="checkbox"/> Emparejar	Wed 1/15

<input type="checkbox"/> Practice	Due date
<input checked="" type="checkbox"/> Completa el diálogo	
<input type="checkbox"/> ¿Cómo te llamas? ¿Cómo se llama usted?	
<input type="checkbox"/> Repite, por favor	
<input type="checkbox"/> ¿Cómo se escribe tu nombre?	
<input type="checkbox"/> Palabras	
<input type="checkbox"/> Ordenar	

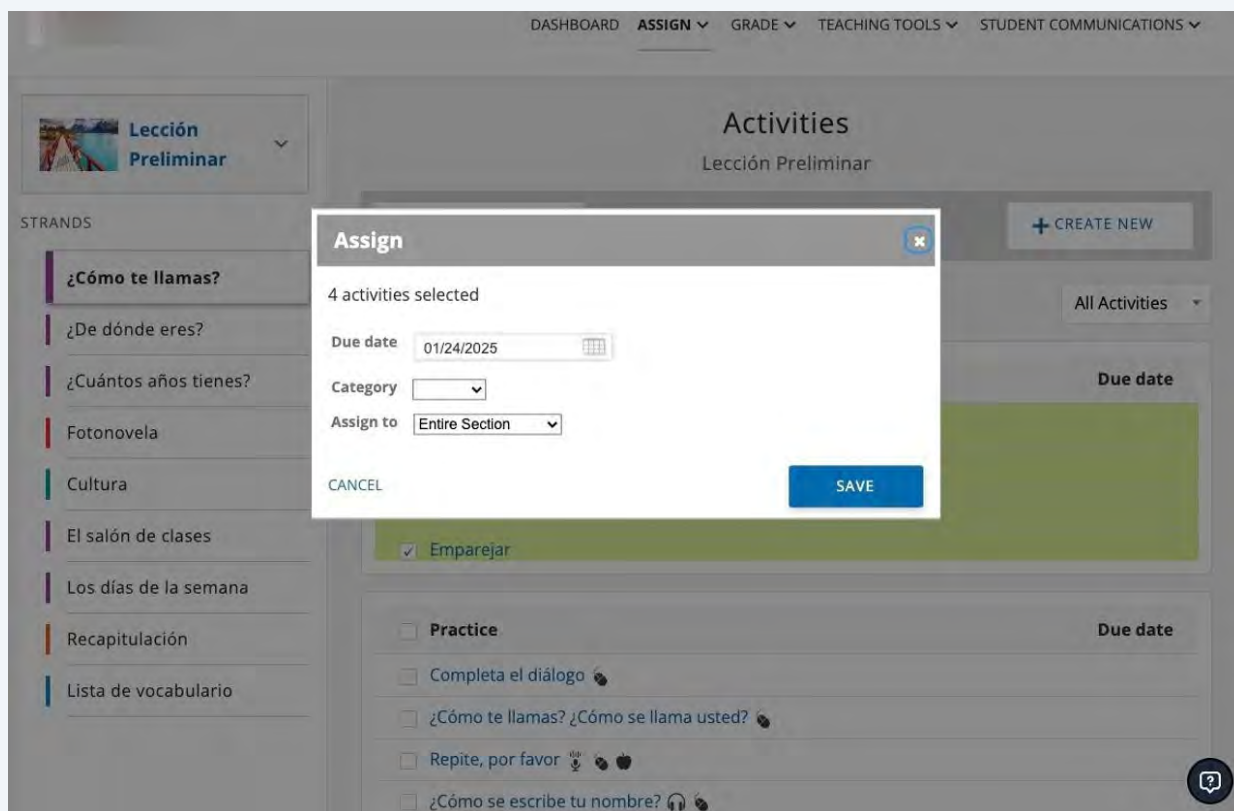
<input type="checkbox"/> Communication	Due date
<input type="checkbox"/> Preguntas	

104 You can also click on "Assign Selected" to select due dates.

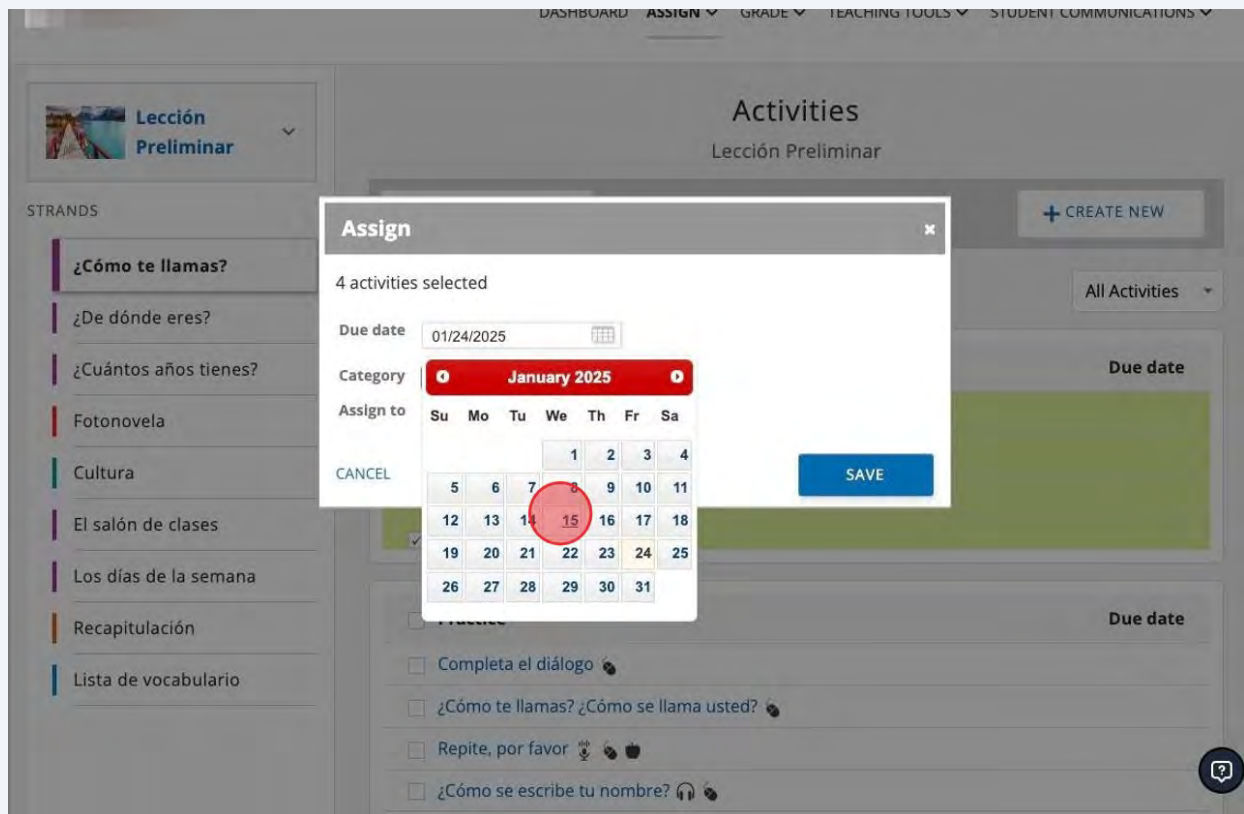
The screenshot shows the vhlcentral dashboard. At the top, there's a navigation bar with 'vhlcentral' on the left and user profile, Chat, Help, and Logout on the right. Below this is a secondary navigation bar with 'DASHBOARD', 'ASSIGN', 'GRADE', 'TEACHING TOOLS', and 'STUDENT COMMUNICATIONS'. The main content area is titled 'Activities' for 'Lección Preliminar'. On the left, there's a sidebar with 'STRANDS' including '¿Cómo te llamas?', '¿De dónde eres?', '¿Cuántos años tienes?', 'Fotonovela', 'Cultura', 'El salón de clases', and 'Los días de la semana'. The main area has a button 'ASSIGN SELECTED' (highlighted with a red circle) and a '+ CREATE NEW' button. Below these, there's a section for 'Lección Preliminar | ¿Cómo te llamas?' with a dropdown for 'All Activities'. Under 'Presentations', there's a list of activities: 'Hotspots: Conversaciones', 'Hotspots: El alfabeto', 'Nombres de chicos y chicas', and 'Emparejar', each with a checkbox. A 'Due date' column is also visible.

105

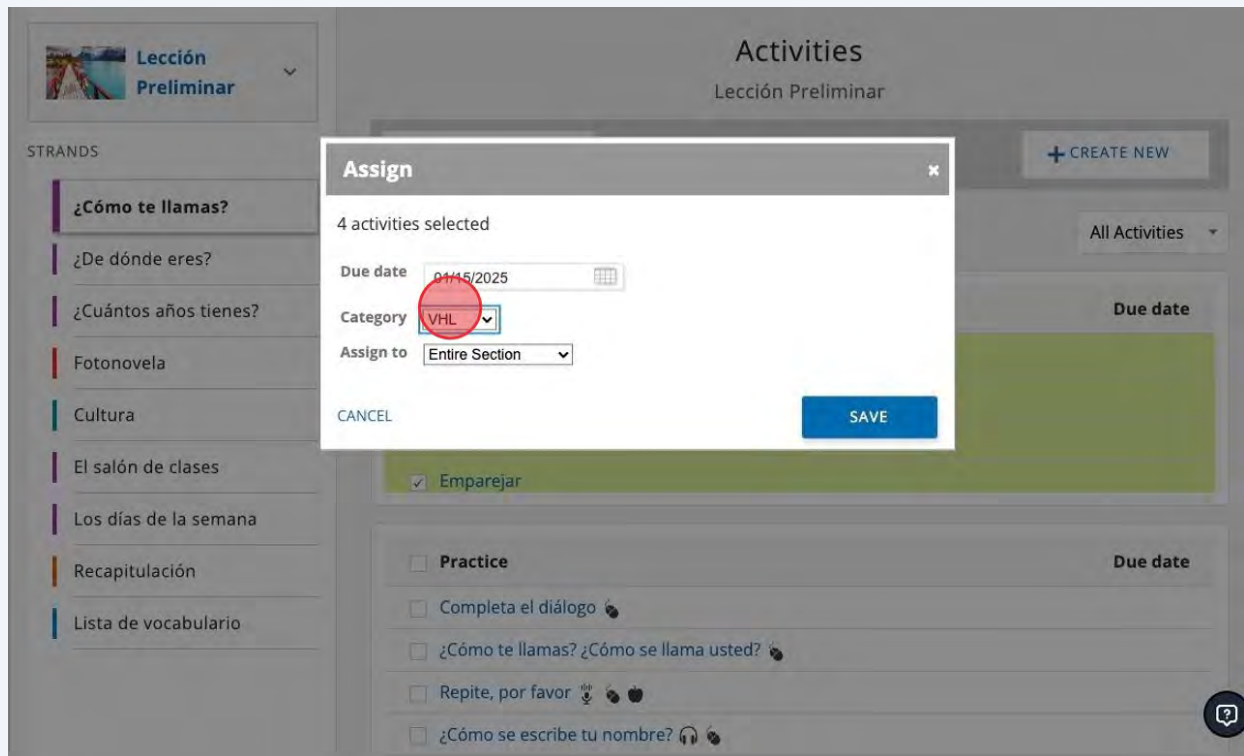
You will see a pop-up that will allow you to select the **"Due Date"**, **"Category"**, and **"Assign to"**.



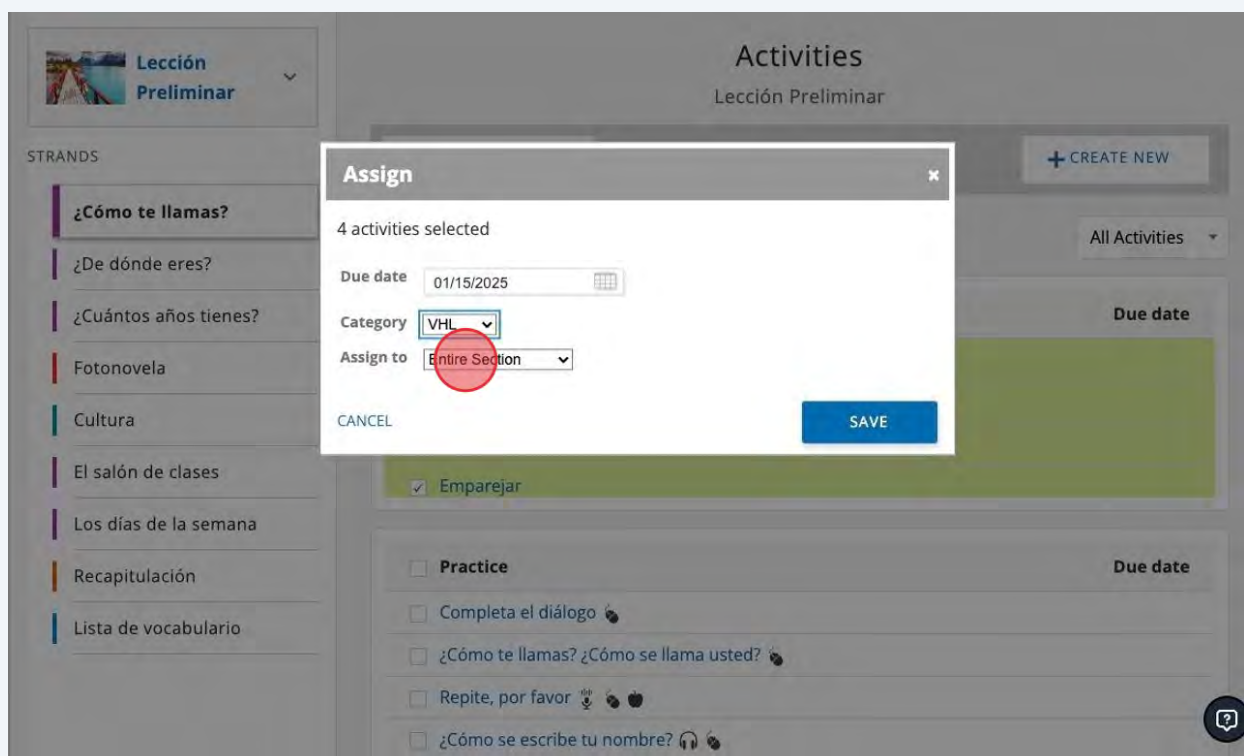
106 Select the "Due Date" from the calendar.



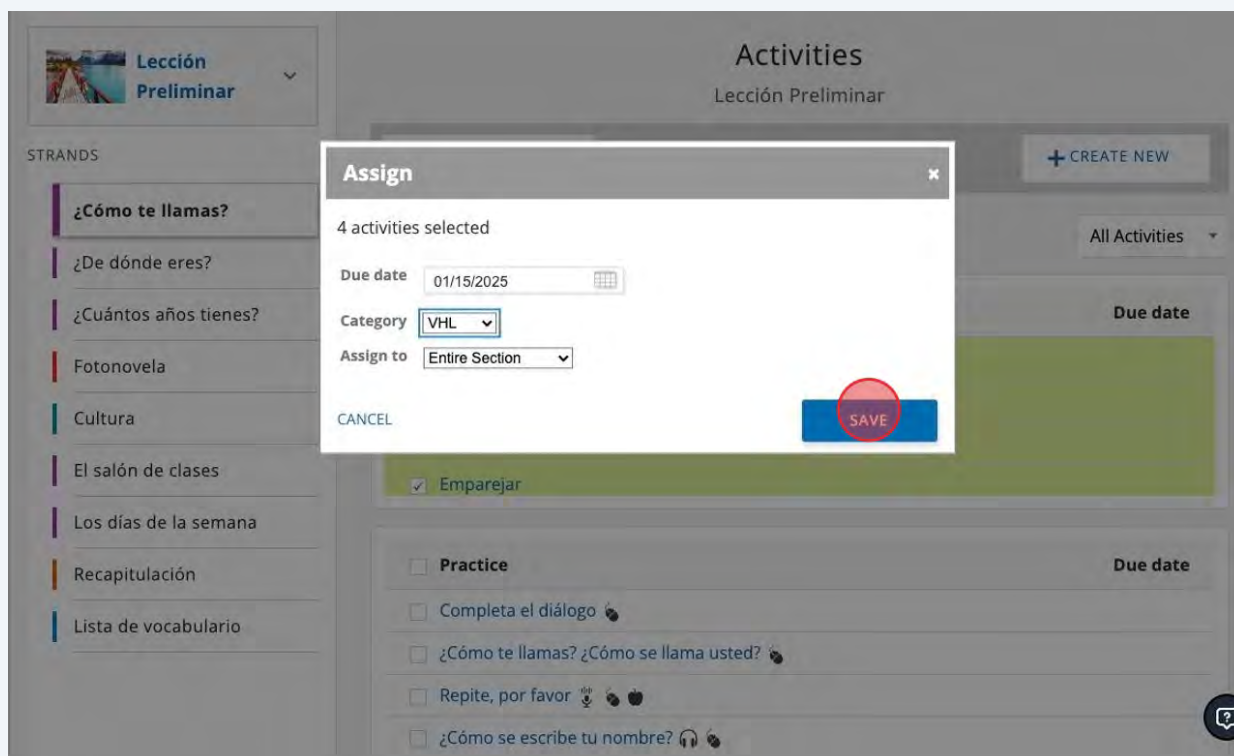
107 Select the "**Category**" that you would like those activities to be under.



108 Select who you want to "**Assign to**".

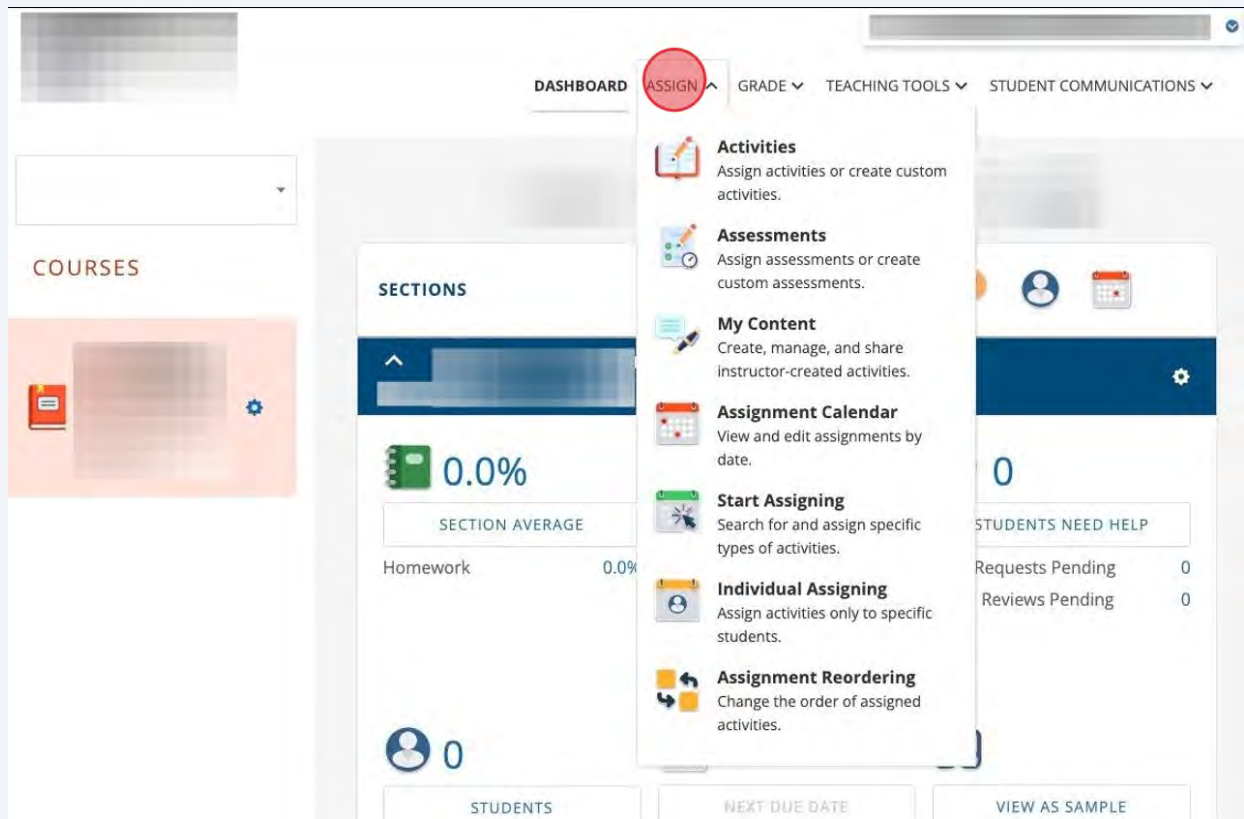


109 Click "Save".

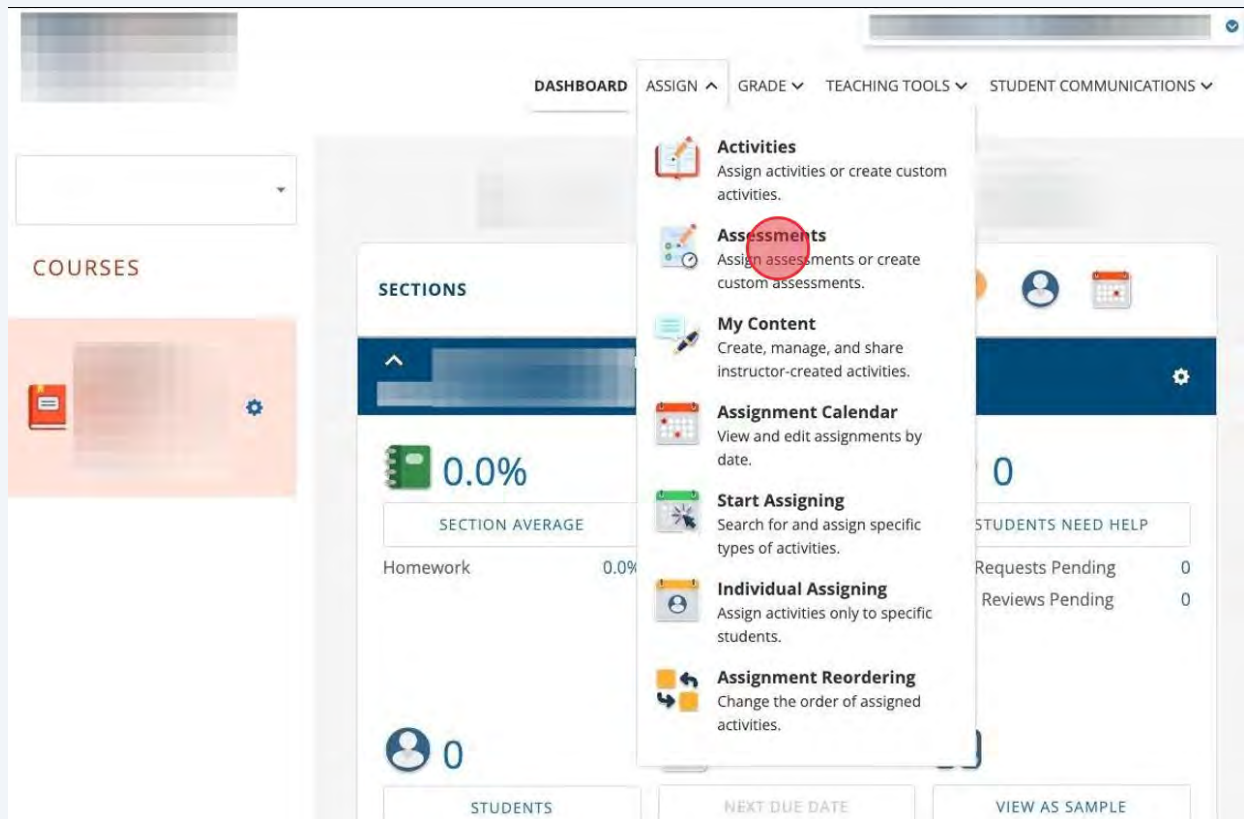


Assigning Assessment

110 Click "Assign".



111 Click "Assessments".



112 Click on the appropriate lesson/unit.

The screenshot shows a web interface for a language learning platform. At the top, there is a navigation bar with the following links: DASHBOARD, ASSIGN (selected), GRADE, TEACHING TOOLS, and STUDENT COMMUNICATIONS. Below the navigation bar, the main content area is titled 'Assessments'. On the left side, there is a vertical list of lesson units, each with a small image icon and a title. The first unit is 'News and Cultural Updates'. The second unit is 'Lección 1 | Hola, ¿qué ta?', which is highlighted with a red circle. The other units are 'Lección 2 | En la universidad', 'Lección 3 | La familia', 'Lección 4 | Los pasatiempos', 'Lección 5 | Las vacaciones', and 'Lección 6 | ¡De compras!'. On the right side of the 'Assessments' section, there is a message: 'No assessment activities to show. Try selecting a different lesson using the dropdown menu.' At the bottom of the page, there is a footer with the text 'submit help request' and '© 2025 VISTA Higher Learning, Inc. | Store | Terms of use | Privacy policy'.

DASHBOARD **ASSIGN** ▾ GRADE ▾ TEACHING TOOLS ▾ STUDENT COMMUNICATIONS ▾

Assessments

No assessment activities to show. Try selecting a different lesson using the dropdown menu.

News and Cultural Updates ▾

News and Cultural Updates

Lección 1 | Hola, ¿qué ta?

Lección 2 | En la universidad

Lección 3 | La familia

Lección 4 | Los pasatiempos

Lección 5 | Las vacaciones

Lección 6 | ¡De compras!

submit help request

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113

Each lesson/unit will include different assessment categories. Each program will have its own assessment categories. In this example, you see:

- **Vocabulary Quizzes**
- **Grammar Quizzes**
- **Lesson Tests**
- **Optional Sections**

The screenshot displays a web interface for managing assessments. At the top, there is a navigation bar with links: DASHBOARD, ASSIGN (with a dropdown arrow), GRADE (with a dropdown arrow), TEACHING TOOLS (with a dropdown arrow), and STUDENT COMMUNICATIONS (with a dropdown arrow). Below the navigation bar, the main content area is titled "Assessments". On the left, there is a sidebar with a list of assessment categories: Vocabulary Quizzes, Grammar Quizzes, Lesson Tests, and Optional Sections. The "Vocabulary Quizzes" category is selected, and a green callout box highlights its details: "Assessment", "Contextos - Miniprueba A", "Lección 1 | Vocabulary Quiz", "Points possible: 40", and "Total Questions = 13". The main content area shows a table of "Vocabulary Quizzes" with a "Due date" column. The table lists two items: "Contextos - Miniprueba A" and "Contextos - Miniprueba B". A red circle highlights the "Assessment" checkbox next to the first item. At the bottom of the page, there is a footer with technical support information and a copyright notice: "© 2025 VISTA Higher Learning, Inc. | Store | Terms of use | Privacy policy".

DASHBOARD ASSIGN ▾ GRADE ▾ TEACHING TOOLS ▾ STUDENT COMMUNICATIONS ▾

Assessments

Lección 1 | Hola, ¿qué tal?

Vocabulary Quizzes

Grammar Quizzes

Lesson Tests

Optional Sections

Assessment

Contextos - Miniprueba A

Lección 1 | Vocabulary Quiz

Points possible: 40

Total Questions = 13

5 Multiple choice

5 Drop downs

3 Fill in the blanks

ASSIGN SELECTED

+ CREATE NEW

Vocabulary Quizzes

All Activities ▾

Assessment	Due date
Contextos - Miniprueba A	
Contextos - Miniprueba B	

For technical support click support.vhlcentral.com, or submit [help request](#)

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114 Select the desired assessment. A pop-up will appear. Click **"Assign"**.

The screenshot shows the vhlcentral dashboard with the 'ASSIGN' menu item selected. Under 'Assessments', the 'Lección 1 tal?' assessment is highlighted. A red circle marks the 'Assign' button. A yellow tooltip provides details for the selected assessment: 'Contextos - Miniprueba A', 'Lección 1 | Vocabulary Quiz', 'Points possible: 40', and 'Total Questions = 13' (5 Multiple choice, 5 Drop downs, 3 Fill in the blanks). The 'Vocabulary Quizzes' table shows 'Contextos - Miniprueba A' as the selected assessment.

Assessment	Due date
<input checked="" type="checkbox"/> Contextos - Miniprueba A	
<input type="checkbox"/> Contextos - Miniprueba B	

115

Once an assessment has been selected to be assigned, the following pop-up will appear. This pop-up will allow the educator to choose:

- **Due date**
- **Category**
- **Assign to**
- **Maximum attempts**
- **Availability**
 - The Quiz will be hidden until
 - Results will be available
- **Due time**
 - The quiz will be due at
- **Time limit**
- **Set time limit (minutes)**
- **Randomize per student**
- **Password**
 - Set a password

Assign

1 Quiz selected

Due date: 02/12/2025

Category: Homework

Assign to: Entire Section

Maximum attempts: 1

Availability

The Quiz will be hidden until: I release it

Results will be available: when all students have been graded

Due time

The Quiz will be due at: 11:59 PM

Time limit

Set a time limit (minutes): 0

Randomize per student: No

Password

Set a password:

CANCEL SAVE

116 Select your "Due Date".

Assign

1 Quiz selected

Due date: 02/12/2025

Category: February 2025

Assign to: Su Mo Tu We Th Fr Sa

Maximum i: 1

Availability: 2 3 4 5 6 7 8

The Quiz w: 9 10 11 12 13 14 15

Results will: 16 17 18 19 20 21 22

Due time: 23 24 25 26 27 28

The Quiz w: 29 30

Time limit: Set a time limit (minutes) edit

Randomize per student: No

Password: Set a password

CANCEL SAVE

117 Select "Category" and "Assign to" group.

The screenshot shows the 'Assign' dialog box in the vhlcentral interface. The dialog is titled 'Assign' and has a close button (X) in the top right corner. It displays the following settings:

- 1 Quiz selected
- Due date: 02/12/2025
- Category: Homework
- Assign to: Entire Section (highlighted with a red box)
- Maximum attempts: 1
- Availability: The Quiz will be hidden until I release it. edit
- Results will be available when all students have been graded edit
- Due time: The Quiz will be due at 11:59 PM edit
- Time limit: Set a time limit (minutes) edit
- Randomize per student: No
- Password: Set a password

At the bottom of the dialog, there are 'CANCEL' and 'SAVE' buttons. The background shows the vhlcentral dashboard with a sidebar containing 'Assessments' and 'Vocabulary Quizzes'.

118 Select **"Maximum attempts"**, **"Availability"**, **"Due time"**, **"Time limit"** and **"Randomize per student"**.

The screenshot shows the 'Assign' dialog box in the vhlcentral interface. The dialog is titled 'Assign' and has a close button (X) in the top right corner. It contains the following fields and options:

- 1 Quiz selected**
- Due date:** 02/12/2025 (with a calendar icon)
- Category:** Homework
- Assign to:** Entire Section (dropdown menu)
- Maximum attempts:** 1 (dropdown menu, highlighted with a red box)
- Availability:** 3 (dropdown menu, highlighted with a red box)
- Due time:** 6 (dropdown menu, highlighted with a red box)
- Time limit:** Unlimited (dropdown menu, highlighted with a red box)
- Randomize per student:** No (dropdown menu, highlighted with a red box)
- Password:** Set a password (text input field)
- CANCEL** button
- SAVE** button

The background shows the vhlcentral dashboard with navigation links: DASHBOARD, ASSIGN, GRADE, TEACHING TOOLS, and STUDENT COMMUNICATIONS. There is also a sidebar with 'Assessments' and a list of activities including 'Vocabulary Quizzes', 'Grammar Quizzes', 'Lesson Tests', and 'Optional Sections'.

119 Under **Availability**, click "edit".

The screenshot shows a web interface with a top navigation bar containing 'DASHBOARD', 'ASSIGN', 'GRADE', 'TEACHING TOOLS', and 'STUDENT COMMUNICATIONS'. On the left, there's a sidebar with 'Assessments' and a list of items: 'Lección 1 | Hola, ¿quién eres?', 'Vocabulary Quizzes', 'Grammar Quizzes', 'Lesson Tests', and 'Optional Sections'. The main content area displays a modal window titled 'Assign' with a close button (X). Inside the modal, it says '1 Quiz selected'. The settings are as follows:

- Due date:** 02/12/2025
- Category:** Homework
- Assign to:** Entire Section
- Maximum attempts:** 1
- Availability:** The Quiz will be hidden until I release it. [edit](#) (highlighted with a red circle). Below this, it says 'Results will be available when all students have been graded' and another [edit](#) link.
- Due time:** The Quiz will be due at 11:59 PM [edit](#)
- Time limit:** Set a time limit (minutes) [edit](#)
- Randomize per student:** No
- Password:** Set a password (empty field)

At the bottom of the modal are 'CANCEL' and 'SAVE' buttons. The background interface includes a '+ CREATE NEW' button, an 'All Activities' dropdown, and a 'Due date' section with a green bar and a user icon.

120 Under "**Availability**", choose when the **assessment will be released**.

The screenshot shows the 'Assign' modal in the vhlcentral system. The modal is titled 'Assign' and contains the following fields:

- 1 Quiz selected**
- Due date:** 02/12/2025
- Category:** Homework
- Assign to:** Entire Section
- Maximum attempts:** 1
- Availability:** The Quiz will be hidden until ☒ I release it. Results will be available when ☐ a specific date and time. [led edit](#)
- Due time:** The Quiz will be due at 11:59 PM [edit](#)
- Time limit:** Set a time limit (minutes) [edit](#)
- Randomize per student:** No
- Password:** Set a password

The 'Availability' section is highlighted with a red box, and the 'I release it' option is selected. The modal also includes 'CANCEL' and 'SAVE' buttons at the bottom.

121 Choose when **results** will be available to the students.

The screenshot shows the 'Assign' dialog box in the vhlcentral interface. The dialog is titled 'Assign' and has a close button (X) in the top right corner. It contains the following fields and options:

- 1 Quiz selected**
- Due date:** 02/12/2025
- Category:** Homework
- Assign to:** Entire Section
- Maximum attempts:** 1
- Availability:**
 - The Quiz will be hidden until: I release it
 - Results will be available:** when all students have been graded (selected)
 - when I release them
 - after a specific date and time
 - after the due time
- Time limit:** never
- Randomize per student:** No
- Password:** Set a password

The 'Results will be available' dropdown menu is highlighted with a red box. The 'when all students have been graded' option is selected and highlighted in blue. The 'SAVE' button is located at the bottom right of the dialog, and the 'CANCEL' button is at the bottom left.

122 Click **"Edit"** under **Due Time** to determine when the assessment is due.

The screenshot shows a web interface for managing assessments. A modal titled "Assign" is open, displaying settings for a selected quiz. The "Due time" section is highlighted with a red circle around the time selection controls. The background shows a sidebar with "Assessments" and a list of quiz types: "Vocabulary Quizzes", "Grammar Quizzes", "Lesson Tests", and "Optional Sections".

Assign

1 Quiz selected

Due date: 02/12/2025

Category: Homework

Assign to: Entire Section

Maximum attempts: 1

Availability

The Quiz will be hidden until: I release it

Results will be available: when all students have been graded

Due time

The Quiz will be due at: 11:59 PM

Time limit

Set a time limit (minutes): edit

Randomize per student: No

Password

Set a password:

CANCEL SAVE

123 Select the **Time limit**.

Assign

1 Quiz selected

Due date 02/12/2025

Category Homework

Assign to Entire Section

Maximum attempts 1

Availability

The Quiz will be hidden until I release it

Results will be available when all students have been graded

Due time

The Quiz will be due at 11 59 PM

Time limit

Set a time limit (minutes) edit

Randomize per student No

Password

Set a password

CANCEL SAVE

124

Decide if the questions will be **randomized per student** and if there will be a **password** included.

Assign

1 Quiz selected

Due date 02/12/2025

Category Homework

Assign to Entire Section

Maximum attempts 1

Availability

The Quiz will be hidden until I release it

Results will be available when all students have been graded

Due time

The Quiz will be due at 11 59 PM

Time limit

Set a time limit (minutes) 0

Randomize per student No

Password

Set a password

CANCEL SAVE



Alert! Please note that randomized questions will also change the order of the answers.



Tip! Passwords could be used to ensure that students don't have access to assessments when reopening or re-assessing make-ups, or if multiple periods will take the same assessment. When creating passwords, avoid using "period 1", or "p1", or reusing the same password for all assessments.

125 Click "Save".

The screenshot shows a web interface with a sidebar on the left containing 'Assessments' and a list of quiz types: 'Vocabulary Quizzes', 'Grammar Quizzes', 'Lesson Tests', and 'Optional Sections'. The main area displays a modal dialog titled 'Assign' with the following fields and options:

- 1 Quiz selected**
- Due date:** 02/12/2025 (with a calendar icon)
- Category:** Homework
- Assign to:** Entire Section (dropdown)
- Maximum attempts:** 1 (dropdown)
- Availability:**
 - The Quiz will be hidden until: I release it (dropdown)
 - Results will be available: when all students have been graded (dropdown)
- Due time:** The Quiz will be due at 11:59 PM (time and AM/PM dropdowns)
- Time limit:** Set a time limit (minutes): 0 (input field)
- Randomize per student:** No (dropdown)
- Password:** Set a password (input field)
- Buttons:** CANCEL and SAVE (highlighted with a red circle)

At the bottom of the sidebar, there is a link: 'For technical support click support,whic...'. The footer of the page includes links for 'Store', 'Terms of use', and 'Privacy policy'.

Assignment Calendar

126 Click on **"Assignment Calendar"** to view and edit assignments by date.

The screenshot shows the Canvas LMS interface. At the top, there are navigation tabs: DASHBOARD, ASSIGN (selected), GRADE, TEACHING TOOLS, and STUDENT COMMUNICATIONS. On the left, there's a sidebar with a 'Lección Preliminar' button and a list of 'STRANDS' including '¿Cómo te llamas?', '¿De dónde eres?', '¿Cuántos años tienes?', 'Fotonovela', 'Cultura', 'El salón de clases', 'Los días de la semana', 'Recapitulación', and 'Lista de vocabulario'. The main content area has a 'ASSIGN SELECTED' button and a list of assignments under 'Lección Preliminar | ¿Cómo...'. A dropdown menu is open from the 'ASSIGN' tab, showing options: Activities, Assessments, My Content, Assignment Calendar (highlighted with a red circle), Start Assigning, Individual Assigning, and Assignment Reordering. On the right, there's a '+ CREATE NEW' button and a table with 'Due date' information.

Due date
Wed 1/15
Wed 1/15
Wed 1/15
Wed 1/15

Due date
Wed 1/15
Wed 1/15
Thu 1/16
Thu 1/16

127

The Calendar will allow you to view the activities, category and the amount of time an average student should take to complete all of the assignments set for a particular day. You will also be able to see how many activities are assigned for the month and the average completion time.

< > JANUARY 2025						
assignments class days						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15 42m Lección Preliminar; Canvas: 2 Lección Preliminar: VHL: 4	16 21m Lección Preliminar; Canvas: 4	17	18
19	20	21	22	23	24	25
26	27 32m Lección Preliminar; Canvas: 4	28	29	30	31	

January Totals: 14 activities, 1h 35m

Reassigning Activities or Assessments

128 To reassign an activity or assessment. Click on the activity or assessment you wish to change. Click "reassign".

START ASSIGNING

4 activities selected

Course:

Sections:

<input checked="" type="checkbox"/> Activity	Lesson	Category	Due date
<input checked="" type="checkbox"/> ¿cómo te llamas?: Repite, por favor	Lección Preliminar	Canvas	Thu 01/16
<input checked="" type="checkbox"/> ¿cómo te llamas?: ¿Cómo se escribe tu nombre?	Lección Preliminar	Canvas	Thu 01/16
<input checked="" type="checkbox"/> ¿cómo te llamas?: Palabras	Lección Preliminar	Canvas	Thu 01/16
<input checked="" type="checkbox"/> ¿cómo te llamas?: Ordenar	Lección Preliminar	Canvas	Thu 01/16

CANCEL UNASSIGN **REASSIGN**

assignments class days

Sunday Monday Tuesday Wednesday Thursday Friday Saturday

5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

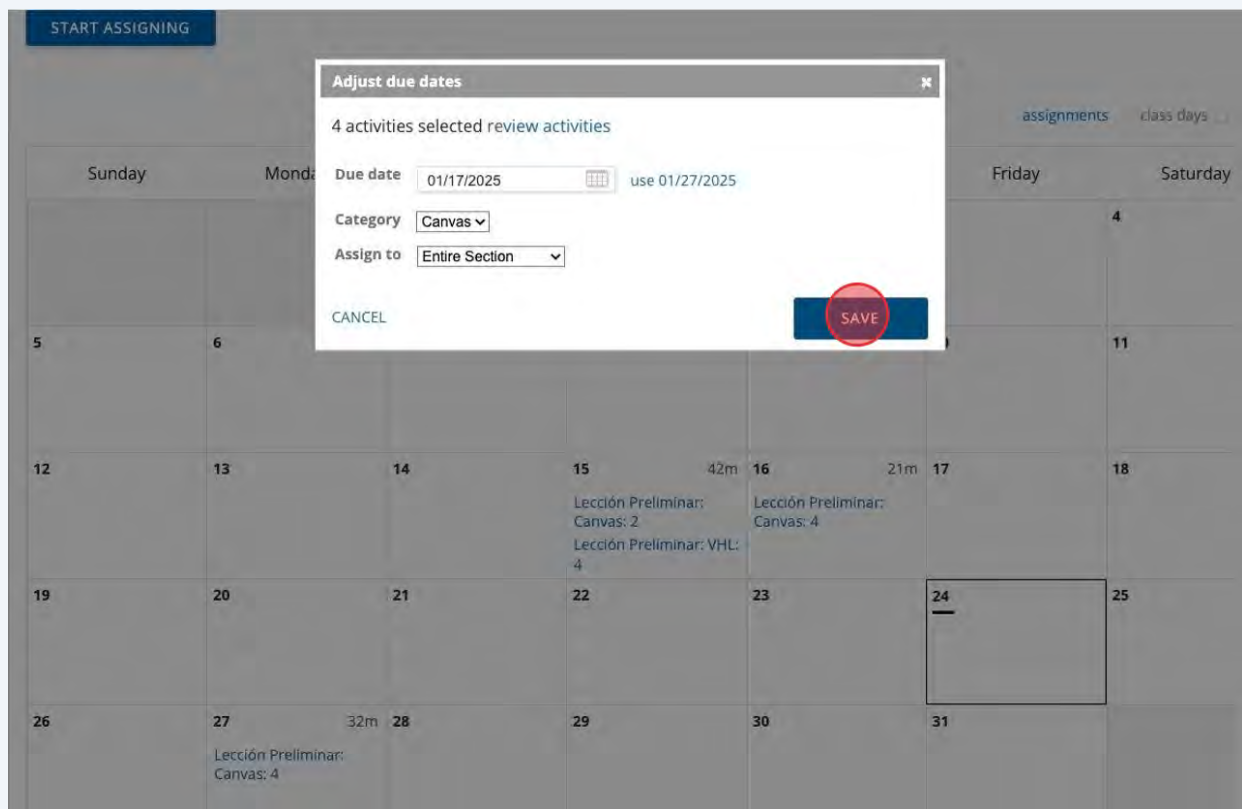
Lección Preliminar; Canvas: 2
Lección Preliminar; VHL: 4

Lección Preliminar; Canvas: 4

Lección Preliminar; Canvas: 4

Lección Preliminar; Canvas: 4

129 Click "Save".



130

Any changes made will be reflected in the **Assignment Calendar**, along with an acknowledgement that the changes have been made.

Assignment Calendar

START ASSIGNING

Activities assigned successfully. X

< > JANUARY 2025

assignments class days

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15 42m Lección Preliminar; Canvas: 2 Lección Preliminar: VHL: 4	16	17 21m Lección Preliminar; Canvas: 4	18
19	20	21	22	23	24	25

Recategorizing Assignments in Canvas



Alert! Assignments will sync to Canvas under the first or original "Assignment Group" **after** the vhlcentral due date has passed. This group should have a 0% weight if it only captures the grade sync. In that case, the assignments will need to be recategorized to their corresponding weighted category by dragging and dropping them accordingly. If they don't need to be categorized, adjust the percentage based on your district or school requirements.



Tip! Below, you will see that the first assignment group has been renamed VHL Assignments and other assignment groups have been added. If you have questions about creating, editing or adding weights to Assignment Groups, see your school IT or Canvas experts.

131 Vhlcentral activities and assessments will sync to the default (original) Assignment Category.

Search...

+ Group + Assignment

▼ VHL Assignments

- VHL Completa el diálogo
Due Jan 15 at 11:59pm | 10 pts
- VHL ¿Cómo te llamas? ¿Cómo se llama usted?
Due Jan 15 at 11:59pm | 10 pts
- VHL Repite, por favor
Due Jan 17 at 11:59pm | 150 pts
- VHL ¿Cómo se escribe tu nombre?
Due Jan 17 at 11:59pm | 10 pts
- VHL Palabras
Due Jan 17 at 11:59pm | 14 pts
- VHL Ordenar
Due Jan 17 at 11:59pm | 10 pts

▼ Classwork

No assignments in this group

132 To recategorize an assignment, click and hold the eight dots on the left-hand side of the assignment.

▼ VHL Assignments

- VHL Completa el diálogo
Due Jan 15 at 11:59pm | 10 pts
- VHL ¿Cómo te llamas? ¿Cómo se llama usted?
Due Jan 15 at 11:59pm | 10 pts
- VHL Repite, por favor
Due Jan 17 at 11:59pm | 150 pts
- VHL ¿Cómo se escribe tu nombre?
Due Jan 17 at 11:59pm | 10 pts
- VHL Palabras
Due Jan 17 at 11:59pm | 14 pts
- VHL Ordenar
Due Jan 17 at 11:59pm | 10 pts

▼ Classwork

No assignments in this group

133 Drag and drop the assignment to the appropriate category.

VHL ¿Cómo se escribe tu nombre?

Due Jan 17 at 11:59pm | 10 pts

✓

VHL Palabras

Due Jan 17 at 11:59pm | 14 pts

✓

VHL Ordenar

Due Jan 17 at 11:59pm | 10 pts

✓

▼ Classwork

+

VHL Completa el diálogo

Due Jan 15 at 11:59pm | 10 pts

✓

▼ Homework

+

No assignments in this group

▼ Quizzes

+

134 Repeat that process until all assignments have been recategorized.

The screenshot displays a user interface for managing assignments, organized into three main sections: VHL Assignments, Classwork, and Homework. Each section has a header bar with a dropdown arrow, a plus icon, and a three-dot menu icon. The 'VHL Assignments' section is currently empty, showing the text 'No assignments in this group'. The 'Classwork' section contains four assignments, each with a document icon, a title, a due date and time, a point value, a green checkmark, and a three-dot menu icon. The 'Homework' section contains one assignment with similar details.

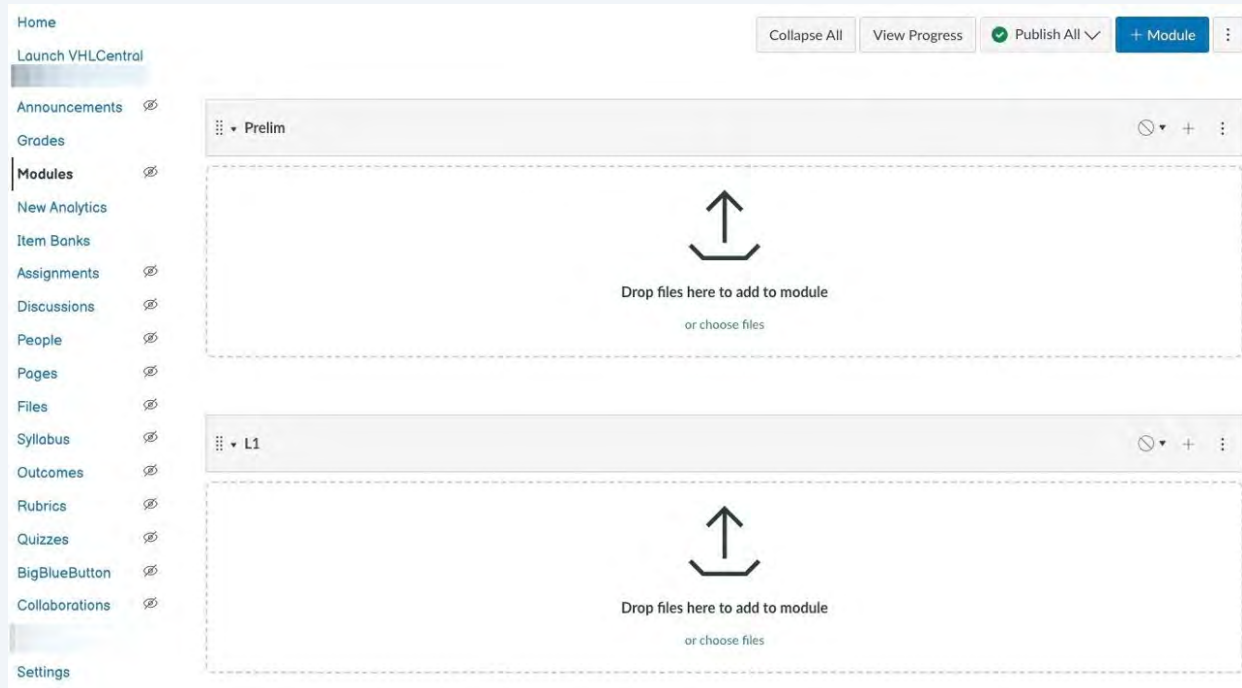
Category	Assignment Title	Due Date/Time	Points	Status
Classwork	VHL Completa el diálogo	Due Jan 15 at 11:59pm	10 pts	Completed
	VHL ¿Cómo te llamas? ¿Cómo se llama usted?	Due Jan 15 at 11:59pm	10 pts	Completed
	VHL Palabras	Due Jan 17 at 11:59pm	14 pts	Completed
	VHL Ordenar	Due Jan 17 at 11:59pm	10 pts	Completed
Homework	VHL Repite, por favor	Due Jan 17 at 11:59pm	150 pts	Completed

Deep Links

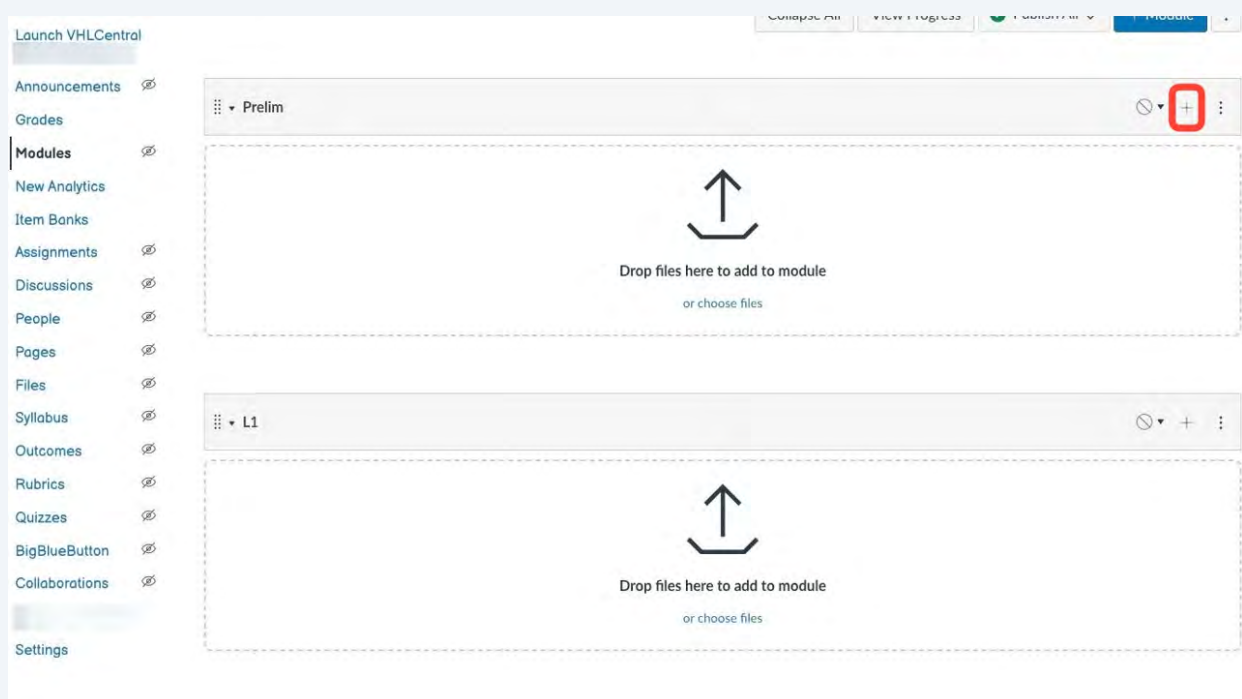


Alert! **Deep Links** are "**shortcuts**" or "**entry points**" to vhlcentral. Assignments must be completed via vhlcentral. Deep links help direct students to specific activities or assessments.

135 In Modules, go to the Module to which you would like to create the **"Deep Link"**.



136 Click on the "+" on the gray Module bar.



137 Select the "**External Tool**" option.

Add Item to Prelim

Add **External Tool** to Prelim

Select a tool from the list below, or enter a URL for an external tool you already know is configured with Basic LTI to add a link to it to this module.

Loading...

URL:

Page Name:

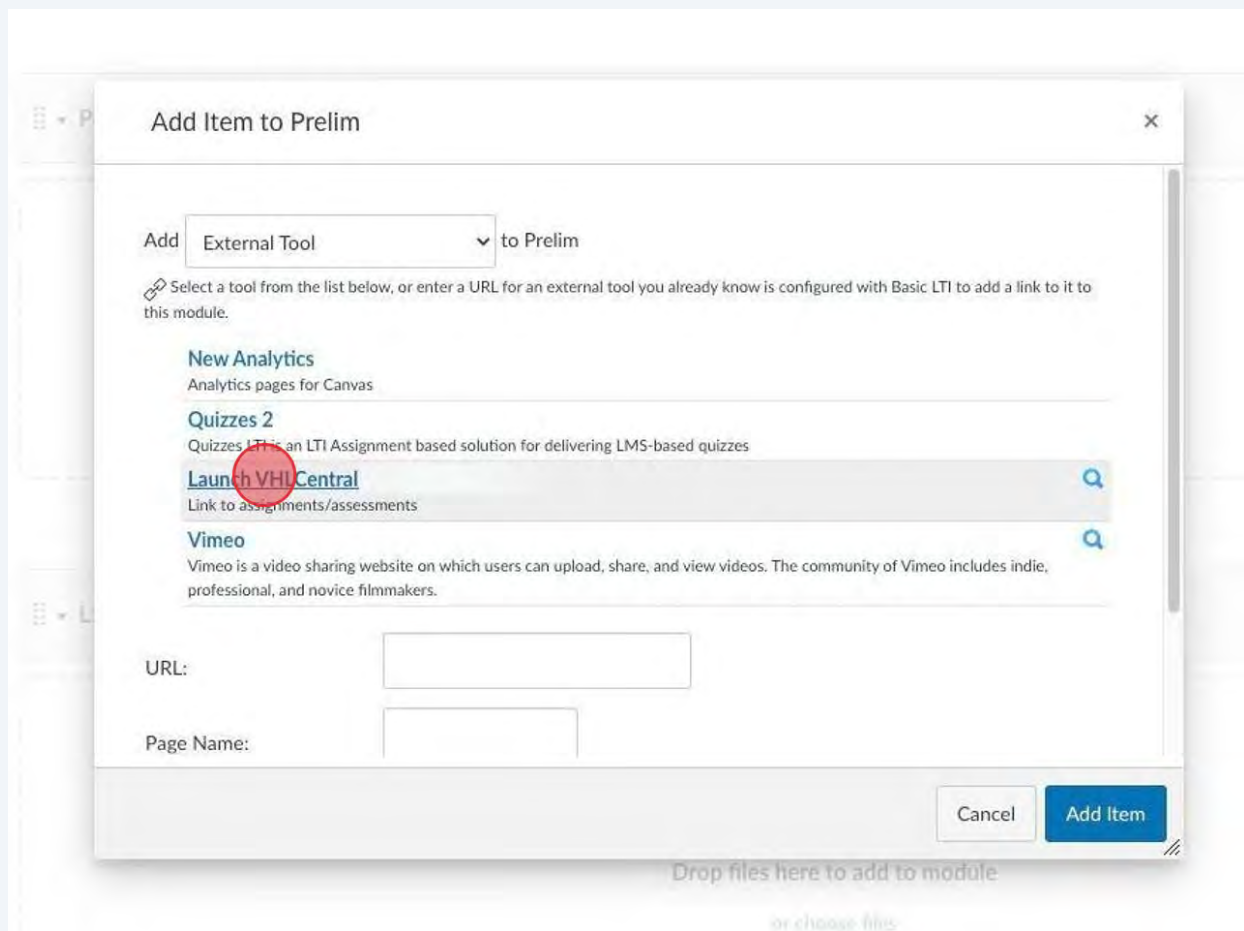
☐ Load in a new tab

Indentation: Don't Indent

Cancel Add Item

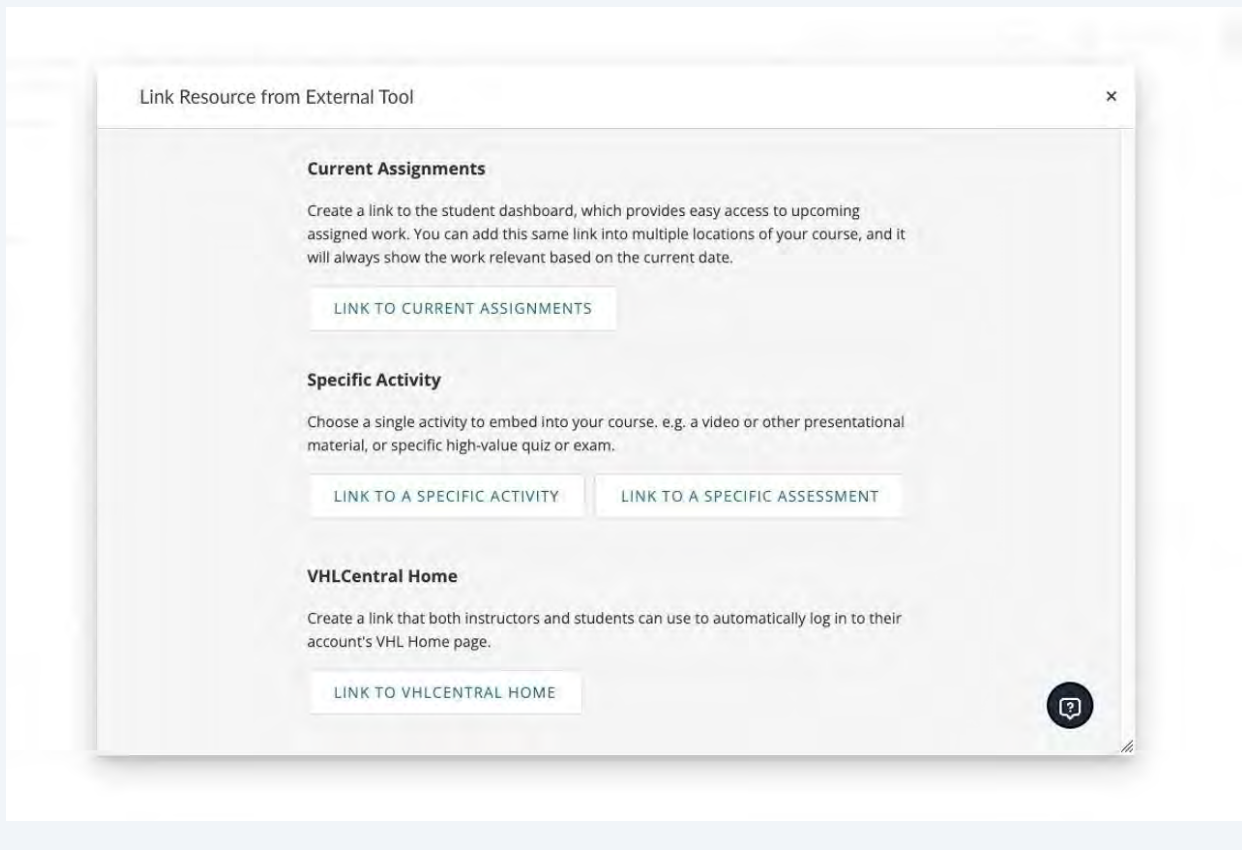
Drop files here to add to module

138 Click "Launch vhlcentral".

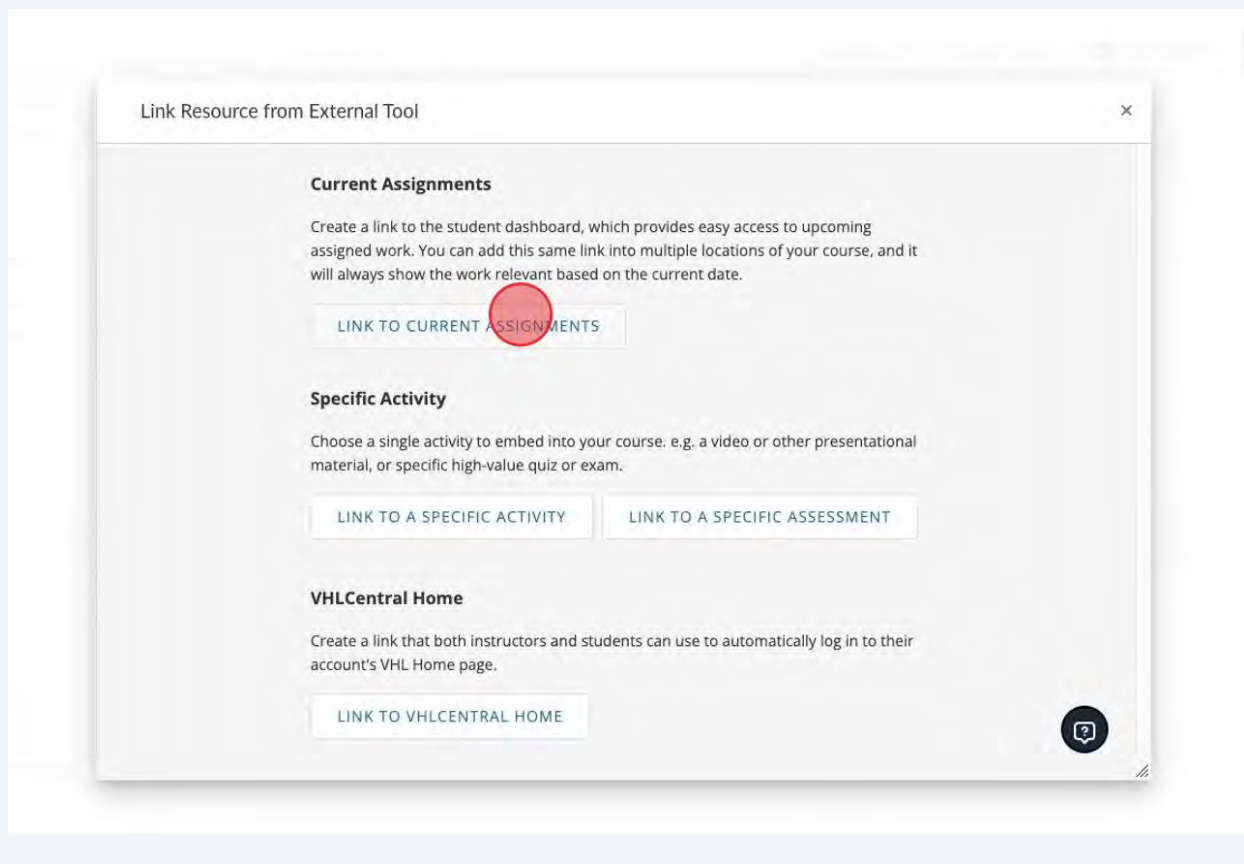


139 You will see the following pop-up with four options:

- **Link to Current Assignments** - takes the students to a modified dashboard that will show all of the assigned activities within a seven-day period.
- **Link to a Specific Activity** - takes students directly to a specific activity
- **Link to a Specific Assessment** - takes students directly to a specific assessment
- **Link to vhlcentral Home** - takes students to the vhlcentral homepage. This link is not necessary since there is a Launch vhlcentral link in Canvas Navigation



140 Click "Link to Current Assignments".



141

In the **"Page Name:"** field, you can leave the "Current Assignments" name or change the name. For example: L1 Current Assignments or add a due date for the Lesson or Unit, or week, etc.

Add Item to Prelim

New Analytics
Analytics pages for Canvas

Quizzes 2
Quizzes LTI is an LTI Assignment based solution for delivering LMS-based quizzes

Launch VHLCentral
Link to assignments/assessments

Vimeo
Vimeo is a video sharing website on which users can upload, share, and view videos. The community of Vimeo includes indie, professional, and novice filmmakers.

URL:

Page Name:

☐ Load in a new tab

Indentation:

Drop files here to add to module

142 Click "Add Item".

Add Item to Prelim

New Analytics
Analytics pages for Canvas

Quizzes 2
Quizzes LTI is an LTI Assignment based solution for delivering LMS-based quizzes

Launch VHLCentral K12 Private School
Link to assignments/assessments

Vimeo
Vimeo is a video sharing website on which users can upload, share, and view videos. The community of Vimeo includes indie, professional, and novice filmmakers.

URL:

Page Name:

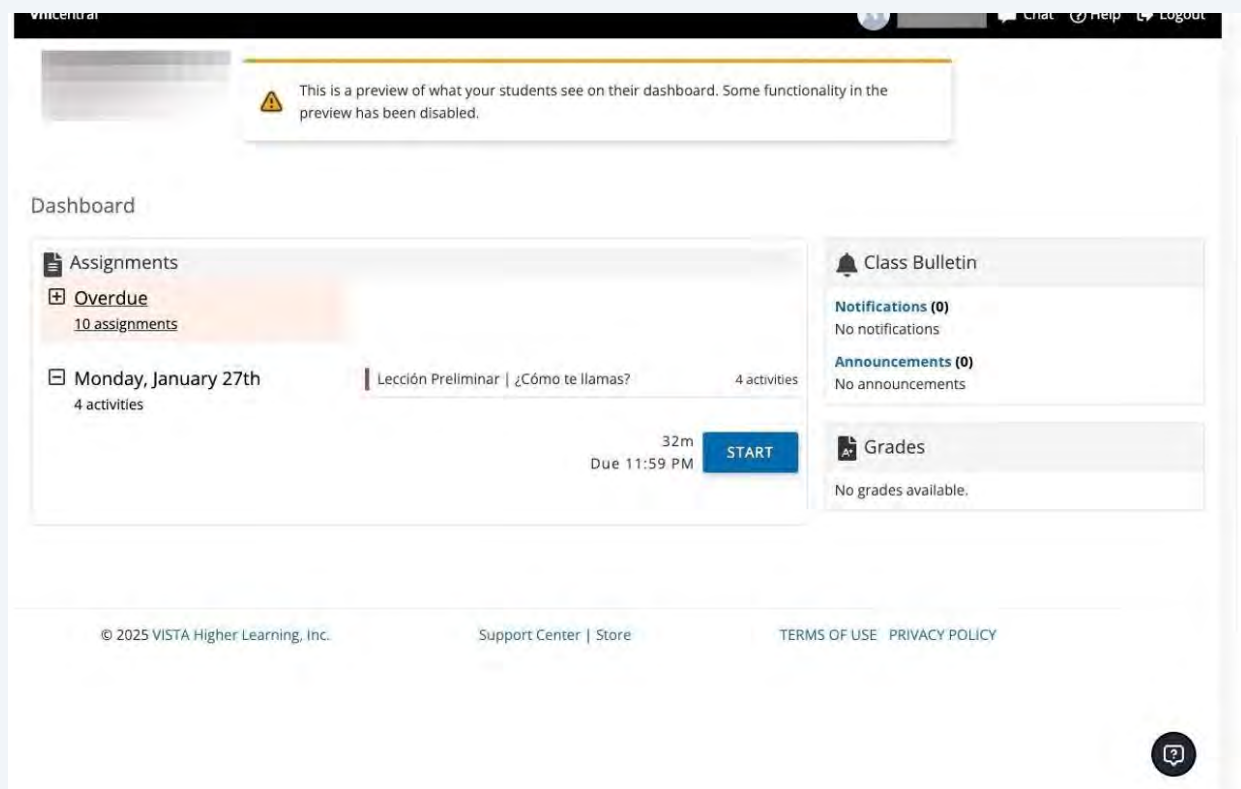
☐ Load in a new tab

Indentation:

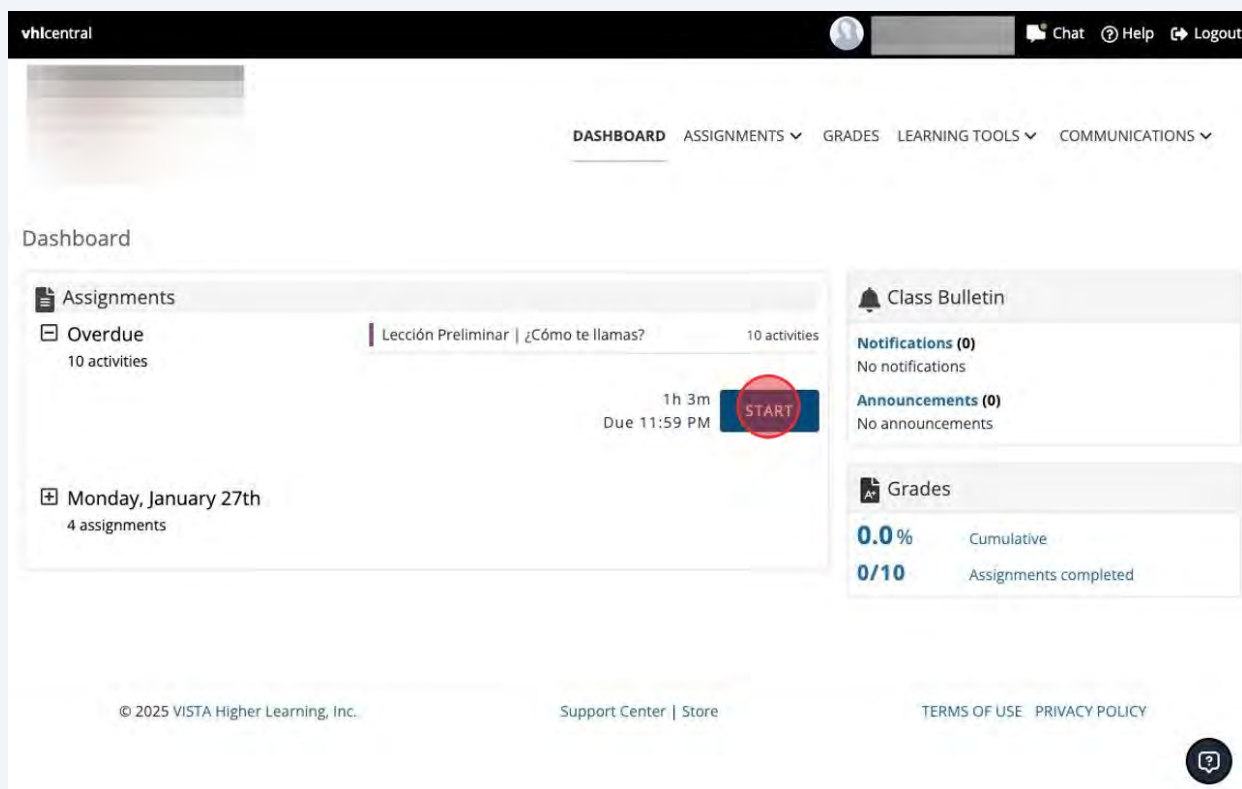
Cancel **Add Item**

Drop files here to add to module

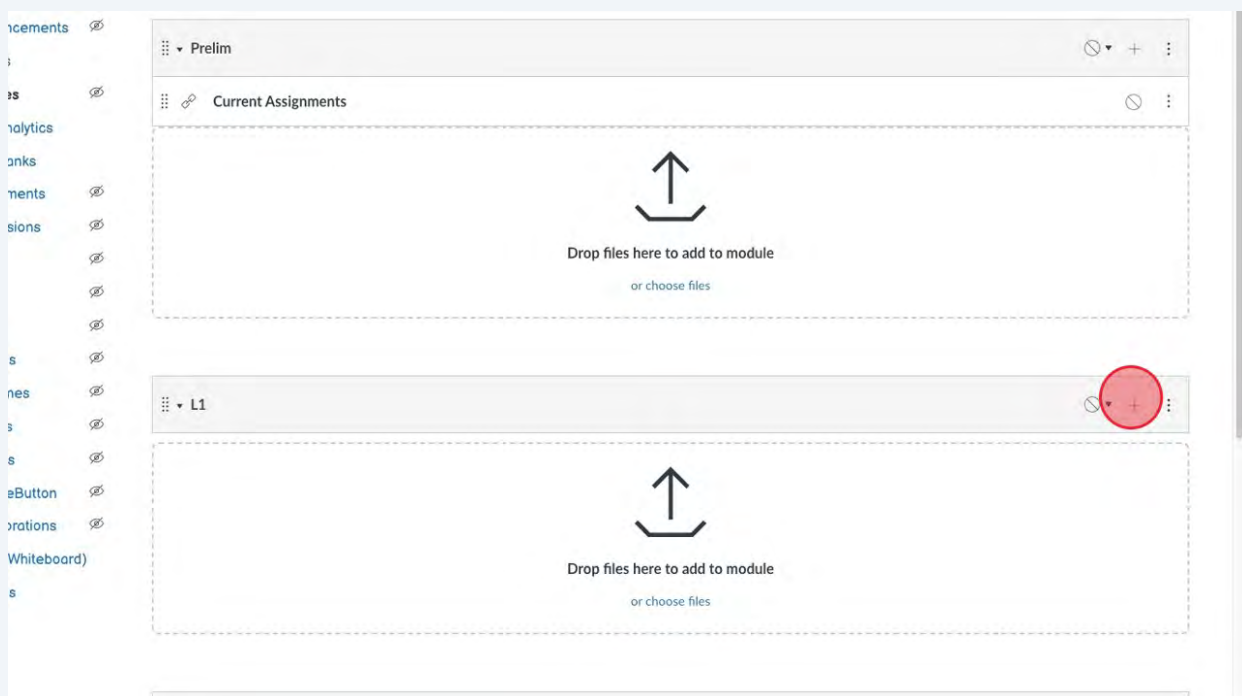
143 This is the student view of "Current Assignments".



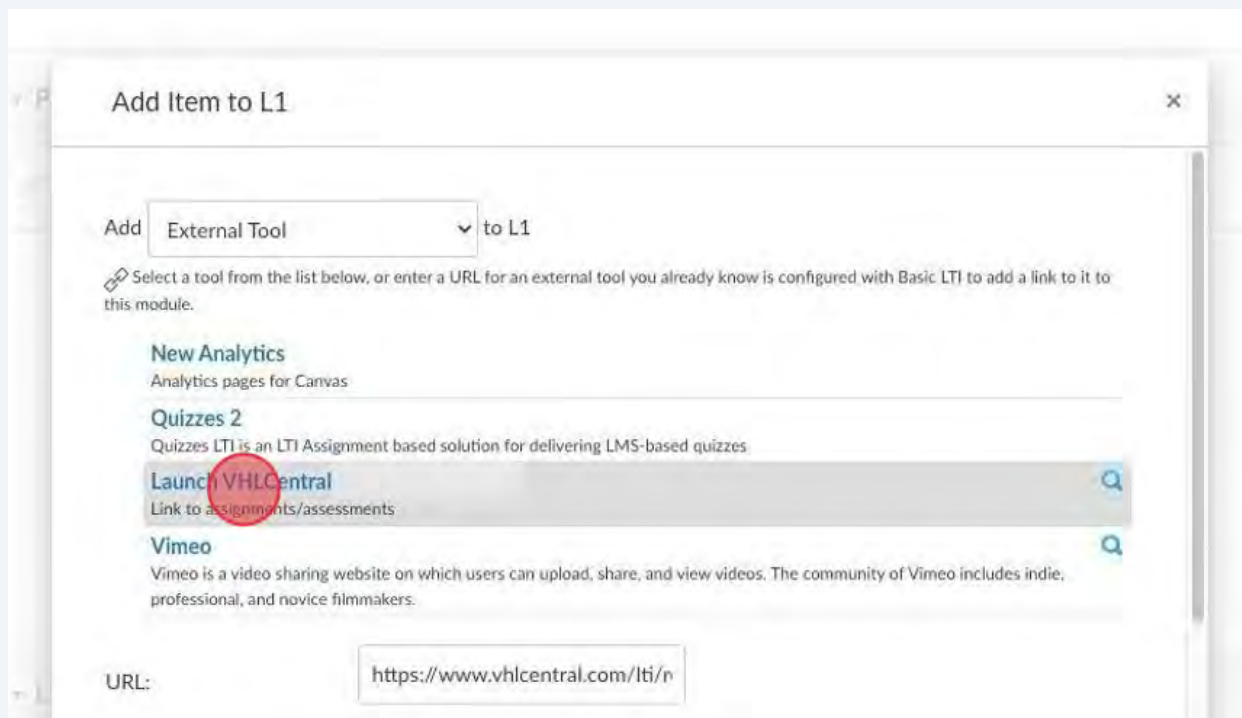
- 144 Students can click **"Start"** and they will be able to work through their assignments in order.



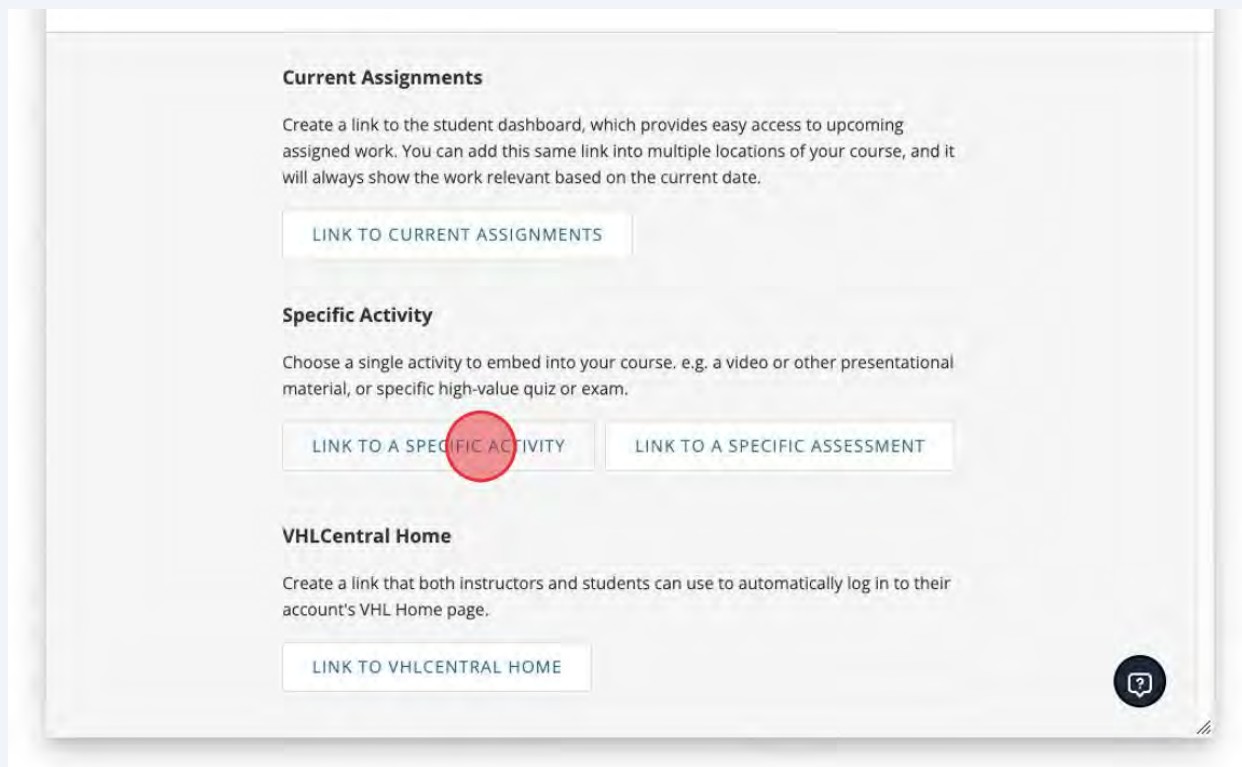
- 145 For **"Specific Activity"** or **"Specific Assessment"**, you will repeat the initial process of clicking the "+" on the gray bar of the module you would like to add the **"Deep Link"** to.



146 Click **"Launch vhlcentral"**.



147 Click "Link to a Specific Activity".



Alert! For **Grade Passback** to work properly, activities and assessments must be assigned in vhlcentral. **Deep Links** do not assign activities or assessments. If you link a specific activity or assessment that is not assigned and has a due date, students will be able to complete it, but as a teacher, you will not see the grade in vhlcentral. It will go into the student's unassigned grades.

148 Click "LINK".

LINK Resource from External Tool

tienes?

Fotonovela

Cultura

El salón de clases

Los días de la semana

Recapitulación

Lista de vocabulario

Multiple choice
Completa el diálogo
Lección Preliminar | ¿Cómo te llamas?
Points possible: 10

Presentations	Due date
Hotspots: Conversaciones	Wed 1/15 LINK
Hotspots: El alfabeto	Wed 1/15 LINK
Nombres de chicos y chicas	Wed 1/15 LINK
Emparejar	Wed 1/15 LINK

Practice	Due date
Completa el diálogo	Wed 1/15 LINK
¿Cómo te llamas? ¿Cómo se llama usted?	Wed 1/15 LINK
Repite, por favor	Fri 1/17 LINK
¿Cómo se escribe tu nombre?	Fri 1/17 LINK
Palabras	Fri 1/17 LINK
Ordenar	Fri 1/17 LINK

Communication	Due date
---------------	----------

?

149 Click "Create" once you have selected the appropriate "LINK".

Link Resource from External Tool

tienes?

Fotonovela

Cultura

El salón de clases

Los días de la semana

Recapitulación

Lista de vocabulario

Create Link
Lección Preliminar - ¿Cómo te llamas? - Completa el diálogo
CANCEL CREATE

Presentations	Due date
Hotspots: Conversaciones	Wed 1/15 LINK
Hotspots: El alfabeto	Wed 1/15 LINK
Nombres de chicos y chicas	Wed 1/15 LINK
Emparejar	Wed 1/15 LINK

Practice	Due date
Completa el diálogo	Wed 1/15 LINK
¿Cómo te llamas? ¿Cómo se llama usted?	Wed 1/15 LINK
Repite, por favor	Fri 1/17 LINK
¿Cómo se escribe tu nombre?	Fri 1/17 LINK
Palabras	Fri 1/17 LINK
Ordenar	Fri 1/17 LINK

Communication	Due date
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?

150 Click **"Add Item"**.

Add Item to Prelim [X]

New Analytics
Analytics pages for Canvas

Quizzes 2
Quizzes LTI is an LTI Assignment based solution for delivering LMS-based quizzes

Launch VHLCentral K12 Private School [Q]
Link to assignments/assessments

Vimeo [Q]
Vimeo is a video sharing website on which users can upload, share, and view videos. The community of Vimeo includes indie, professional, and novice filmmakers.

URL:

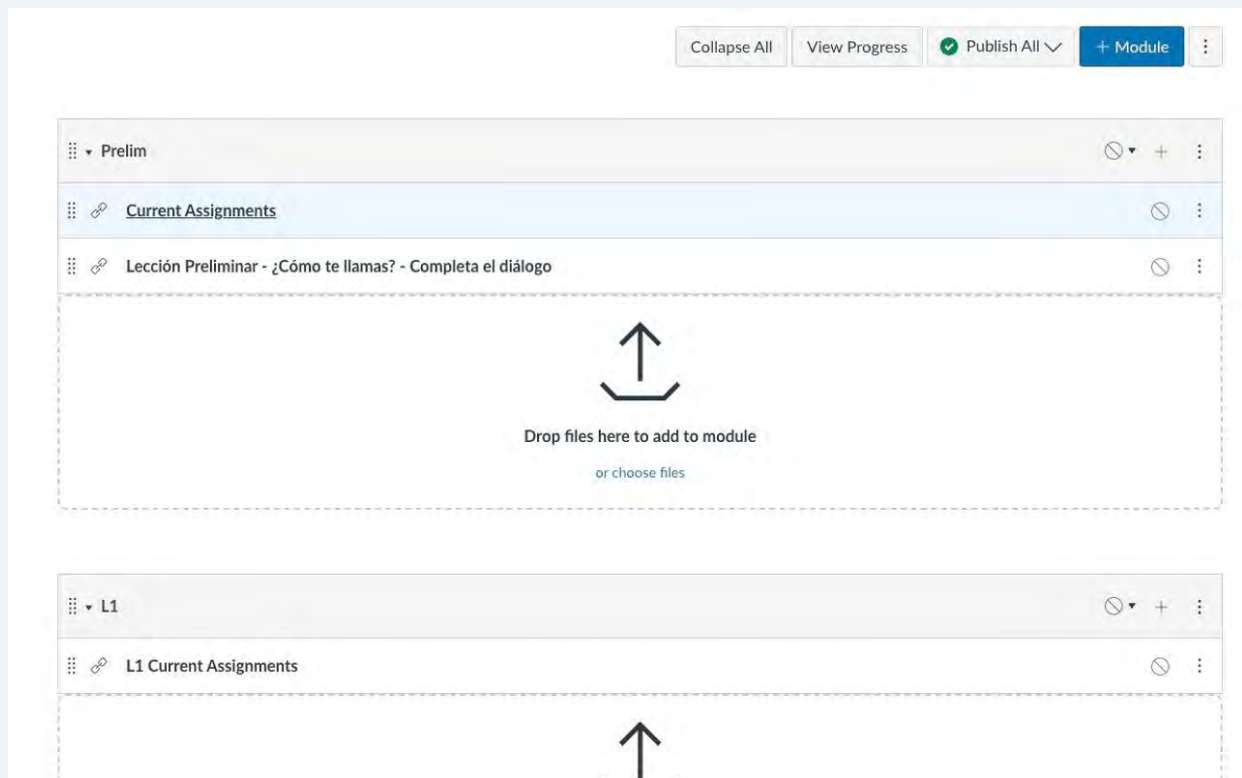
Page Name:

☐ Load in a new tab

Indentation:

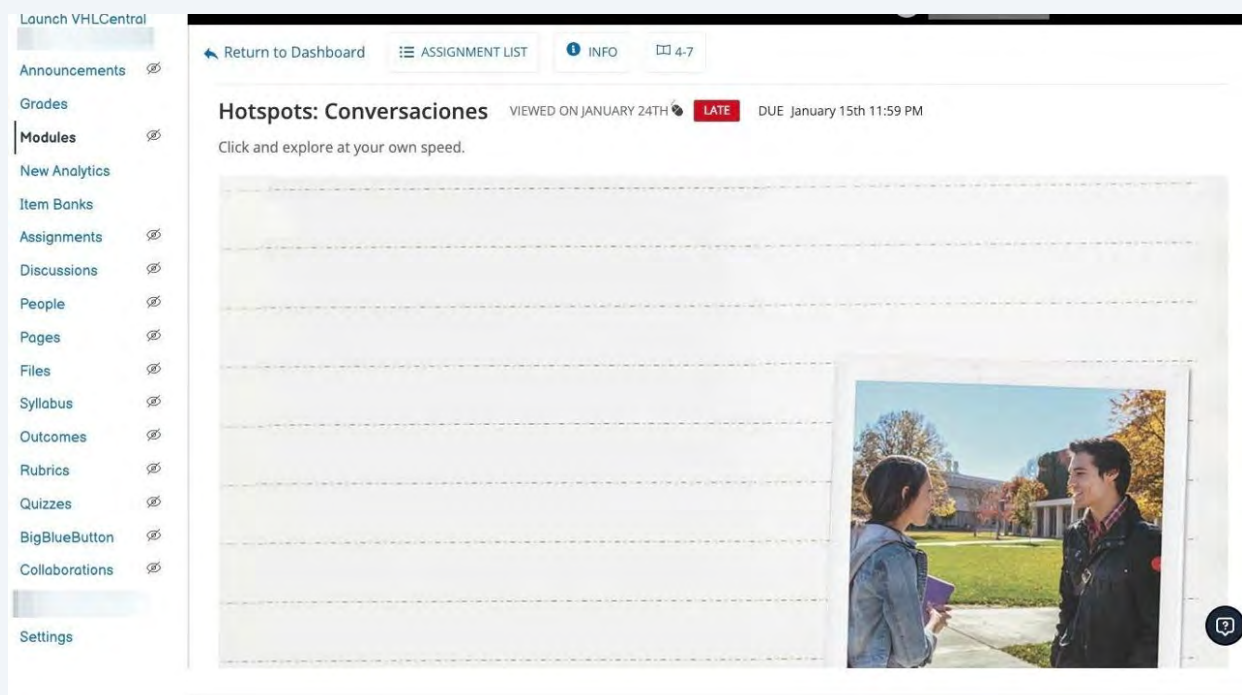
151

Below you will find examples of both **"Current assignments"** and a **"Specific Activity"** under **Modules**. Remember, the Current Assignments will take the students to a modified dashboard, while the other link will take you to the specific activity without having to see the dashboard first.



152

This is the student view of **"Specific Activity"**.



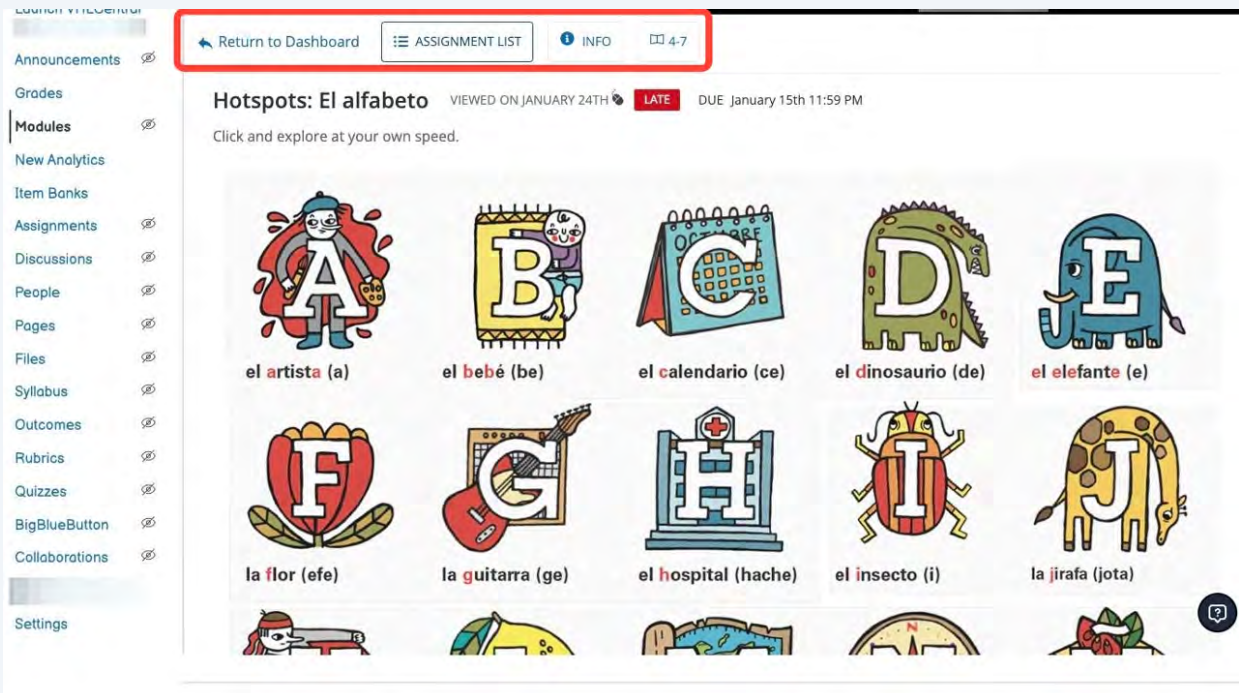
153

Once students are done with that activity, they can click on **"Next Activity"** to proceed to the next activity.

The screenshot displays a language learning interface. On the left is a sidebar menu with the following items: Announcements, Grades, Modules (highlighted), New Analytics, Item Banks, Assignments, Discussions, People, Pages, Files, Syllabus, Outcomes, Rubrics, Quizzes, BigBlueButton, Collaborations, and Settings. The main content area features a conversation activity with two speech bubbles. The first bubble contains the text: —Me llamo Antonia Guzman. ¿Y usted? —Daniel Soto. Encantado, señora Guzmán. —Igualmente, señor Soto. The second bubble contains: —Hola, señor. ¿Cómo se llama usted? —Mateo Pérez. ¿Y tú? ¿Cómo te llamas? —Me llamo Eduardo Salinas. —Mucho gusto, Eduardo. —El gusto es mío, señor Pérez. Below the speech bubbles is a section titled 'Description' and a blue button labeled 'NEXT ACTIVITY' which is circled in red. At the bottom of the interface, there is a footer with the text '© 2025 VISTA Higher Learning, Inc.', 'Support Center | Store', 'TERMS OF USE | PRIVACY POLICY', and a help icon. A 'Next' button is visible in the bottom right corner.

154 Once the students are in an actual activity, they will see a few links:

- **Return to Dashboard** - takes the student to the full vhlcentral dashboard
- **Assignment List** - shows a list of the assignments the students will need to complete
- **Book icon 4-7** - shows the students the textbook pages that are relevant to that particular activity



155 This is the student view of the "Assignment List".

The screenshot shows the student view of the "Assignment List" in VHLCentral. The interface includes a sidebar with navigation options: Home, Launch VHLCentral, Announcements, Grades, Modules, New Analytics, Item Banks, Assignments, Discussions, People, Pages, Files, Syllabus, Outcomes, Rubrics, Quizzes, BigBlueButton, Collaborations, Lucid (Whiteboard), and Settings. The main content area displays the "Assignment List" for the course "Prelim > Current Assignments". The assignment title is "¿Cómo te llamas?". The assignment is marked as "LATE" and has a due date of "January 15th 11:59 PM". The assignment content is a grid of 12 cards, each featuring a large letter and a corresponding illustration. The cards are: B (bebé), C (el calendario), D (el dinosaurio), E (el elefante), G (guitarra), H (el hospital), I (el insecto), J (la jirafa), and so on. A red circle highlights the "ENT LIST" button in the top right corner of the assignment list.

Home

Launch VHLCentral

Announcements

Grades

Modules

New Analytics

Item Banks

Assignments

Discussions

People

Pages

Files

Syllabus

Outcomes

Rubrics

Quizzes

BigBlueButton

Collaborations

Lucid (Whiteboard)

Settings

Return to Liza Morales

vhlcentral

Chat Help Logout

Assignment List

¿Cómo te llamas?

WED ON JANUARY 24TH LATE DUE January 15th 11:59 PM

Hotspots: Conversaciones Lección Preliminar Opened

Hotspots: El alfabeto Lección Preliminar In Progress

Nombres de chicos y chicas Lección Preliminar

Emparejar Lección Preliminar

Completa el diálogo Lección Preliminar

¿Cómo te llamas? ¿Cómo se llama usted? Lección Preliminar

Repíte, por favor Lección Preliminar

¿Cómo se escribe tu nombre? Lección Preliminar

Palabras

bebé (be)

el calendario (ce)

el dinosaurio (de)

el elefante (e)

guitarra (ge)

el hospital (hache)

el insecto (ii)

la jirafa (jota)

Next

156

This is the student view of the **vh!central Dashboard**. Notice students now have access to:

- **Dashboard**
- **Assignments**
- **Grades**
- **Learning Tools**

As well as the **Modified Dashboard** they saw when they clicked on "**Current Assignments**".

